VALDOSTA STATE UNIVERSITY

ACADEMIC COMMITTEE PACKET

ACADEMIC COMMITTEE

MONDAY,
February 12, 2024

2:30 p.m.

University Center
Room 1105
Large Conference Room

Stanley Jones
Registrar/Secretary of the Academic Committee

ACADEMIC COMMITTEE
AGENDA
February 12, 2024

1. Minutes of the January 8, 2024 meeting. (pages 1-2) were approved by email January 11, 2024.

2. **COLLEGE OF NURSING AND HEALTH SCIENCES**
   a. Deactivation of the MS in Exercise Physiology (pages 3-4).

3. **COLLEGE OF EDUCATION AND HUMAN SERVICES**
   a. New course MFTH 4900 (pages 5-22)
   b. Curriculum changes explanation for the BS in OAT (pages 23-25)
   c. New course ACED 4060 (pages 26-34)
   d. New course ACED 4170 (pages 35-42)
   e. New course ACED 4180 (pages 43-51)
   f. Revised Selected Educational Outcomes and degree requirements for the BS in Office Administration and Technology (pages 52-56)

4. **COLLEGE OF BUSINESS ADMINISTRATION**
   a. Revised Selected Educational Outcomes for the BBA in General Business (Online) (pages 57-58)
   b. Revised Selected Educational Outcomes for the BBA in Management (pages 59-60)
   c. Revised Selected Educational Outcomes for the BBA in Marketing (pages 61-62)
   d. Revised requirements for the BBA in Marketing (pages 63-64)
   e. Revised requirements for the minor in Advertising and Promotions (pages 65-66)
   f. Deactivation of MKTG 4030 and 4040 (pages 67-68)

5. **COLLEGE OF HUMANITIES AND SOCIAL SCIENCES**
   a. New course NAIS 3130 cross list with ANTH 3130 (pages 69-71)
   b. Revised requirements for the BA in Political Science (pages 72-77)
   c. Revised requirements for the BA in Political Science – Pre-Law Track (pages 78-81)
   d. Revised prefix for the WGST course to WGSS (pages 82-85)
   e. New course WGSS 3010 (pages 86-87)
   f. Revised course title and prefix for WGST 4400 (pages 88-89)

6. **COLLEGE OF THE ARTS**
   a. New course DANC 1610 (pages 90-91)
   b. Revised course title and description DANC 1600 (pages 92-93)
   c. Revised course title and description DANC 1700 (pages 94-95)
   d. Revised course title and description DANC 2700 (pages 96-97)
   e. Revised course title and description DANC 3700 (pages 98-99)
   f. Revised course title and description DANC 4700 (pages 100-101)
   g. Revised credit hours DANC 3200 (pages 102-103)
   h. Revised requirements for the BFA in Dance (pages 104-106)
   i. Revised requirements for the minor in Dance (pages 107-109)

7. **COLLEGE OF SCIENCE AND MATHEMATICS**
   a. Revised prerequisites for AS 1001, 1002, 2001, 2022, 3001, 3002, 4001, and 4002 (pages 110-111)
   b. New certificate – Fundamentals of Computer Science (pages 112-113)
   c. New minor in Online Data Science (pages 114-115)
   d. Renaming on the Basic Data Science Certificate to Online Data Science Certificate (pages 116-117)
   e. New certificate – Fundamentals of Data Science (pages 118-121)
   f. New course DATA 3700 (pages 122-126)
   g. New course DATA 4901 (pages 127-131)
   h. New course DATA 4905 (pages 132-137)
   i. Revised course description MATH 1401 (pages 138-139)
   j. New certificate Pre-Allied Health (pages 140-141)
   k. New certificate Science Core (pages 142-143)
   l. New certificate Pre-Medicine (pages 144-145)
   m. New course BIOL 6590 (pages 146-147)
   n. New certificate – Fundamentals of Pre-Pharmacy and Chemistry (pages 148-149)
   o. Revised requirements for the BS in Chemistry – American Chemical Society Certified Degree Biochemistry Option (pages 150-152)
   p. New course CHEM 1010 (pages 153-155)

q. New course CHEM 1010L (pages 156-163)
r. Revised prerequisite CHEM 4210 (pages 164-166)
s. Revised prerequisite GEOG 1112K (pages 167-168)
t. Revised prerequisite GEOG 1113K (pages 169-170)
u. Revised prerequisite GEOL 1121K (pages 171-172)
v. Revised prerequisite GEOL 1122K (pages 173-174)
w. New certificate Fundamentals of Sustainability and Climate Science (pages 175-177)
x. Revised requirements for the BS in Environmental Geosciences – Geology Track (pages 178-180)

8. **ACADEMIC DIVISION**
   a. Revised Core Curriculum A-E to Impacts (pages 181-196)
   b. Revised catalog copy (pages 197-198)
   c. New courses INQR 1001 and 1001H (pages 199-201)
   d. New courses INQR 2001, 2002, and 2003 (pages 202-204)

9. **MISCELLANEOUS**
   a. Guidelines for Zero Credit Hour courses (pages 205-206)

VALDOSTA STATE UNIVERSITY
ACADEMIC COMMITTEE MINUTES
January 8, 2024

The Academic Committee of the Valdosta State University Faculty Senate met in the University Center Cypress Room, Monday. January 8, 2024. Dr. Sharon Gravett, Associate Provost for Academic Programs and Services, presided.

Members Present: Dr. Joshua Pifer, Dr. Carol Glen, Dr. Kenny Ott, Dr. Taewon Hwang, Ms. Samantha Paul, Dr. Laurel Yu, Mr. Tommy Crane, Dr. Ophelie Desment, Ms. Samantha Paul (Proxy Dr. Colette Drouillard), Mr. Brian Williams, Dr. Cynthia Tori, Dr. Kelly Mathis, Ms. Kytt Everdeen Moore, and Ms. Tera Ray.

Members Absent: Dr. Michelle Blankenship, Dr. Deborah Briihl, Dr. Colette Drouillard, Dr. Lisa Batten, and Dr. R. Paul Mihail.

Catalog Editor: Dr. Jane Kinney and Dr Emma. Kostopolus.

Visitors Present: Dr. Robert Gannon, Dr. Andreas Lazari, and Dr. e-Ling Dsiao.

The Minutes of the November 13, 2023 meeting were approved by email on November 16, 2023. (pages 1-2).

A. College of Science and Mathematics

1. Revised course title, Biology (BIOL) 2260K, "Foundations in Microbiology", (FOUNDATIONS IN MICROBIOLOGY – 4 credit hours, 3 lecture hours, 3 lab hours, and 6 contact hours), was approved effective Summer Semester 2024. (pages 3-4).

2. New course, Biology (BIOL) 4590, "Laboratory Techniques in Biotechnology", (BIOTECHNOLOGY TECHNIQUES – 4 credit hours, 1 lecture hour, 6 lab hours, and 7 contact hours), was approved effective Spring Semester 2025 with the description changed to read ...laboratory-intensive course...students with extensive training for future research... . (pages 5-12).

3. New concentration for the BS in Applied Mathematics – Secondary Education was approved effective Fall Semester 2024. (pages 13-15).

B. College of Education and Human Services

1. New course, Communication Science and Disorders (CSD) 9600, "CSD Directed Study - SLPD", (CSD DIRECTED STUDY - SLPD – 1-3 credit hours, 1-3 lecture hour, 0 lab hours, and 1-3 contact hours), was approved effective Spring Semester 2024 with the description changed to read ....Prerequisites: Enrolled in SLPD program; permission of advisor and/or instructor. A maximum of 3 hours per semester, not exceeding a total of 6 hours with the program. Directed study in area or subject not normally found in established course offered by the department. The course will allow students to explore in more depth an area or subject covered by the courses. in communication disorders. (pages 16-17).

2. New course, Library Science (MLIS) 7410, "Fiction Genres for Adults", (FICTION GENRES FOR ADULTS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Summer Semester 2024 with the description changed to - An introduction to popular fiction genres and readers' advisory resources. The relationship of readers' advisory services which reference and other library programs, research on adult reading, and poplar reading in an information society will be examined using relevant research and trends. (pages 18-19).

3. Revised course title and description, Adult and Career Education (ACED) 7620, "Program Evaluation", (PROGRAM EVAULATION – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2024. (pages 20-21).

4. Revised requirements for the MED in Adult and Career Education were approved effective Fall Semester 2024. (pages 22-26).

5. Revised requirements for the MED in Educational Leadership – Higher Education Leadership was approved effective Fall Semester 2024. (pages 27-29).

6. Revised requirements for the MED in Instructional Technology – Technology and Training concentration was approved effective Fall Semester 2024. (pages 30-31).

C. College of the Arts

1. Revised catalog narrative and degree requirements for the BFA in Interior Design was approved effective Fall Semester 2024.

(pages 32-36).

2. Revised course description and title, Interior Design (ARID) 2310, "Drawings in Interior Design", (DRAWINGS IN INTERIOR DESIGN – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2024 with the description changed to - A study of technical hand drawing skills, such as freehand sketching, technical drafting, and orthographic and isometric drawings, along with one-point and two-point perspective utilizing media as applied to the needs of interior design visual communication. (pages 37-38).

3. Revised course prerequisites, Interior Design (ARID) 3320, "Materials for Interior Design", (ID MATERIALS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2024. (pages 39-40).

4. Revised course prerequisites, Interior Design (ARID) 3350, "Lighting and Building Systems", (LIGHTING & BLDG SYSTEMS – 3 credit hours, 2 lecture hours, 2 lab hours, and 4 contact hours), was approved effective Fall Semester 2024. (pages 41-42).

5. Revised course prerequisites, Interior Design (ARID) 3370, "Construction Methods and Building Regulations", (CONST MTHDS/BLDG REGULATIONS – 3 credit hours, 2 lecture hours, 2 lab hours, and 4 contact hours), was approved effective Fall Semester 2024. (pages 43-44).

6. Revised course prerequisites and description, Interior Design (ARID) 4010, "Interior Design Internship", (ID INTERNSHIP – 0 credit hours, 0 lecture hours, 6 lab hours, and 6 contact hours), was approved effective Summer Semester 2024 (pages 45-46).

7. Revised course title, Interior Design (ARID) 4610, "Professional Practice in Interior Design", (PROFESSIONAL PRACTICE IN ID – 3 credit hours, 2 lecture hours, 2 lab hours, and 4 contact hours), was approved effective Fall Semester 2024. (pages 47-48).

8. Revised catalog narrative for the BFA in Art Education was approved effective Fall Semester 2024. (pages 49-50).

9. New course, Interior Design (ARID) 3340, "Advance Residential Design", (ADV RESIDENTIAL DESIGN – 3 credit hours, 0 lecture hours, 6 lab hours, and 6 contact hours), was approved effective Fall Semester 2024 with description changed to read ...solutions. Emphasis is placed...trends to which students apply... . (pages 51-63).

Respectfully submitted,

Stanley Jones
Registrar

Valdosta State University Curriculum Form • Request to DEACTIVATE/ACTIVATE a Course/Program		Date of Submission:	12/12/2023
College:	College of Nursing and Health Sciences	Dept. Initiating Request:	Health Sciences
Requestor's Name:	Mark J. Kasper	Requestor's Role:	Department Head

List of Courses (or the program or track)	*(Example: CLASS 1111 Introduction to Class) Deactivate major: Master of Science with a major in Exercise Physiology http://catalog.valdosta.edu/graduate/graduate-degree-programs/nursing-health-sciences/ms-exercise-physiology/
XX Deactivate Program	Courses in this major were deactivated at the 10/02/2023 Academic Committee Meeting.

Program Level:	Course Classification:	Semester to be Effective:	Year to be Effective:	Estimated Frequency of Course Offering:
☐ Undergraduate ☒ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☒ Elective	☐ Fall ☒ Spring ☐ Summer	2024	*Once per Year*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☐ Adopting current best practice(s) in field
☐ Mandate of State/Federal/Accrediting Agency
☒ Other –

The decision to close this program was based on decreased enrollment in the major combined with budget and staffing reductions in the college.

Source of Data to Support Change *(select one or more of the following and provide appropriate narrative below):*

☐ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

N/A

Valdosta State University – DEACTIVATE/ACTIVATE a Course/Program

- Request to DEACTIVATE/ACTIVATE a Course/Program

Approvals:	Print:	Signature:	Date:
Department Head	Mark J. Kasper		12-13-23
College/Division Executive Committee	James C. Pace		12/13/23
Dean/Director	James C. Pace		12/13/23
Graduate Executive Committee (for graduate course)	Becky K. da Cruz	Becky K. da Cruz	1/29/2024
Graduate Dean (for graduate course)	Becky K. da Cruz	Becky K. da Cruz	1/29/2024
Academic Committee			

***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

DocuSign Envelope ID: DFACD79B-6DA1-4A15-BC8F-323DA5A5B03D

Valdosta State University Curriculum Form

- **Request for a NEW COURSE**

Date of Submission:	11/2/2023

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Education and Human Services	**Dept. Initiating Request:**	Human Services
Requestor's Name:	Jennifer Lambert-Shute	**Requestor's Role:**	Faculty

Proposed NEW Course Prefix: *(Consult abbreviations in the catalog)*	MFTH	**NEW Course Number:** *(Consult #s in the catalog)*	4900
Proposed NEW Course Title:	Directed Study in Marriage and Family Therapy		
NEW Course Title Abbreviation: *(Limit to 30 character spaces)*	Directed Study MFT		
Prerequisite(s):	Must have completed at least 60 credit hours by the start of the internship, overall GPA of 2.7 on all attempted course work or 3.0 or higher for the last two years, and permission of instructor.		

Lecture Hours:	0	**Lab/Contact Hours:**	1-3	**Credit Hours:**	1-3

Proposed NEW Course Description: *(Limit to 50 words. Include requisites, cross listings, special requirements, etc.)**

The course provides hands-on experience by participating in experiential activities at FamilyWorks, an onsite family therapy clinic. Prior to enrollment students must submit a course application, VSU student code of conduct, complete internship expectation form, and participate in an interview. Students cannot be successful without a clear background check.

Program Level:	Course Classification:	Semester to be Effective:	Year to be Effective:	Estimated Frequency of Course Offering:
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☐ Major Requirement ☒ Elective	☒ Fall ☐ Spring ☐ Summer	2024	*Every Semester*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☐ Adopting current best practice(s) in field
☐ Mandate of State/Federal/Accrediting Agency
☒ Other –

Currently the course is being taught as a graduate level directed study. However, the course is designed for undergraduates and thus, a curriculum addition is needed to better fit the needs of the course. MFT does not have any undergraduate Prefix thus in consultation with the department head (Dr. Kelley) we choose EDUC, however, our department will own this new course and provide all instruction. Since this is an undergraduate course, the credit hours will only count toward an undergraduate degree, if the student's program allows. To ensure that all course requirements are met prior to student enrollment, the course cap will be set to 0 and all students accepted by the instructor will then be added.

Expectations between a 1, 2, or 3 credit course will be based on the number of hours a week the student will intern at the familyworks clinic. The one credit will be a minimum of 2 hours and a maximum of 10. The two credits course will be a minimum of 11 hours and a maximum of 25. A three-credit course will be a minimum of 26 and a maximum of 40 hours a week.

The course will help meet Goal 1: "Foster Student Success" of the 2027 Strategic Plan for the University. Specifically Goal 1 states, " VSU will help students succeed in life by continuing to prioritize retention and degree completion and expanding experiential opportunities and career focus.". I believe this course meets at least two of these areas. The course provides students opportunities to engage in experiential learning at the highest level, by using high impact teaching strategies. Students observe live clinical cases and participate in the treatment planning of these cases. Additionally, students work the intake desk at the FamilyWorks clinic. In this position, students practice taking phone messages, provide resources, and conduct a mental health intake for new clients. These are all necessary skills for any individual wanting to

work in the mental health field. Also, this course fulfills the course requirement of "internship" for many students. Often times, it can be difficult for students to find an "internship" which allows them to complete their graduation requirements. Thus, this course fulfills a gap which can assist students in graduating on-time.
**** Attach General Course Syllabus/Support documents with course outcomes/assessments ****

Source of Data to Support Change *(select one or more of the following):* ☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc. ☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)
Plans for assessing course effectiveness/meeting program learning outcomes *(select one or more of the following and provide appropriate narrative below):* ☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc. ☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.) ☐ Other Data Source Descriptions –
**** Attach General Course Syllabus/Support documents with course outcomes/assessments ****

Valdosta State University – NEW COURSE Form

- **Request for a NEW COURSE**

Approvals:	Print:	Signature:	Date:
Department Head	Heather Kelley	DocuSigned by: Heather Kelley 777D0B0E117E41E...	1/17/2024 | 3:27 PM EST
College/Division Executive Committee			
Dean/Director	David Slykhuis	DocuSigned by: DFAE59216E384AB...	1/17/2024 | 4:50 PM EST
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	College of Education and Human Services	**Department(s):**	Human Services

DocuSign Envelope ID: DFACD79B-6DA1-4A15-BC8F-323DA5A5B03D

MFTH 7990: Directed Study: MFT Undergraduate Clinical Internship

In Spring 2020, the MFT program decided to initiate a clinical undergraduate internship opportunity. The provides undergraduate students the opportunity to participate in an undergraduate internship for Fall, Spring or Summer semesters. The internship offers hands-on experience where students can fully participate in learning about what it means to be a Marriage and Family Therapist by working at FamilyWorks.

In Summer 2020, we offered the internship to undergraduate students at other universities and used an on-line format for them to participate.

Since the conception we have had 82 students, 23 of which were non-VSU students. Twelve of these students have enrolled in our program, while 8 of them have enrolled in other VSU graduate programs.

Many of these students take an exit survey after completing the program. Below is a summary of the data

Summary of Experiences	Results
Interns observed an average of three clinical cases either virtually or live, with the majority being live (71%)	100% gained valuable skills and knowledge for their future career education.
Worked 2 hours a week at the intake office at FamilyWorks	100% gained a better understanding of various mental health fields.
Discussed articles about therapy	100% would highly recommend the internship to other students
Practiced skills such as writing a case note, conducting a genogram, and performing a clinical case presentation	Over 70% learned how Marriage and Family therapists work and that they work with families, couples, individuals; any client who needs help exploring ways to think about their problems

Theme	Exemplar
Personal Development	"Learning to be patient and understanding. Learned that sometimes someone just needs someone to listen. Taking time to think is not a bad thing"
Professional Development	"This internship gave me lots of helpful insight especially with the field that I want to pursue in graduate school. It gave me a good foundation of ethics and what I should expect with some of my graduate programs. It also gave me the opportunity to see how graduate school expectations and different than what I experience as an undergraduate.
Relational Skills	"The internship also expand my knowledge while increasing my self-awareness. The readings and assignments helped me learn more about myself and how I can better my relationships.

Skills	Greatly Improved	Slightly Improved	No change
Writing	29.4%	58.8%	11.8%

DocuSign Envelope ID: DFACD79B-6DA1-4A15-BC8F-323DA5A5B03D

Presentation	47%	41.2%	11.8%
Public Speaking	52.9%	35.3%	11.8%
Discussing your thoughts in front of the class	70.6%	23.5%	5.9%
Asking Questions	52.9%	35.3%	11.8%
Collaborating with a Group	58.8%	29.4%	11.8%
Increased Empathy	76.5%	23.5%	0%

DocuSign Envelope ID: DFACD79B-6DA1-4A15-BC8F-323DA5A5B03D

Dewar College of Education and Human Services
Valdosta State University

EDUC: 4900
Directed Study Human Services

Jennifer Lambert-Shute:
Contact Information: Office 146, Phone (229) 245-4323, Email jjshute@valdosta.edu
Office hours: Monday 12:00-4:00, Tuesday 3:00-4:00, Thursday 12:00-3:30, Friday 3:30-5:00, Or by Appointment

UNIVERSITY CATALOG COURSE DESCRIPTION

The course provides hands-on experience by participating in experiential activities at FamlyWorks, a onsite family therapy clinic. Prior to enrollment students must submit a course application, VSU student code of conduct, complete internship expectation form, and participate in an interview. Students cannot be successful without a clear background check.

Credit Hours:

- One credit will be a minimum of 2 hours and a maximum of 10.
- The two credits course will be a minimum of 11 hours and a maximum of 25.
- Three-credit course will be a minimum of 26 and a maximum of 40 hours a week.

INTERNSHIP POLICIES

All interns will adhere to the following policies

1. MFT Diversity Statement:
   It is a foundational premise of this program that mere *tolerance* of difference (which is often based on class, race, gender, sex, gender expression, gender identity, religion or non-religious age, ethnicity, nation of origin, immigration status, etc.) is insufficient. The differences that make up the rainbow weave of humanity are most properly embraced, cherished, and celebrated.

2. VSU Student Code of Conduct: https://www.valdosta.edu/administration/student-affairs/student-conduct-office/student-code-of-conduct.pdf

3. Protect client confidentiality:
   Client confidentiality is the requirement that therapists protect their client's privacy to the fullest extent possible. This includes, never revealing or disclosing a client's identity or personal information. For example, it is common that therapists will not acknowledge their clients outside of therapy (e.g., on campus, in the grocery store, public events or

DocuSign Envelope ID: DFACD79B-6DA1-4A15-BC8F-323DA5A5B03D

venues, etc.) in an effort to protect client confidentiality. Breaking confidentiality will result in immediate dismal from the internship.

4. Dress code:
   Dress Code, business casual (this includes no jeans, tights, workout clothing, t-shirts, flip flops, or displaying cleavage). As this is a place of business, all interns are expected to be dressed in business casual anytime they work as an intern at familyworks wither this is virtually or face to face. If you are not dressed appropriately, you will be asked to leave.

5. AAMFT Ethical Code: https://www.aamft.org/Legal_Ethics/Code_of_Ethics.aspx

6. Respect, Safety, & Appreciation:
   The MFT faculty strongly adhere to the belief that in order to thrive and excel, a culture (or a classroom) must appreciate and privilege the rights, safety, dignity, and well-being of its members, no matter their race, gender, gender identity, religion, sexual orientation, socioeconomic status, physical or cognitive abilities, national origin, or religious belief. The concept of diversity encompasses acceptance and respect through understanding that each individual is unique. We strive to nurture relationships, whether with students, clients, or each other, that live up to this belief. We hold ourselves and each member of the class responsible for conducting him or herself during discussions and interactions in ways that promote others' safety through respect for differing perspectives and value systems.

7. MOC & Background Check:
   The Minors on Campus (MOC), training, background check and registering with MOC are free if you are a student at VSU. The VSU's Minors on Campus Office requires that any and all adults, faculty and students, who have contact with children, must:
   - register with MOC
   - sign the Authorized Adult Code of Conduct (annually)
   - get a background check (every 4 years)
   - complete the 45-minute online MOC training through LawRoom (every 4 years)

8. Cell Phone Policy:
   Wireless devices such as cell phones, must be put away and silenced before entering FamilyWorks. The especially true for when the intern are with the consultation team. During the consultation team: Students will not talk on their cell phones or send, receive, or check text messages or email while a client is in session.

9. Attendance Policy:
   All Interns are expected to be on time and stay until the end of class, meetings, consolation team, observations, and work hours. If an intern is sick or has an emergency or crises that preclude attending or needing to leave early or arrive late, please send an email to Dr. Lambert-Shute. **Missing and consistently leaving early, or coming in late will result in the termination of the internship and/or a lower grade. See University Attendance Policy**

DocuSign Envelope ID: DFACD79B-6DA1-4A15-BC8F-323DA5A5B03D

REQUIRED MATERIALS

- Course Reader: Selected reading and information via Blazeview
- Name Tag (provided) to be worn when you are working the intake desk
- Notebook for psychotherapy notes

TECHNOLOGY REQUIREMENTS

In this class, students will regularly use the following applications. To use these applications, students must have access to a laptop or computer, preferably with a webcam and mic. While it is possible for students to complete some work on their smartphones, this will not be sufficient in all instances, given the limitations of mobile devices. Hence, access to a computer is essential. Note that the University maintains a number of computer labs, which are available for student use. Laptops and/or MiFi devices are also available for check-out on a first-come, first-served basis from the New Media Center in Odum Library.

- Word
- Power Point
- VSU Email
- Blazeview

Resources:

- Office 365 for access to VSU email and to Microsoft applications that we will use regularly (Outlook, Teams, Word, Excel, PowerPoint, etc.).
- BlazeVIEW, Blackboard Collaborate Ultra, and/or Microsoft Teams used to access course materials.
- As a VSU student, you may download and install Microsoft Office Suite on up to 5 personal devices (https://www.valdosta.edu/administration/it/helpdesk/employee-resources/employee-services/work-at-home-tech-guide.php)
- VSU BlazeVIEW Student Tutorial 2020
- IT Helpdesk: https://www.valdosta.edu/administration/it/helpdesk/service-desk/
- New Media Center: https://www.valdosta.edu/academics/library/depts/media-center/
- BlazeVIEW Support: blazeview@valdosta.edu

INTERNSHIP REQUIRMENTS

Attendance & Participation: Regular attendance and participation are essential for success in class. Therefore, students are expected to attend class as scheduled in person and must complete assignments as outlined in the syllabus. If students are absent, they should follow the course's attendance policy. If students must be absent due to a quarantine or isolation requirement for COVID-19, they must report this situation via the COVID Self Reporting Link in MyVSU and through the Dean of Students Office to report any other absences as well. Instructors will not alter the schedule for individual students unless arrangements have been made in advance. Thus, please email the professor as soon as you know that you will need to miss class.

DocuSign Envelope ID: DFACD79B-6DA1-4A15-BC8F-323DA5A5B03D

Class Requirements

As part of this internship/course, each intern will be participating in learning activities which require reading, taking quizzes, being part of a consultation team, working as a shift manager, and completing tasks associated with a particular topic. Not participating, not completing, or **missing these will result in a lower grade and/or removal from the internship.**

1. Learning Modules: Each week, interns are required to complete at least one learning module via blazeview per week. See below for more information.

2. Consultation Team: Each intern will be assigned to join a consultation team. As part of these teams the intern will participate in live observation of clinical cases and case staffing.

    a. You are always participating as an observer, and never as a therapist. Unless invited to join in the dialogue, by the faculty supervisor or therapist intern whose case you're watching, you are to be a wallflower – albeit, one that has its eyes and ears sharpened. However, it may not be in your interest to punctuate your relationship to the client using the word, "observer." If the clients want to meet you or if/when the therapists are referring to you behind-the-mirror, I suggest referring to yourself as an "Intern". However, when the team is discussing the case, the supervisor will offer a time for you to participate by providing your observations, thoughts, and perspective.

    b. As a part of the consultation team, you may not capriciously join and then leave an ongoing case. Clients come to depend on their therapy team, and they are never to be made to feel like their therapy exists for your convenience or your edification. Once you start observing a consultation team case, you must attend each meeting scheduled by the team.

        i. Missing **more than two** consultation team meetings can result in the **exiting** of a student from the internship and a **failing** grade in the course. Thus, if you are having difficulty meeting the consultation team during your scheduled time then please **contact** the professor as soon as possible to see if we can adjust your consultation team time. Your attendance will be tracked using the gradebook feature on blazeview.

        ii. Additionally, if the clients for your scheduled consultation team schedule miss **more than two times** in a row or **move** their day/time please **contact** the professor as soon as possible to find a new session for you to attend to fulfil this requirement.

    c. During your time as an observer you must always conduct yourself in a professional manner and adhere to the American Association for Marriage & Family Therapy Code of Ethics. You may not have side conversations in the Consulting Room while a case is in session, eat in front of clients, leave the Consulting Room during a session for anything other than urgent circumstances,

DocuSign Envelope ID: DFACD79B-6DA1-4A15-BC8F-323DA5A5B03D

talk or text on your phone, talk about cases in public, arrive late, or leave early. You are expected to dress professionally. **If any of these are noticed this can result in a lower grade and/or removal from the internship.**

3. Shift management: Each week, interns are required to participate in shift management for about 1-2 hours a week. A shift manager coordinates the intake desk at FamilyWorks. Responsibilities include answering the clinic phone, greeting clients, answering client questions, informing therapists that their clients are ready, etc. The interns will be trained then be ready to conduct shift management on their own. You do not need to work your shift if it falls on a university holiday. If your shift management time does not work for your academic or work schedule please schedule a meeting with the professor immediately so we can adjust this as soon as possible.

   Missing a Shift: All interns are allowed to miss **one** shift no questions asked, however, if you need to miss a shift please **contact**, Dr. Lambert-Shute, Ashley Figueroa, and Jessica Millican immediately.

   Missing a shift without contacting Dr. Lambert-Shute, **can result in a lower grade and/or removal from the internship.**

   If an intern needs to **miss a second shift**, then they will need to make-up this shift by either asking someone to switch with you or by working an additional shift. If this occurs you will need to **email** Dr. Lambert-Shute, Ashley Figueroa, and Jessica Millican to let us know that you will be missing and if you are switching or working an additional shift.

   If an intern misses **more than two shifts without talking with** the professor and receiving an accommodation this may result in being **exited** from the internship and receiving a **failing** grade in the course. Your attendance will be tracked using the gradebook feature on blazeview.

GRADING/EVLUATION

Participation: Participation is expected and necessary. An active learner includes, but is not limited to, the following activities: Answering questions, volunteering information, sharing your knowledge, asking questions, being engaged in the discussion, listening and responding to your other colleagues, reflecting on your own experience, and presenting an attitude of wanting to learn. **Class participation can influence your grade/evaluation.** Your attendance will be tracked using the gradebook feature on blazeview.

Reading: The expectation is for each student to have read all the assigned readings prior to class/meeting. I expect each student to be able to discuss the readings and have them available the day of class. Not having the readings or not being able to discuss them will result in a lower grade or evaluation.

DocuSign Envelope ID: DFACD79B-6DA1-4A15-BC8F-323DA5A5B03D

Writing/Presentations: All work should be completed to the highest level. This includes being organized, clear, and being concise but thorough. The only way to ensure your writing is meeting these expectation is to proofread and edit, then proofread and edit some more, then proofread and edit again! To ensure you have enough time to sufficiently review your work in this way is to start early.

Organized: Your writing should be easy to follow for your reader. Be sure to use transitions when moving from one point to the next. Next, be sure that each section or paragraph focuses on a single point and fully develop that point before moving on to the next. Lastly, be sure that any writing you do has a beginning, middle, and end.

Clear: Your writing needs to make sense on a grammatical level as well as your ideas need to be written so that your reader can understand what you are trying to communicate. Your reader should never have to guess or assume what you mean or what you want to say.

Concise: Your writing needs to be to the point. Your main point should be made at the beginning of your writing. One way to be more concise is to not repeat the same idea. Being direct and concise helps your writing to become more readable.

Thorough: Your writing needs to include all the necessary information. Your reader should not be left with questions. Give all the information so that your reader does not have to assume or guess about what you have to say or what you need from him/her (be sure to answer all parts of questions).

ASSIGNMENTS

All assignments can be found in Blazeview along with the grading rubric for that particular assignment. The due dates for each assignment are listed in the schedule below.

Quizzes: To ensure that students have a basic understanding of confidentiality and FamilyWorks policies, each student will take two quizzes at the start of the course. Each student has to earn at least 90% on each quiz before they can start being part of a consultation team. Quizzes can be taken more than once to earn a score of 90% or above.

Case Notes (10 points): Each student is expected to write two case notes. One case note will follow the requirements of the FamilyWorks clinic and the second, will use either the BIRB or SOAP format.

Genogram (10 points): Each student will complete a genogram interview with another student who is in the MFT program, another intern, or a friend. Each student must write a reflection of the interview. This reflection should include things you feel you did well during the interview, and ways you feel you can improve. As part of this assignment, each student must submit a Genogram drawing as well.

DocuSign Envelope ID: DFACD79B-6DA1-4A15-BC8F-323DA5A5B03D

Ethical Scenario (10 points): Each student will read about how therapists handle some common ethical scenario's. Then each student will be given a case scenario which is similar to their readings and they will have to discuss how they might handle this situation.

Shift Management (Intake Desk) Reflection: (10 points): Each student will complete a short paper reflection about their experiences working at FamilyWorks in the capacity of shift manager. In the reflection, mention a new idea or piece of information that you had with a client or professional that you can pass on to a new intern, and talk about things that may have been confusing that may also be confusing to a new intern. Be sure to mention anything new you learned during the process either about marriage and family therapy, or how therapy works in general.

Case Presentation (10 points): Each student will do a case presentation about one of the clinical cases they have been watching in their consultation team. The students will use power point to organize and present their case. For a list of items that needs to be discussed during this case presentation see Blazeview. For this assignment, if the student submits a case presentation power point, this will be counted as complete and all 10 points will be earned unless a significant amount is missing.

Exit Survey (10 points): Each student will complete an exit survey. The survey tries to assess the intern's experiences during the internship (what was helpful, what was not as helpful, how did the experience prepare them for graduate school or future employment, etc.). For this assignment, if the student submits an exit survey, this will be counted as complete and all 5 points will be earned.

COURSE EVALUATION

A = 90% to 100% of possible points	Excellent – Meets all or most categorical expectations with high frequency and quality
B = 80% to 89% of possible points	Good – Consistently meets expectations of most categories with quality
C = 70% to 79% of possible points	Adequate – Meets some categorical expectations with quality but insufficiently meets other categorical expectations
D = 60% to 69% of possible points	Inadequate – Insufficiently and frequently fails to meet most categorical expectations
F = 59% and below of possible points	Fail – Insufficiently and frequently fails to meet all categorical expectations

Point Break Down		Percentage of Points:
Blazeview Modules	60	A = 90% to 100% of possible points

DocuSign Envelope ID: DFACD79B-6DA1-4A15-BC8F-323DA5A5B03D

		B = 80% to 89% of possible points
		C = 70% to 79% of possible points
		D = 60% to 69% of possible point
Total	**60**	F = 59% and below of possible points

Tentative Schedule: Subject to Change		
DATE	**TOPIC**	**READINGS/ASSIGNMENTS/TASKS**
1st Week Aug 14-18	August 18: First Class No consultation Team or Shift management this week	Introductions, Expectations, Questions • Completed Background Checks & Minor on Campus Training • Read the Article: "Therapist as Host", Power Points about MFT, FamilyWorks and Consultation Team • Consultation team will be assigned during this class meeting
	Assignment	**Due August 18 @ Noon: Confidentiality Quiz**
2nd Week Aug 21-25	**August 25: NO Class**	**NO Class**
	Consultation Team ONLY	Each Intern will join their consultation team face to face at the time they have been assigned
3rd Week Aug28- Sept 1	September 1: Class	Go to blazeview/ Rubrics & Assignments section Review How to write a FamilyWorks case note & Review How to write a case note using the SOAP model
	Consultation Team & Intake Desk (Training)	Each Intern will join their consultation team face to face at the time they have been assigned & **Review Shift Management power point before** your intake desk Shift & will be Individually Trained for the Intake desk during your assign shift time.
4th Week Sept 4-8	September 8: **NO Class**	Work on Case Notes: instructor available via Teams during your class time if you have any questions about consultation team or intake desk. Click on link found on Blazeview
	Consultation Team & Intake Desk	Each Intern will join their consultation team face to face at the time they have been assigned & **Work their first Solo-Shift as an intake worker**
5th Week Sept 11-15	September 15: Class	Genogram Materials and watch video (Genogram Example). Read Article "A Narrative Perspective on Genograms" see blazeview & practice a genogram in class
	Consultation Team & Intake Desk	Each Intern will join their consultation team face to face at the time they have been assigned & Work their Intake Shift
	Assignment	**Due September 15th @ Noon: FamilyWorks Case & SOAP via Blazeview**
6th Week Sept 18-22	September 22: Class	Read Emotions are Real article by Ruiz
	Consultation Team & Intake Desk	Each Intern will join their consultation team face to face at the time they have been assigned & Work their Intake Shift
7th Week Sept 25-29	September 29: Class	Watch the video and read book chapter 3 causality & Practice cycles in class
	Consultation Team & Intake Desk	Each Intern will join their consultation team face to face at the time they have been assigned & Work their Intake Shift
8th Week Oct 2-6	October 6: **NO Class**	Work on Genogram: Instructor will be available via Teams during your class time if you have any questions about consultation team or intake desk. Click on link found on Blazeview October 5th is Midterm (last day to drop)
	Consultation Team & Intake Desk	Each Intern will join their consultation team face to face at the time they have been assigned & Work their Intake Shift
9th Week Oct 9-13	October 13: Class	Working with Children, read the Shark with a Heart of Gold & we will practice the Kinetic Family Drawing Activity & Review Ethical Scenario Assignment. (see blazeview)

DocuSign Envelope ID: DFACD79B-6DA1-4A15-BC8F-323DA5A5B03D

	Consultation Team & Intake Desk	Each Intern will join their consultation team face to face at the time they have been assigned & Work your intake desk shift.
	Assignment	**Due October 13 @ Noon: Genogram assignment via Blazeview Submit your drawing as a doc or a picture**
10th Week Oct 16-20	October 20: Class	Read Introduction, "What do I say" both chapters & Therapists Responses and Go to blazeview/Rubrics & Assignments section. Review case presentations materials. See Week 12 on blazeview & Set Presentations Schedule on this day
11th Week Oct 23-27	October 27: **NO Class**	**American Association for Marriage and Family Therapists Conference**
	Consultation Team & Intake Desk	Each Intern will join their consultation team face to face at the time they have been assigned & Work your intake desk shift
	Assignment	**Due October 27 @ Noon: Ethical Scenarios assignment via Blazeview**
12th Week Oct 30-Nov 3	November 3: **NO Class**	Get Ready for Case Presentations. If you have questions instructor will be available on Teams during this time. Click on the link in Blazeview
	Consultation Team & Intake Desk	Each Intern will join their consultation team face to face at the time they have been assigned & Work your intake desk shift
13th Week Nov 6-10	November 10: Class Meeting	Presentations: Everyone if Time
	Consultation Team & Intake Desk	Each Intern will join their consultation team face to face at the time they have been assigned & Work your intake desk shift **Last Week of Consultation Team. Please say Goodbye to your Team**
	Assignment	**Due November 10 @ Noon: Case Presentations via Blazeview**
14th Week Nov 13-17	November 17: Class Meeting	Continue Case Presentations if necessary & Closing Reflections, Presentation: interns about Narrow your field of study, finding a graduate program, & how · graduate school
	Intake Desk	Last Week of Intake Desk
	Assignment	**Due November 17 @ Noon: Intake Desk Reflections via Blazeview**
15th Week Nov 20-24	November 24: **NO Class**	**Thanksgiving: Happy Turkey Day!**
16th Week Nov 27-Dec 1	April 28: Last Day: No Class	
	Assignment	**Due December 1 @ Noon: Each Intern will complete the Exit Survey & Complete the SOI**

VSU POLICIES, RESOURCES, SOI's, and STATEMENTS

Academic Honesty: The MFT Program adheres to a policy of strict academic honesty. Whether an active participant or a passive recipient in the dishonest act, students who cheat or plagiarize on any course assignments or tests will automatically fail the assignment and the course, and the instructor may initiate disciplinary action to determine continuation in the program. In short, participating in, assisting with, or allowing academic dishonesty or plagiarism to occur is a violation of the Code of Ethics. Cheating dishonors the student, the student's peers, the faculty, and the academy. By taking this course, which requires acceptance of this syllabus, you agree

DocuSign Envelope ID: DFACD79B-6DA1-4A15-BC8F-323DA5A5B03D

that all required course work may be subject to submission for textual similarity review to Turnitin, a plagiarism prevention tool, within BlazeVIEW. For more information on the use of Turnitin at VSU see Turnitin for Students. Course work documents may include but are not limited to papers, blog postings, journal entries, presentations, discussion postings, emails, or any other written work, in electronic or hardcopy, submitted in the format and on the schedule required by the course instructor.

You may consent to possibly release your personal identification to Turnitin by uploading your course work documents through the Turnitin tool provided in your online course section. All submitted work will be included as source documents in the database solely for the purpose of detecting plagiarism in other papers.

- Dewar College of Education & Human Services Policy on Plagiarism
- VSU's Academic Honesty Policies and Procedures
- Using Turnitin at VSU

NOTE: The Privacy-Conscious option has been set for BlazeVIEW. This means student information from BlazeVIEW is not sent to the Turnitin database. Instead, student names are replaced by a personal ID number. However, student information is still viewable by instructors inside of BlazeVIEW and any personally identifiable information found in the text of the submission will still be added to the Turnitin database).

Accessibility Statement: Valdosta State University is an equal opportunity educational institution. It is not the intent of the institution to discriminate against any applicant for admission or any student or employee of the institution based on the age, sex, race, religion, color, national origin, disability, or sexual orientation of the individual. It is the intent of the institution to comply with the Civil Rights Act of 1964 and subsequent Executive Orders as well as Title IX, Equal Pay Act of 1963, Vietnam Era Veterans Readjustment Assistance Act of 1974, Age Discrimination in Employment Act of 1967, and the Rehabilitation Act of 1973.

Students with disabilities who are experiencing barriers in this course may contact the Access Office for assistance in determining and implementing reasonable accommodations. The Access Office is located in Farber Hall. The phone numbers are 229-245-2498 (V), 229-375-5871 (VP) and 229-219-1348 (TTY). For more information, please visit or email the Access Office.

Attendance Policy: Students are expected to attend each class. VSU policy states that a student who misses 20% of classes cannot receive a passing grade. If a student has emergencies or crises that preclude attending 80% of all classes, that student may provide documentation of these emergencies and request an incomplete. There is no such thing as an excused or a non-excused absence. There is no making up "missed classes." If you miss more than two classes you may request an incomplete. An incomplete indicates that a student was doing satisfactory work but for nonacademic reasons beyond her or his control, was unable to meet full requirements of the course. If an incomplete is not satisfactorily removed by one year of the class, it will be changed to the grade of "F." The instructor must be contacted prior to the final exam and as soon as possible for consideration for an incomplete grade. The instructor determines the adequacy of the student's justification for the incomplete grade. Only under unusual circumstances (unexpected

DocuSign Envelope ID: DFACD79B-6DA1-4A15-BC8F-323DA5A5B03D

hospitalization, serious accidents etc.) will the instructor allow an incomplete grade. Work schedule should be coordinated with your class obligation and is not considered justification for an incomplete grade.

Remediation: Click here for the policy, procedure, and form used by programs in the College of Education and Human Services when students require remediation or intervention to successfully complete the professional requirements for their program of study.

SOI's: At the end of the term, all students will be expected to complete an online Student Opinion of Instruction survey (SOI) that will be available through SmartEvals. Students will receive an email notification through their VSU email address when the SOI is available (generally at least one week before the end of the term). SOI responses are anonymous to instructors/administrators, and they will be able to access results only after they have submitted final grades. Before final grade submission, instructors will not be able to see any responses, but they can see the percentage of students who have or have not completed their SOIs. While instructors will not be able to see student names, an automated system will send a reminder email to those who have yet to complete their SOIs. Students who withdraw or drop a course will also be sent invitations to complete the Dropped Course Survey. Complete information about the SOIs, including how to access the survey, is available on the SOI Procedures webpage.

Academic Support Center (ASC): The ASC at Valdosta State University is located in Odum Library, 2nd floor and is available to all students. The ASC offers free, peer tutoring by graduate-level English students, workshops, graduate writing resources and tutoring, and technology assistance. You can reach them by phone at (229) 333-7570, https://www.valdosta.edu/asc/ or by clicking on the tab in Blazeview.

Title IX Statement: Valdosta State University (VSU) is committed to creating a diverse and inclusive work and learning environment free from discrimination and harassment. VSU is dedicated to creating an environment where all campus community members feel valued, respected, and included. Valdosta State University prohibits discrimination on the basis of race, color, ethnicity, national origin, sex (including pregnancy status, sexual harassment, and sexual violence), sexual orientation, gender identity, religion, age, national origin, disability, genetic information, or veteran status, in the University's programs and activities as required by applicable laws and regulations such as Title IX. Send inquires or concerns regarding Title IX to Selensia Holmes at saholmes@valdosta.edu (229) 333-5709 or ext. 9300 if calling from a campus phone. Or you can complete this Sexual Misconduct form

The Department of Student Diversity and Inclusion: The Department of Student Diversity and Inclusion is a new department established October 1, 2016. Our objective will be to plan and implement programs and events to create an inclusive and supportive campus environment for all students through an understanding of differences that intersects in a way that is beneficial through involvement and respect. This effort will also focus on promoting student success through general advocacy and a variety of student support and mentoring projects that provide opportunities for intentional student engagement and persistence.

Blazer Pantry at VSU: The Blazer Pantry provides additional food to VSU students who are in need of support. The goal of the pantry is to advocate on behalf of those in need and to provide

DocuSign Envelope ID: DFACD79B-6DA1-4A15-BC8F-323DA5A5B03D

information for other resources that address food concerns for students in need. For more information call 229-263-6203, email Dean Turtley at nwturley@valdosta.edu , or visit our website: https://www.valdosta.edu/student/leadership/volunteer/blazer-pantry.php

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

CURRICULUM CHANGES – LTWD'S BACHELOR OF SCIENCE in OFFICE ADMIN & TECHNOLOGY (OAT)

The proposed changes are meant to update the current Office Administration and Technology (OAT) program, serve a target audience not currently served by VSU, and create a feeder program of graduate degrees in ACED/HRD, HS/IOPSY, and COBA/MBA. These changes will provide courses to assist small/medium businesses owners who manage their own HR and Training operations. In addition, current HR professionals not involved in Training and Development can obtain this degree to further their career trajectories with the HR arena.

The degree will prepare students to be Human Resource Specialists and Training & Development Specialists. Both of these careers are rated by the Georgia Department of Labor as being among ***Georgia's Hot Careers to 2030*** (https://explorer.gdol.ga.gov/vosnet/mis/current/hot_careers_current.pdf). The degree program also will prepare students for the following certifications in Human Resources to further enhance their employability:

- aPHR – Associate Professional in Human Resources – Certification for entry-level HR professionals or non-HR professionals; and,
- PHR – Professional in Human Resources -Certification for HR professionals with 2 yrs. Professional HR experience and a bachelor's degree or 4 yrs. professional HR experience.

The program updates include the removal of several courses (they can still be offered as electives if needed) and replacing them with 3 new courses. Together, the new courses and the five existing courses from different units [1 from Business Admin, 1 from Management, 1 from I/O Psych, and 2 from WED HRD], the new highly integrated program can produce graduates with the diverse knowledge and skills needed by small and medium size businesses in the region.

ACED 2050 Communications for the Workplace [already part of OAT]

Prerequisite: ENGL 1102. Principles of effective oral and written communications. A thorough review of grammar, sentence and paragraph construction, punctuation, and writing techniques. Emphasis on the job-getting process. (PHR FA-01, APHR FA-01)

ACED 2400 Computer Technology for the Workplace [already part of OAT]

Computer applications for development of analytical and problem-solving workplace skills. Topics include word processing, databases, spreadsheets, communications, and presentations, hardware, networks, and social and ethical concepts. Exemption test available.

ACED 3000 Office Calculations and Record Keeping [already part of OAT]

Financial oversight and budget, cost-benefit analysis, capital budgeting, and financial reports.

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

ACED 3101 Computerized Accounting **[already part of OAT]**

Prerequisite: ACED 3000 or instructor consent. Hands-on application of bookkeeping and computer concepts through the installation, set-up, and use of a typical integrated computerized accounting software system, including set-up and maintenance of software, management of a chart of accounts and ledgers, analysis of transactions, generation of financial reports, file and data management, and system security. (PHR FA-04)

ACED 3400 Applied Computer Technology **[already part of OAT]**

Prerequisite: ACED 2400 or CS 1000 or consent of instructor. Development of intermediate and advanced skills in the use of spreadsheet, database, communication, and presentation software. Emphasis is placed on creation of computer projects appropriate to the student's major. (PHR FA-04)

ACED 4040 Introduction to Human Resource Development [part of WED/HRD]

This course will provide the student with a comprehensive introduction to Human Resource Development (HRD). The course examines the principles of employee recruitment and selection, job design and job analysis, training and development, and safety and health. (PHR FA-01, PHR FA-02, APHR FA-02)

ACED 4050 Workforce Development and Management **[part of WED/HRD]**

Fundamentals of organizational behavior, management, and training examined through the applied context of business education, office administration, technology, and training. Topics include functions of management, education, legislation, personnel, supervision, and training. (PHR FA-05, APHR FA-02, APHR FA-04)

ACED 4060 – Human Resource Technology and Operations [NEW COURSE]

Theories, practice, and issues of human resource technology and operations; strategies and tools for effective human resource functions and operations; Topics include performance management, human resource information systems, learning management systems, and the related issues and trends. (aPHR FA-04, PHR FA-01, PHR FA-05)

ACED 4170 Theories of Inclusive Leadership [NEW COURSE]

An exploration of contemporary theories research and practices in Inclusive Leadership through investigating its vital role in fostering diversity and inclusion across teams, organizations, and societies. Students will learn to create inclusive climates, drive innovation, and enhance team and organizational performance for productivity.

ACED 4180 Organizational Development and Change [NEW COURSE]

Principles, theories, and practices of organizational development and change. Knowledge, skills, and strategies for successfully reading and managing organizational change such as transformational leadership, effective communication with both internal and external stakeholders. Students will learn systematic and evidence-based change interventions to

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

improve organizational effectiveness and enhance individual development. (aPHR FA-02, PHR FA-01, PHR FA-03, PHR FA-05)

ACED 4820 Project Management **[already part of OAT]**

Provides an introduction to the process of project management. Focus is on building the students' understanding of the tools and strategies available to facilitate the management of multiple on-going projects within a technical environment. Topics include: planning systems, strategic and operational planning, mission and vision statements, performance objectives, time and course estimation, diagraming techniques, and performance monitoring through control systems.

BUSA 2106 The Environment of Business

Ethical, social, political, legal, and regulatory issues in the business environment. Topics focus on the conflicting rights and duties of individuals, organizations, and other factions in a domestic and global society that lead to the development of ethical awareness, social responsibility and law. (PHR FA-01, APHR FA-01)

MNGT 3500 Employment Law

Prerequisites; BUSA 2106 with a grade of "C" or better. Legal aspects of human resources management from the perspective of both employer and employee. The course will review the hiring process, management of a diverse workforce pay, benefits, terms and conditions of employment, and terminating employment. Students will address a wide range of problems involving these issues and will learn strategies to avoid legal conflict. (PHR FA-05, APHR FA-05)

PSYC 3800 Industrial/Organizational Psychology

Prerequisite: PSYC 1101 with a grade of "C" or better. Theory and application of psychological principles to industrial and organizational settings. (PHR FA-05, APHR FA-02)

Area F and Guided Electives

Associate degree Holders:

- 18 hours Experiential Learning Credit
- Guided Electives 18 hours in a tiered based on professional experience

For Traditional Undergraduate:

- 18 hours of 1XXX or 2XXX level OCCA courses
- Guided Electives 18 hours of 3XXX or 4XXX level OCCA courses

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

Valdosta State University Curriculum Form

- **Request for a NEW COURSE**

Date of Submission:	10/17/2023

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Education and Human Services	**Dept. Initiating Request:**	Leadership, Technology, & Workforce Development
Requestor's Name:	Jieun You	**Requestor's Role:**	Faculty

Proposed NEW Course Prefix: *(Consult abbreviations in the catalog)*	ACED	**NEW Course Number:** *(Consult #s in the catalog)*	4060
Proposed NEW Course Title:	Human Resource Technology and Operations		
NEW Course Title Abbreviation: *(Limit to 30 character spaces)*	Hum Res Tech and Operations		
Prerequisite(s):	None		

Lecture Hours:	3	**Lab/Contact Hours:**	0	**Credit Hours:**	3

Proposed NEW Course Description: *(Limit to 50 words. Include requisites, cross listings, special requirements, etc.)**

Theories, practice, and issues of human resource technology and operations; strategies and tools for effective human resource functions and operations; Topics include performance management, human resource information systems, learning management systems, and the related issues and trends.

Program Level:	Course Classification:	Semester to be Effective:	Year to be Effective:	Estimated Frequency of Course Offering:
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024	*Once per Year*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☒ Adopting current best practice(s) in field
☐ Mandate of State/Federal/Accrediting Agency
☒ Other – New course in program concentration/area of emphasis

This course is being created as part of a curriculum update to the Office Administration and Technology program.

**** Attach General Course Syllabus/Support documents with course outcomes/assessments ****

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☐ Other Data Source Descriptions –

Multiple assessments will be used to measure student learning outcomes related to Human Resource Office Administration. SOIs will be used to gather feedback regarding students' experiences in the course and to identify which strategies/activities did and didn't work well in the course.

**** Attach General Course Syllabus/Support documents with course outcomes/assessments ****

Valdosta State University – NEW COURSE Form

- **Request for a NEW COURSE**

Approvals:	Print:	Signature:	Date:
Department Head	Steve Downey	Steve Downey	1/3/2024
College/Division Executive Committee			
Dean/Director	David Slykhuis	DocuSigned by: DFAE59216E384AB...	1/17/2024 | 4:37 PM EST
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

ACED 4060
Human Resource Technology and Operations
Fall 2024

Valdosta State University
Dewar College of Education& Human Services

COURSE DESCRIPTION:

Theories, practice, and issues of human resource technology and operations; strategies and tools for effective human resource functions and operations; Topics include performance management, human resource information systems, learning management systems, and the related issues and trends.

INSTRUCTOR CONTACT INFORMATION:

Name: Jieun You, PhD – Assistant Professor
Email: jyou@valdosta.edu
Phone: 229-219-3538 (leave your message)
Office: 2021 College of Education and Human Services
Hours: Office hours are available upon request via email

Please don't hesitate to email your professor if you have a question or problem that you would rather discuss in private. To help ensure that we can communicate effectively throughout the semester:

- **Please send your emails through the email tool of your course in BlazeView.**
- As a courtesy, ALWAYS include a descriptive subject line (including the assignment number if applicable) with your email messages and sign your full name at the end of your message.
- If for some reason the BlazeView server is down, and you cannot access it to send an email message, feel free to use your @valdosta.edu email account to send a message to your professor at the address provided in the PROFESSOR CONTACT INFORMATION area of this Syllabus. Emails sent outside of BlazeView MUST include the course number in the subject line, the assignment number (if applicable), and your full name at the end of the message.
- Students who include the word "QUESTION" or "PROBLEM" in the subject line of an email can generally expect a response within 24 hours (except possibly on weekends or holidays).

REQUIRED TEXT & RESOURCES:

This course requires the following text(s):

1. Harris, S. (2021). *Introduction to HR technologies: Understand how to use technology to improve performance and processes*. Kogan Page.

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

2. Johnson, R. D., Carlson, K. D., & Kavanagh, M. J. (2020). *Human resource information systems: Basics, applications, and future directions* (5th ed.). SAGE.

In addition to reading materials, this course requires students to have broadband Internet access and the ability to install and use applications designated by the instructor for use with the course. You must utilize your VSU email account on a regular basis and have the ability open/use Microsoft Office and Google files (Docs, Sheets, Slides).

Course Participation Expectation

Engagement with the content, people, and assignments in this course are required to be successful. You are expected to participate in ongoing discussions of the lesson topics and to interact with other students and your instructor regularly, e.g., 2-3 times a week.

Taking an online course is not easier or faster. On the contrary, it will take as much time as taking a face-to-face class or more. In addition to time online accessing new materials and participating in 'live' synchronous sessions and on-going asynchronous discussions, you should spend several hours per week offline studying and working with course materials. It will be helpful to set aside regular study time when you can work uninterrupted.

Course Objectives:

Upon completion of this course, students will be able to:

1. Demonstrate and discuss a fundamental understanding of the concepts and issues related to human resource technology.
2. Demonstrate and discuss a foundational understanding of the concepts and issues surrounding human resource information systems.
3. Understand and discuss the impact of technology and information systems on an organization's process, operations, and performance.
4. Describe and discuss the HR information systems development process and the key considerations involved.
5. Describe and discuss the practical applications of technology and information systems within HR functions and organizational operations.
6. Apply knowledge and skills related to HR technology and information systems to core human resource development functions, including talent management, training, and development.
7. Understand and discuss how HR technology and information systems drive evidence-based HR analytics within organizations.
8. Explore potential ethical issues and opportunities associated with HR technology and information systems.

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

Unit Breakdown:

This course is comprised of the following instructional modules:

Module	Topic(s)	Notes
1	Concepts and understanding of HR technology and information systems	Harris (2021) – Chapter 1 Johnson et al. (2020) – Chapter 1
2	HRIS system development	Johnson et al. (2020) – Chapters 3 & 4
3	HR technology and operations	Harris (2021) – Chapters 5 & 6
4	Change management and HRIS	Johnson et al. (2020) – Chapter 5
5	HR technology and talent management	Harris (2021) – Chapter 8 Johnson et al. (2020) – Chapter 8
6	HRIS and training and development	Johnson et al. (2020) – Chapter 10
7	HR analytics and technology	Harris (2021) – Chapter 9 Johnson et al. (2020) – Chapter 14
8	The issues and future direction of HR technology and operations	Harris (2021) – Chapters 10 & 11

Course Assignments & Requirements:

Students will meet the objectives of this course through a combination of assigned readings, online group discussions and activities, and written assignments. This course will utilize the BlazeVIEW course management system for all class requirements; BlazeView is accessible from your MyVSU page https://myvsu.valdosta.edu/ or at: https://vsu.view.usg.edu/

A. Quiz (4 Quizzes): Quizzes will be taken during this course. A list of dates and topics will be included in the course schedule. Students will draw from course readings and other materials. (CO 1-8)

B. Case Essays (2 Essays): Case essay provides students with hands-on experience by exposing them to real business issues. In the case essay, students will 1) identify and analyze a problem that an organization currently encounters, 2) diagnose the cause, and 3) propose a possible solution to resolve the issue, using the technology intervention. (CO 1-6)

C. Internet Threaded Discussion Activities (2 Discussions): The instructor will post issues and/or questions based on the topics and readings of the course on the course website. Each student must respond to the posted issues within the time frame as directed.
Each student must then respond to at least one other student's posting within the established time frame. Finally, each student must respond to one other reaction of fellow students to his or her initial response. This threaded discussion activity is essential to achieve the learning objectives of the course. (CO 1-8)

D. Final Exam: Students will take the final exam to assess their comprehensive understanding and application of organizational change management. The final exam will consist of multiple-choice questions, true/false questions, and short-response questions. (CO 1-8)

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

Course Evaluation:

Assessment and Evaluation

Student learning gain will be formally assessed via the aforementioned assignments and examinations. The following is the course assessment criteria:

Internet Discussions	300 points	30%
Case Essays	300 points	30%
Quizzes	200 points	20%
Final Exam	200 points	20%
Total	1000 points	100%

Evaluation of student earning gain will then be based on the following grading scale:

A = 90 – 100 points
B = 80 – 89.9 points
C = 70 – 79.9 points
D = 60 – 69.9 points
F = Below 60 points

Grade Scale:

Grades are based on student performance. Simply turning in all the assignments does not guarantee that the student will receive a "good grade." To receive a higher grade, a student must demonstrate advanced understanding and proficiency in the material. Based upon the percentage of total points earned, the standards for the respective grades are as follows:

100-90% = A 89-80% = B 79-70% = C 69-60% = D Below 60% = F

All assignments and assessments will be graded within one week's time. Instructor will provide comments along with grade as necessary for feedback.

A – To achieve this grade you must display 'distinguished' performance in your course work. This includes demonstrating the ability to process and comprehend complex ideas, and to be able to convey those ideas to others in a clear, intelligent manner. An "A" student will go beyond simple requirements and seek to excel in his/her preparation for and presentation of assigned work. He/she will demonstrate excellence in communication skills and the ability to contextualize material.
B – To achieve this grade you need to display 'proficient', or above average, performance in your coursework, including demonstrating the ability to process and comprehend complex ideas, while being able to convey those ideas in a clear, intelligent manner. As a "B" student you will go beyond minimum requirements in terms of preparation and presentation of assigned work.
C – For this grade, you must meet the minimum requirements for the course, displaying 'developing' performance in your course work, and demonstrate the ability to comprehend but not excel at complex ideas and/or conveying those ideas in a like manner.

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

D – A student receiving this grade is performing below the minimum requirements for the course, i.e., his/her skills and performances are still 'emerging'. This could include failure to complete or turn in assignments on a timely basis, or failure to demonstrate proficient ability to comprehend or convey complex ideas.
F – If you receive an F, you have failed to meet the requirements of the course, including failure to complete or turn in assignments, or failure to demonstrate the ability to comprehend or convey complex ideas.

Course Policy on Late Submission of Work:

In the online environment, problems associated with power outages, networks being down, and ISP troubles inevitably result in legitimate reasons for delays, however, you should still be prepared to deliver your work by the stated deadlines. If you have a problem, let your instructor know as soon as possible.

Late work automatically is dropped by one letter grade (i.e., 10% of the assignment's value). For each additional week, it is late, another letter grade will be lowered. Assignments not received by the end of the semester will receive a zero. **Also, quizzes close after the due date.**

Course Policy on Attendance:

There 4 synchronous sessions are required components of this course. Participation in these sessions is optional. However, students must watch lecture videos that each session will cover.

SOI Statement:

At the end of the term, all students will be expected to complete an online Student Opinion of Instruction survey (SOI) that will be available through SmartEvals. Students will receive an email notification through their VSU email address when the SOI is available (generally at least one week before the end of the term). SOI responses are anonymous to instructors/administrators, and they will be able to access results only after they have submitted final grades. Before final grade submission, instructors will not be able to see any responses, but they can see the percentage of students who have or have not completed their SOIs. While instructors will not be able to see student names, an automated system will send a reminder email to those who have yet to complete their SOIs. Students who withdraw or drop a course will also be sent invitations to complete the Dropped Course Survey. Complete information about the SOIs, including how to access the survey, is available on the SOI Procedures webpage.

Accommodations Statement:

Students with disabilities who are experiencing barriers in this course may contact the Access Office for assistance in determining and implementing reasonable accommodations. The access Office is located in Farbar Hall. The phone numbers are 229-245-2498 (V), 229-375-5871. For more information, please visit VSU's Access Office or email: access@valdosta.edu.

Title IX Statement:

Valdosta State University (VSU) is committed to creating a diverse and inclusive work and learning environment free from discrimination and harassment. VSU is dedicated to creating an

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

environment where all campus community members feel valued, respected, and included. Valdosta State University prohibits discrimination on the basis of race, color, ethnicity, national origin, sex (including sexual harassment and sexual violence), sexual orientation, gender identity, religion, age, disability, genetic information, or veteran status, in the University's programs and activities as required by applicable laws and regulations such as Title IX. The individual designated with responsibility for coordination of compliance efforts and receipt of inquiries concerning nondiscrimination policies is the University's Title IX Coordinator: the Director of the Office of Social Equity, titleix@valdosta.edu, 1208 N. Patterson St., Valdosta State University, Valdosta, Georgia 31698, 229-333-5463.

Academic Honesty:

As members of the academic community, all students are expected to recognize and uphold standards of intellectual and academic integrity.

What comprises academic dishonesty?

- **Plagiarism** - ALWAYS cite your sources. Plagiarism is using other people's writing or ideas without giving credit. This includes paraphrasing material without citing the source and submission of assignments completed by someone else. (**click here to learn how to avoid plagiarism**)
  By taking this course, you agree that all required course work may be subject to submission for textual similarity review to Turnitin, a tool within BlazeVIEW. For more information on the use of Turnitin at VSU see Turnitin for Students.
- **Cheating on Exams** - Utilize only authorized materials during proctored exams. Additionally, sharing information with other students before or after an exam is also considered cheating.
- **Falsification** - It is a violation of academic honesty to misrepresent material or fabricate information in an academic exercise, assignment or proceeding. Additionally, it is a violation of the Academic Honesty policy for authorized users to knowingly share passwords, PINs, or any other means of access to their eCampus courses with unauthorized persons or for the purpose of dishonorable or unethical conduct related to their academic work.
- **Multiple submissions** - Only submit work for which you have not previously received credit. This includes using assignments completed in prior courses.
- **Unauthorized Use or Distribution of Copyrighted Material in Courses** - Unauthorized distribution of copyrighted material occurs when a student utilizes, reproduces, or distributes copyrighted material without written permission by the copyright owner. Unauthorized use or distribution of ANY course material is expressly prohibited. This includes sharing any information about courses with websites or any other third party. *Additionally, copying or buying copyrighted course materials is prohibited.*

Violation of the Academic Honesty Policy can result in failure of the assignment, failure of the course, and/or further consequences form the student's home institution. Ignorance of this policy is not an excuse or a means to repeal a charge of academic dishonesty.

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

Frequently Asked Questions and Helpful Links:

I need:	LINK
ADA Accommodations	Access Office
Technical Support	IT Help Desk
Proctored Exam	https://www.valdosta.edu/student/disability/forms/student-exam-proctoring-request-form.php
To Report a Course Error	Email blazeview@valdosta.edu and describe the error.
To Make a Student Complaint	https://www.valdosta.edu/administration/social-equity/filing-complaint.php
To Make a Grade Appeal	https://www.valdosta.edu/academics/academic-affairs/grade-appeals.php
To Withdraw from a Course	https://www.valdosta.edu/colleges/business/student-advising-center/course-withdrawal.php
To Understand the VSU Academic Honesty Policy	https://www.valdosta.edu/academics/academic-affairs/academic-honesty-policies-and-procedures.php

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

Valdosta State University Curriculum Form

- **Request for a NEW COURSE**

Date of Submission:	01/3/2024

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Education and Human Services	**Dept. Initiating Request:**	Leadership, Technology, & Workforce Development
Requestor's Name:	Nicole Gunn	**Requestor's Role:**	Faculty

Proposed NEW Course Prefix: *(Consult abbreviations in the catalog)*	ACED	**NEW Course Number:** *(Consult #s in the catalog)*	4170
Proposed NEW Course Title:	Theories of Inclusive Leadership		
NEW Course Title Abbreviation: *(Limit to 30 character spaces)*	Theories of Incl Leadership		
Prerequisite(s):	None		

Lecture Hours:	3	**Lab/Contact Hours:**	0	**Credit Hours:**	3

Proposed NEW Course Description: *(Limit to 50 words. Include requisites, cross listings, special requirements, etc.)**

An exploration of contemporary theories, research and practices in Inclusive Leadership through investigating its vital role in fostering diversity and inclusion across teams, organizations, and societies. Students will learn to create inclusive climates, drive innovation, and enhance team and organizational performance for productivity

Program Level:	Course Classification:	Semester to be Effective:	Year to be Effective:	Estimated Frequency of Course Offering:
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024	*Once per Year*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☒ Adopting current best practice(s) in field
☐ Mandate of State/Federal/Accrediting Agency
☒ Other – New course in program concentration/area of emphasis

This course is being created as part of a curriculum update to the Office Administration and Technology program.

**** Attach General Course Syllabus/Support documents with course outcomes/assessments ****

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☐ Other Data Source Descriptions –

Multiple assessments will be used to measure student learning outcomes related to Human Resource Office Administration. SOIs will be used to gather feedback regarding students' experiences in the course and to identify which strategies/activities did and didn't work well in the course.

**** Attach General Course Syllabus/Support documents with course outcomes/assessments ****

Valdosta State University – NEW COURSE Form

- **Request for a NEW COURSE**

Approvals:	Print:	Signature:	Date:
Department Head	Steve Downey	Steve Downey	1/3/2024
College/Division Executive Committee			
Dean/Director	David Slykhuis	DocuSigned by: DFAE59216E384AB...	1/17/2024 | 4:37 PM EST
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

ACED 4170 Theories of Inclusive Leadership Fall 2024

Valdosta State University
Dewar College of Education& Human Services

COURSE DESCRIPTION:

An exploration of contemporary theories research and practices in Inclusive Leadership through investigating its vital role in fostering diversity and inclusion across teams, organizations, and societies. Students will learn to create inclusive climates, drive innovation, and enhance team and organizational performance for productivity

INSTRUCTOR CONTACT INFORMATION:

Name: Nicole Gunn, Ed.D.
Email: npgunn@valdosta.edu
Phone: 912-289-5517 (leave your message)
Office: 2107 College of Education and Human Services
Hours: Office hours are available upon request via email

Please don't hesitate to email your professor if you have a question or problem that you would rather discuss in private. To help ensure that we can communicate effectively throughout the semester:

- **Please send your emails through the email tool of your course in BlazeView.**
- As a courtesy, ALWAYS include a descriptive subject line (including the assignment number if applicable) with your email messages and sign your full name at the end of your message.
- If for some reason the BlazeView server is down, and you cannot access it to send an email message, feel free to use your @valdosta.edu email account to send a message to your professor at the address provided in the PROFESSOR CONTACT INFORMATION area of this Syllabus. Emails sent outside of BlazeView MUST include the course number in the subject line, the assignment number (if applicable), and your full name at the end of the message.
- Students who include the word "QUESTION" or "PROBLEM" in the subject line of an email can generally expect a response within 24 hours (except possibly on weekends or holidays).

REQUIRED TEXT & RESOURCES:

This course requires the following text(s):

Riggio, R., Ferdman, B., & Prime, J. (2021). *Inclusive leadership transforming diverse lives, workplaces, and societies* (1st ed.). Routledge.

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

In addition to reading materials, this course requires students to have broadband Internet access and the ability to install and use applications designated by the instructor for use with the course. You must utilize your VSU email account on a regular basis and have the ability open/use Microsoft Office and Google files (Docs, Sheets, Slides).

Course Participation Expectation

Engagement with the content, people, and assignments in this course are required to be successful. You are expected to participate in ongoing discussions of the lesson topics and to interact with other students and your instructor regularly, e.g., 2-3 times a week.

Taking an online course is not easier or faster. On the contrary, it will take as much time as taking a face-to-face class or more. In addition to time online accessing new materials and participating in 'live' synchronous sessions and on-going asynchronous discussions, you should spend several hours per week offline studying and working with course materials. It will be helpful to set aside regular study time when you can work uninterrupted.

Course Objectives:

Upon completion of this course, students will be able to:

1. Analyze the concept of Inclusive Leadership and its significance in fostering diversity and inclusion in various settings.
2. Evaluate historical leadership theories and their limitations in addressing inclusion.
3. Examine the complexity of social disadvantage related to gender and race in leadership contexts.
4. Understand the connection between diversity and inclusion and how leaders can facilitate it.
5. Learn strategies for boundary-spanning leadership to create inclusive networks.
6. Develop the skills needed for engaging in bold, inclusive conversations.
7. Understand the role of inclusive leadership in driving organizational change.

Unit Breakdown:

This course is comprised of the following instructional modules:

Module	Topic(s)	Notes
1	The Challenges of Inclusive Leadership	Chapters 1-5
2	Leadership Practices for Fostering and Benefiting from Inclusive Interpersonal Team Dynamics	Chapters 7, 8,9, and 10
3	Leadership Practices for Building Inclusive Organizations	Chapters 14-18
4	Leadership Practices for Fostering Inclusive Societies	Chapters 19-22
5	Approaches and Resources for Developing Inclusive Leadership	

Course Assignments & Requirements:

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

Students will meet the objectives of this course through a combination of assigned readings, online group discussions and activities, and written assignments. This course will utilize the BlazeVIEW course management system for all class requirements; BlazeView is accessible from your MyVSU page https://myvsu.valdosta.edu/ or at: https://vsu.view.usg.edu/

A. Quiz (4 Quizzes): Quizzes will be taken during this course. A list of dates and topics will be included in the course schedule. Students will draw from course readings and other materials.

B. Case Essays (2 Essays): Case essay provides students with hands-on experience by exposing them to real business issues.

C. Internet Threaded Discussion Activities (2 Discussions): The instructor will post issues and/or questions based on the topics and readings of the course on the course website. Each student must respond to the posted issues within the time frame as directed.
Each student must then respond to at least one other student's posting within the established time frame. Finally, each student must respond to one other reaction of fellow students to his or her initial response. This threaded discussion activity is essential to achieve the learning objectives of the course.

D. Final Exam: Students will take the final exam to assess their comprehensive understanding and application of organizational change management. The final exam will consist of multiple-choice questions, true/false questions, and short-response questions. (CO 1-8)

Course Evaluation:

Assessment and Evaluation

Student learning gain will be formally assessed via the aforementioned assignments and examinations. The following is the course assessment criteria:

Internet Discussions	300 points	30%
Case Essays	300 points	30%
Quizzes	200 points	20%
Final Exam	200 points	20%
Total	1000 points	100%

Evaluation of student earning gain will then be based on the following grading scale:

A = 90 – 100 points
B = 80 – 89.9 points
C = 70 – 79.9 points
D = 60 – 69.9 points
F = Below 60 points

Grade Scale:

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

Grades are based on student performance. Simply turning in all the assignments does not guarantee that the student will receive a "good grade." To receive a higher grade, a student must demonstrate advanced understanding and proficiency in the material. Based upon the percentage of total points earned, the standards for the respective grades are as follows:

100-90% = A 89-80% = B 79-70% = C 69-60% = D Below 60% = F

All assignments and assessments will be graded within one week's time. Instructor will provide comments along with grade as necessary for feedback.

A – To achieve this grade you must display 'distinguished' performance in your course work. This includes demonstrating the ability to process and comprehend complex ideas, and to be able to convey those ideas to others in a clear, intelligent manner. An "A" student will go beyond simple requirements and seek to excel in his/her preparation for and presentation of assigned work. He/she will demonstrate excellence in communication skills and the ability to contextualize material.
B – To achieve this grade you need to display 'proficient', or above average, performance in your coursework, including demonstrating the ability to process and comprehend complex ideas, while being able to convey those ideas in a clear, intelligent manner. As a "B" student you will go beyond minimum requirements in terms of preparation and presentation of assigned work.
C – For this grade, you must meet the minimum requirements for the course, displaying 'developing' performance in your course work, and demonstrate the ability to comprehend but not excel at complex ideas and/or conveying those ideas in a like manner.
D – A student receiving this grade is performing below the minimum requirements for the course, i.e., his/her skills and performances are still 'emerging'. This could include failure to complete or turn in assignments on a timely basis, or failure to demonstrate proficient ability to comprehend or convey complex ideas.
F – If you receive an F, you have failed to meet the requirements of the course, including failure to complete or turn in assignments, or failure to demonstrate the ability to comprehend or convey complex ideas.

Course Policy on Late Submission of Work:

In the online environment, problems associated with power outages, networks being down, and ISP troubles inevitably result in legitimate reasons for delays, however, you should still be prepared to deliver your work by the stated deadlines. If you have a problem, let your instructor know as soon as possible.

Late work automatically is dropped by one letter grade (i.e., 10% of the assignment's value). For each additional week it is late, another letter grade will be lowered. Assignments not received by the end of the semester will receive a zero. **Also, quizzes close after the due date.**

Course Policy on Attendance:

There 4 synchronous sessions are required components of this course. Participation in these sessions is optional. However, students must watch lecture videos that each session will cover.

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

SOI Statement:

At the end of the term, all students will be expected to complete an online Student Opinion of Instruction survey (SOI) that will be available through SmartEvals. Students will receive an email notification through their VSU email address when the SOI is available (generally at least one week before the end of the term). SOI responses are anonymous to instructors/administrators, and they will be able to access results only after they have submitted final grades. Before final grade submission, instructors will not be able to see any responses, but they can see the percentage of students who have or have not completed their SOIs. While instructors will not be able to see student names, an automated system will send a reminder email to those who have yet to complete their SOIs. Students who withdraw or drop a course will also be sent invitations to complete the Dropped Course Survey. Complete information about the SOIs, including how to access the survey, is available on the SOI Procedures webpage.

Accommodations Statement:

Students with disabilities who are experiencing barriers in this course may contact the Access Office for assistance in determining and implementing reasonable accommodations. The access Office is located in Farbar Hall. The phone numbers are 229-245-2498 (V), 229-375-5871. For more information, please visit VSU's Access Office or email: access@valdosta.edu.

Title IX Statement:

Valdosta State University (VSU) is committed to creating a diverse and inclusive work and learning environment free from discrimination and harassment. VSU is dedicated to creating an environment where all campus community members feel valued, respected, and included. Valdosta State University prohibits discrimination on the basis of race, color, ethnicity, national origin, sex (including sexual harassment and sexual violence), sexual orientation, gender identity, religion, age, disability, genetic information, or veteran status, in the University's programs and activities as required by applicable laws and regulations such as Title IX. The individual designated with responsibility for coordination of compliance efforts and receipt of inquiries concerning nondiscrimination policies is the University's Title IX Coordinator: the Director of the Office of Social Equity, titleix@valdosta.edu, 1208 N. Patterson St., Valdosta State University, Valdosta, Georgia 31698, 229-333-5463.

Academic Honesty:

As members of the academic community, all students are expected to recognize and uphold standards of intellectual and academic integrity.

What comprises academic dishonesty?

- **Plagiarism** - ALWAYS cite your sources. Plagiarism is using other people's writing or ideas without giving credit. This includes paraphrasing material without citing the source and submission of assignments completed by someone else. (**click here to learn how to avoid plagiarism**)
  By taking this course, you agree that all required course work may be subject to submission for textual similarity review to Turnitin, a tool within BlazeVIEW. For more information on the use of Turnitin at VSU see Turnitin for Students.

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

- **Cheating on Exams** - Utilize only authorized materials during proctored exams. Additionally, sharing information with other students before or after an exam is also considered cheating.
- **Falsification** - It is a violation of academic honesty to misrepresent material or fabricate information in an academic exercise, assignment or proceeding. Additionally, it is a violation of the Academic Honesty policy for authorized users to knowingly share passwords, PINs, or any other means of access to their eCampus courses with unauthorized persons or for the purpose of dishonorable or unethical conduct related to their academic work.
- **Multiple submissions** - Only submit work for which you have not previously received credit. This includes using assignments completed in prior courses.
- **Unauthorized Use or Distribution of Copyrighted Material in Courses** - Unauthorized distribution of copyrighted material occurs when a student utilizes, reproduces, or distributes copyrighted material without written permission by the copyright owner. Unauthorized use or distribution of ANY course material is expressly prohibited. This includes sharing any information about courses with websites or any other third party. *Additionally, copying or buying copyrighted course materials is prohibited.*

Violation of the Academic Honesty Policy can result in failure of the assignment, failure of the course, and/or further consequences form the student's home institution. Ignorance of this policy is not an excuse or a means to repeal a charge of academic dishonesty.

Frequently Asked Questions and Helpful Links:

I need:	LINK
ADA Accommodations	Access Office
Technical Support	IT Help Desk
Proctored Exam	https://www.valdosta.edu/student/disability/forms/student-exam-proctoring-request-form.php
To Report a Course Error	Email blazeview@valdosta.edu and describe the error.
To Make a Student Complaint	https://www.valdosta.edu/administration/social-equity/filing-complaint.php
To Make a Grade Appeal	https://www.valdosta.edu/academics/academic-affairs/grade-appeals.php
To Withdraw from a Course	https://www.valdosta.edu/colleges/business/student-advising-center/course-withdrawal.php
To Understand the VSU Academic Honesty Policy	https://www.valdosta.edu/academics/academic-affairs/academic-honesty-policies-and-procedures.php

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

Valdosta State University Curriculum Form

- **Request for a NEW COURSE**

Date of Submission:	01/3/2024

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Education and Human Services	**Dept. Initiating Request:**	Leadership, Technology, & Workforce Development
Requestor's Name:	Jieun You	**Requestor's Role:**	Faculty

Proposed NEW Course Prefix: *(Consult abbreviations in the catalog)*	ACED	**NEW Course Number:** *(Consult #s in the catalog)*	4180
Proposed NEW Course Title:	Organizational Development and Change		
NEW Course Title Abbreviation: *(Limit to 30 character spaces)*	Org Devlp and Change		
Prerequisite(s):	None		

Lecture Hours:	3	**Lab/Contact Hours:**	0	**Credit Hours:**	3

Proposed NEW Course Description: *(Limit to 50 words. Include requisites, cross listings, special requirements, etc.)**

Principles, theories, and practices of organizational development and change. Knowledge, skills, and strategies for successfully reading and managing organizational change such as transformational leadership, effective communication with both internal and external stakeholders. Students will learn systematic and evidence-based change interventions to improve organizational effectiveness and enhance individual development.

Program Level:	Course Classification:	Semester to be Effective:	Year to be Effective:	Estimated Frequency of Course Offering:
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024	*Once per Year*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☒ Adopting current best practice(s) in field
☐ Mandate of State/Federal/Accrediting Agency
☒ Other – New course in program concentration/area of emphasis

This course is being created as part of a curriculum update to the Office Administration and Technology program.

**** Attach General Course Syllabus/Support documents with course outcomes/assessments ****

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☐ Other Data Source Descriptions –

Multiple assessments will be used to measure student learning outcomes related to Human Resource Office Administration. SOIs will be used to gather feedback regarding students' experiences in the course and to identify which strategies/activities did and didn't work well in the course.

**** Attach General Course Syllabus/Support documents with course outcomes/assessments ****

Valdosta State University – NEW COURSE Form

- **Request for a NEW COURSE**

Approvals:	Print:	Signature:	Date:
Department Head	Steve Downey	Steve Downey	1/3/2024
College/Division Executive Committee			
Dean/Director	David Slykhuis	DocuSigned by: DFAE59216E384AB...	1/17/2024 | 4:37 PM EST
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

ACED 4180 Organizational Development and Change Fall 2024

Valdosta State University
Dewar College of Education& Human Services

COURSE DESCRIPTION:

Principles, theories, and practices of organizational development and change. Knowledge, skills, and strategies for successfully reading and managing organizational change such as transformational leadership, effective communication with both internal and external stakeholders. Students will learn systematic and evidence-based change interventions to improve organizational effectiveness and enhance individual development.

INSTRUCTOR CONTACT INFORMATION:

Name: Jieun You, PhD – Assistant Professor
Email: jyou@valdosta.edu
Phone: 229-219-3538 (leave your message)
Office: 2021 College of Education and Human Services
Hours: Office hours are available upon request via email

Please don't hesitate to email your professor if you have a question or problem that you would rather discuss in private. To help ensure that we can communicate effectively throughout the semester:

- **Please send your emails through the email tool of your course in BlazeView.**
- As a courtesy, ALWAYS include a descriptive subject line (including the assignment number if applicable) with your email messages and sign your full name at the end of your message.
- If for some reason the BlazeView server is down, and you cannot access it to send an email message, feel free to use your @valdosta.edu email account to send a message to your professor at the address provided in the PROFESSOR CONTACT INFORMATION area of this Syllabus. Emails sent outside of BlazeView MUST include the course number in the subject line, the assignment number (if applicable), and your full name at the end of the message.
- Students who include the word "QUESTION" or "PROBLEM" in the subject line of an email can generally expect a response within 24 hours (except possibly on weekends or holidays).

REQUIRED TEXT & RESOURCES:

This course requires the following text(s):

1. Burke, W. W. (2023). *Organizational change: Theory and practice* (6th ed.). SAGE.

In addition, this course uses the following text(s) as a supplemental resource.

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

1. Cummings, T. G., & Worley, C G. (2019). *Organizational development and change* (11th ed.). Cengage Learning.

In addition to reading materials, this course requires students to have broadband Internet access and the ability to install and use applications designated by the instructor for use with the course. You must utilize your VSU email account on a regular basis and have the ability open/use Microsoft Office and Google files (Docs, Sheets, Slides).

Course Participation Expectation

Engagement with the content, people, and assignments in this course are required to be successful. You are expected to participate in ongoing discussions of the lesson topics and to interact with other students and your instructor regularly, e.g., 2-3 times a week.

Taking an online course is not easier or faster. On the contrary, it will take as much time as taking a face-to-face class or more. In addition to time online accessing new materials and participating in 'live' synchronous sessions and on-going asynchronous discussions, you should spend several hours per week offline studying and working with course materials. It will be helpful to set aside regular study time when you can work uninterrupted.

Course Objectives:

Upon completion of this course, students will be able to:

1. Demonstrate a fundamental understanding of the concepts and issues related to organizational change.
2. Demonstrate and discuss a foundational understanding of the models and theories of organizational change management.
3. Understand and discuss how organizations respond to change, why change efforts often fail, and how to effectively address organizational resistance.
4. Describe and discuss the roles, characteristics, and essential leadership skills necessary for a successful change process.
5. Understand and discuss strategies for effectively managing organizational change to promote sustainable development.
6. Diagnose and analyze an organization's change requirements and formulate a change plan.
7. Apply a basic change management process within an organization, utilizing appropriate tools and models.
8. Explore potential ethical issues associated with organizational change and development.

Unit Breakdown:

This course is comprised of the following instructional modules:

Module	Topic(s)	Notes
1	Concepts and understanding of organizational change	Burke (2023) – Chapters 1 & 2
2	Theories and nature of organizational change	Burke (2023) – Chapter 4 Cummings and Worley (2019) – Chapter 2

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

3	Organizational change models – conceptual and integrated models	Burke (2023) – Chapters 8 & 9
4	Organizational change and performance	Burke (2023) – Chapter 10
5	Organizational change and resistance	
6	Organizational change and leadership	Burke (2023) – Chapters 14 & 16
7	Leading organizational change	Burke (2023) – Chapter 15
8	Managing organizational change	Cummings and Worley (2023) – Chapter 8

Course Assignments & Requirements:

Students will meet the objectives of this course through a combination of assigned readings, online group discussions and activities, and written assignments. This course will utilize the BlazeVIEW course management system for all class requirements; BlazeView is accessible from your MyVSU page https://myvsu.valdosta.edu/ or at: https://vsu.view.usg.edu/

A. Quiz (4 Quizzes): Quizzes will be taken during this course. A list of dates and topics will be included in the course schedule. Students will draw from course readings and other materials. (CO 1-8)

B. Case Essays (2 Essays): Case essay provides students with hands-on experience by exposing them to real business issues. In the case essay, students will 1) identify and analyze a change issue that an organization faces, 2) diagnose the cause, and 3) propose a possible solution to deal with the change problem. (CO 1-8)

C. Internet Threaded Discussion Activities (2 Discussions): The instructor will post issues and/or questions based on the topics and readings of the course on the course website. Each student must respond to the posted issues within the time frame as directed.
Each student must then respond to at least one other student's posting within the established time frame. Finally, each student must respond to one other reaction of fellow students to his or her initial response. This threaded discussion activity is essential to achieve the learning objectives of the course. (CO 1-7)

D. Final Exam: Students will take the final exam to assess their comprehensive understanding and application of organizational change management. The final exam will consist of multiple-choice questions, true/false questions, and short-response questions. (CO 1-8)

Course Evaluation:

Assessment and Evaluation

Student learning gain will be formally assessed via the aforementioned assignments and examinations. The following is the course assessment criteria:

Internet Discussions	300 points	30%
Case Essays	300 points	30%

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

Quizzes	200 points	20%
Final Exam	200 points	20%
Total	1000 points	100%

Evaluation of student earning gain will then be based on the following grading scale:

A = 90 – 100 points
B = 80 – 89.9 points
C = 70 – 79.9 points
D = 60 – 69.9 points
F = Below 60 points

Grade Scale:

Grades are based on student performance. Simply turning in all the assignments does not guarantee that the student will receive a "good grade." To receive a higher grade, a student must demonstrate advanced understanding and proficiency in the material. Based upon the percentage of total points earned, the standards for the respective grades are as follows:

100-90% = A 89-80% = B 79-70% = C 69-60% = D Below 60% = F

All assignments and assessments will be graded within one week's time. Instructor will provide comments along with grade as necessary for feedback.

A – To achieve this grade you must display 'distinguished' performance in your course work. This includes demonstrating the ability to process and comprehend complex ideas, and to be able to convey those ideas to others in a clear, intelligent manner. An "A" student will go beyond simple requirements and seek to excel in his/her preparation for and presentation of assigned work. He/she will demonstrate excellence in communication skills and the ability to contextualize material.
B – To achieve this grade you need to display 'proficient', or above average, performance in your coursework, including demonstrating the ability to process and comprehend complex ideas, while being able to convey those ideas in a clear, intelligent manner. As a "B" student you will go beyond minimum requirements in terms of preparation and presentation of assigned work.
C – For this grade, you must meet the minimum requirements for the course, displaying 'developing' performance in your course work, and demonstrate the ability to comprehend but not excel at complex ideas and/or conveying those ideas in a like manner.
D – A student receiving this grade is performing below the minimum requirements for the course, i.e., his/her skills and performances are still 'emerging'. This could include failure to complete or turn in assignments on a timely basis, or failure to demonstrate proficient ability to comprehend or convey complex ideas.
F – If you receive an F, you have failed to meet the requirements of the course, including failure to complete or turn in assignments, or failure to demonstrate the ability to comprehend or convey complex ideas.

Course Policy on Late Submission of Work:

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

In the online environment, problems associated with power outages, networks being down, and ISP troubles inevitably result in legitimate reasons for delays, however, you should still be prepared to deliver your work by the stated deadlines. If you have a problem, let your instructor know as soon as possible.

Late work automatically is dropped by one letter grade (i.e., 10% of the assignment's value). For each additional week it is late, another letter grade will be lowered. Assignments not received by the end of the semester will receive a zero. **Also, quizzes close after the due date.**

Course Policy on Attendance:

There 4 synchronous sessions are required components of this course. Participation in these sessions is optional. However, students must watch lecture videos that each session will cover.

SOI Statement:

At the end of the term, all students will be expected to complete an online Student Opinion of Instruction survey (SOI) that will be available through SmartEvals. Students will receive an email notification through their VSU email address when the SOI is available (generally at least one week before the end of the term). SOI responses are anonymous to instructors/administrators, and they will be able to access results only after they have submitted final grades. Before final grade submission, instructors will not be able to see any responses, but they can see the percentage of students who have or have not completed their SOIs. While instructors will not be able to see student names, an automated system will send a reminder email to those who have yet to complete their SOIs. Students who withdraw or drop a course will also be sent invitations to complete the Dropped Course Survey. Complete information about the SOIs, including how to access the survey, is available on the SOI Procedures webpage.

Accommodations Statement:

Students with disabilities who are experiencing barriers in this course may contact the Access Office for assistance in determining and implementing reasonable accommodations. The access Office is located in Farbar Hall. The phone numbers are 229-245-2498 (V), 229-375-5871. For more information, please visit VSU's Access Office or email: access@valdosta.edu.

Title IX Statement:

Valdosta State University (VSU) is committed to creating a diverse and inclusive work and learning environment free from discrimination and harassment. VSU is dedicated to creating an environment where all campus community members feel valued, respected, and included. Valdosta State University prohibits discrimination on the basis of race, color, ethnicity, national origin, sex (including sexual harassment and sexual violence), sexual orientation, gender identity, religion, age, disability, genetic information, or veteran status, in the University's programs and activities as required by applicable laws and regulations such as Title IX. The individual designated with responsibility for coordination of compliance efforts and receipt of inquiries concerning nondiscrimination policies is the University's Title IX Coordinator: the Director of the Office of Social Equity, titleix@valdosta.edu, 1208 N. Patterson St., Valdosta State University, Valdosta, Georgia 31698, 229-333-5463.

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

Academic Honesty:

As members of the academic community, all students are expected to recognize and uphold standards of intellectual and academic integrity.

What comprises academic dishonesty?

- **Plagiarism** - ALWAYS cite your sources. Plagiarism is using other people's writing or ideas without giving credit. This includes paraphrasing material without citing the source and submission of assignments completed by someone else. (**click here to learn how to avoid plagiarism**)
  By taking this course, you agree that all required course work may be subject to submission for textual similarity review to Turnitin, a tool within BlazeVIEW. For more information on the use of Turnitin at VSU see Turnitin for Students.
- **Cheating on Exams** - Utilize only authorized materials during proctored exams. Additionally, sharing information with other students before or after an exam is also considered cheating.
- **Falsification** - It is a violation of academic honesty to misrepresent material or fabricate information in an academic exercise, assignment or proceeding. Additionally, it is a violation of the Academic Honesty policy for authorized users to knowingly share passwords, PINs, or any other means of access to their eCampus courses with unauthorized persons or for the purpose of dishonorable or unethical conduct related to their academic work.
- **Multiple submissions** - Only submit work for which you have not previously received credit. This includes using assignments completed in prior courses.
- **Unauthorized Use or Distribution of Copyrighted Material in Courses** - Unauthorized distribution of copyrighted material occurs when a student utilizes, reproduces, or distributes copyrighted material without written permission by the copyright owner. Unauthorized use or distribution of ANY course material is expressly prohibited. This includes sharing any information about courses with websites or any other third party. *Additionally, copying or buying copyrighted course materials is prohibited.*

Violation of the Academic Honesty Policy can result in failure of the assignment, failure of the course, and/or further consequences form the student's home institution. Ignorance of this policy is not an excuse or a means to repeal a charge of academic dishonesty.

Frequently Asked Questions and Helpful Links:

I need:	LINK
ADA Accommodations	Access Office
Technical Support	IT Help Desk
Proctored Exam	https://www.valdosta.edu/student/disability/forms/student-exam-proctoring-request-form.php
To Report a Course Error	Email blazeview@valdosta.edu and describe the error.

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

To Make a Student Complaint	https://www.valdosta.edu/administration/social-equity/filing-complaint.php
To Make a Grade Appeal	https://www.valdosta.edu/academics/academic-affairs/grade-appeals.php
To Withdraw from a Course	https://www.valdosta.edu/colleges/business/student-advising-center/course-withdrawal.php
To Understand the VSU Academic Honesty Policy	https://www.valdosta.edu/academics/academic-affairs/academic-honesty-policies-and-procedures.php

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

Valdosta State University Curriculum Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Date of Submission:	01/3/2024

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Education and Human Services	**Dept. Initiating Request:**	Leadership, Technology, and Workforce Development
Requestor's Name:	Nicole Gunn	**Requestor's Role:**	Faculty

Check One Option:	☒ Curriculum Change *(Changes to Program/Degree)*	☒ Revised Catalog Copy *(New Learning Outcomes, Admissions/Program Policies, Narrative, etc.)*

Program Level:	Course Classification:	Semester to be Effective:	Year to be Effective:
☒ Undergraduate ☐ Graduate	☒ Core (Area A-E) ☒ Major Requirement ☒ Elective	☒ Fall ☐ Spring ☐ Summer	2024

Degree/Program Name:	Bachelor of Science with a Major in Office Administration and Technology
Current Catalog URL:	http://catalog.valdosta.edu/undergraduate/academic-programs/education-human-services/leadership-technology-workforce-development/bs-office-administration-technology/

Present Requirements:	**Proposed Requirements:** *(hover over for instructions)*
Selected Educational Outcomes Students will demonstrate the ability to integrate into simulated activities higher level office administration skills as follows: decision-making communication data management spreadsheet creation computerized accounting presentation word processing desktop publishing web design project management Students will demonstrate an acceptable level of competence in workplace skills. Program graduates will report an adequate level of their perceived competence with the following computer technology applications: operating system software word processing software e-mail and messaging software database software spreadsheet software presentation software desktop publishing software computerized accounting software webpage design software.	Selected Educational Outcomes Students will demonstrate the ability to integrate into simulated activities higher level *office* administration skills as follows: decision-making professional office communication data management *spreadsheet creation* computerized accounting information presentation *word processing* *desktop publishing* *web design* project management personnel training employee relations Students will demonstrate an acceptable level of competence in workplace skills. Program graduates will report an adequate level of their perceived competence with the *following computer technology applications* following administrative concepts: employee skills assessments employee training project management *operating system software* *word processing software* *e-mail and messaging software* database software

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

Examples of Outcome Assessments
Students will be assessed on their performance on simulated activities in ACED 4160 (Administrative Office Procedures).
Program interns will be assessed on their practicum experience through direct observation using a rating scale by the job site supervisor. Program interns and job site supervisors will complete a post-practicum survey designed to identify program strengths and weaknesses. Students who document experiential learning credit will be assessed through an e-portfolio that they will submit before the end of their final semester instead of through the internship.
Program graduates will respond to a survey relating their perceptions about their preparation for using a variety of computer/technology applications.

Requirements for the B.S. Degree with a Major in Office Administration and Technology

Code	Title	Hours
Core Curriculum		60
Core Areas A-E (See VSU Core Curriculum)		42
Area F Requirements		
ACED 1100	Introduction to Business	3
ACED 2000	Beginning Keyboarding	3
ACED 2400	Computer Technology for the Workplace	3
or CS 1000	Introduction to Microcomputers and Applications	
Area F Electives		9
Select 9 hours of 1000- to 2000-level courses from the following: ACED, BUSA, ACCT, or transfer hours from TCSG.		
All courses in Area F must be completed with a grade of "C" or better.		
Major Course Requirements 1		60
ACED 2050	Communications for the Workplace	3
ACED 2300	Intermediate Keyboarding	3
ACED 2700	Desktop Publishing	3

spreadsheet software
presentation software
desktop publishing software
computerized accounting software
human resource information systems
payroll processing
webpage design software.

Examples of Outcome Assessments
Students will be assessed on their performance on simulated activities *in ACED 4160 (Administrative Office Procedures).* across the curriculum.
Program interns will be assessed on their practicum experience through direct observation using a rating scale by the job site supervisor.
Program interns and job site supervisors will complete a post-practicum survey designed to identify program strengths and weaknesses.
Students who document experiential learning credit will be assessed through an e-portfolio that they will submit before the end of their final semester instead of through the internship.
Program graduates will respond to a survey relating their perceptions about their preparation for *using a variety of computer/technology applications.* overall aspects of office administration.

Requirements for the B.S. Degree with a Major in Office Administration and Technology

Code	Title	Hours
Part 1: Core Curriculum		60
Core Areas A-E (See VSU Core Curriculum)		42
Area F Requirements		18
Select 18 *9* hours of 1000- to 2000-level courses from the following: ACCT, ACED, BUSA, COMM, CS, DATA, ECON, PSYC, or transfer hours from TCSG.		
ACED 1100	*Introduction to Business*	*3*
ACED 2000	*Beginning Keyboarding*	*3*
ACED 2400	*Computer Technology for the Workplace*	*3*
or CS 1000	*Introduction to Microcomputers and Applications*	
Area F Electives		*9*
Select 9 hours of 1000- to 2000-level courses from the following: ACED, BUSA, ACCT, or transfer hours from TCSG.		
All courses in Area F must be completed with a grade of "C" or better.		

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

ACED 3000	Office Calculations and Recordkeeping	3
ACED 3101	Computerized Office Accounting	3
ACED 3150	Computer Systems for the Office	3
ACED 3400	Applied Computer Technology	3
ACED 3610	Web Design and Multimedia	3
ACED 4020	Virtual Office Technology	3
ACED 4050	Workforce Development and Management for Technical Leaders	3
ACED 4070	Advanced Document Processing	3
ACED 4160	Administrative Office Procedures	3
ACED 4820	Project Management for Technical Leaders	3
ACED 4300	Practicum in Adult and Career Education	3
or ACED 2940	Basic Admin Office Tech Skills	
Guided Electives		18
6-9 hours of 3000- to 4000-level course work and 9-12 hours of 1000- to 4000-level course work.		
Total hours required for the degree		120

1
Students must have a total of 39 hours of course work at the 3000- to 4000-level in the Major and Guided Electives.

Part 2: Major Course Requirements 1		60
ACED 2050	Communications for the Workplace	3
BUSA 2106	The Environment of Business	3
ACED 2300	*Intermediate Keyboarding*	*3*
ACED 2400	Computer Technology for the Workplace	3
ACED 2700	*Desktop Publishing*	*3*
ACED 3000	Office Calculations and Recordkeeping	3
ACED 3101	Computerized Office Accounting	3
ACED 3150	*Computer Systems for the Office*	*3*
ACED 3400	Applied Computer Technology	3
MNGT 3500	Employment Law	3
PSYC 3800	Industrial/Organizational Psychology	3
ACED 3610	*Web Design and Multimedia*	*3*
ACED 4040	Introduction to Human Resource Development	3
ACED 4020	*Virtual Office Technology*	*3*
ACED 4050	Workforce Development and Management for Technical Leaders	3
ACED 4060	Human Resource Technology and Operations	3
ACED 4170	Theories of Inclusive Leadership	3
ACED 4180	Organizational Development and Change	3
ACED 4070	*Advanced Document Processing*	*3*
ACED 4160	*Administrative Office Procedures*	*3*

ACED 4820	Project Management for Technical Leaders	3
ACED 4300	*Practicum in Adult and Career Education*	*3*
or ACED 2940	*Basic Admin Office Tech Skills*	
Guided Electives		18
9-12 *6-9* hours of 3000- to 4000-level course work and 6-9 *9-12* hours of 1000- to 4000-level course work.		
Total hours required for the degree		120

1
Students must have a total of 39 hours of course work at the 3000- to 4000-level in the Major and Guided Electives.

35

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☐ Mandate of State/Federal/Accrediting Agency
☒ Adopting current best practice(s) in field
☒ Other – Curriculum Update to remove outdated courses

Updates to OAT course curriculum to replace outdated courses.

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)
☐ Other Data Source Descriptions –

1. Feedback from university-distributed SOIs, program-produced surveys, and/or Advisory Board Meeting minutes will be used to assess the effectiveness of the program curriculum and its delivery.
2. Student learning outcomes will be measured across the core courses using program assessments and project-specific rubrics.

Valdosta State University – Curriculum Change or Revised Catalog Copy Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Approvals:	Print:	Signature:	Date:
Department Head	Steve Downey	Steve Downey	1/3/2024

DocuSign Envelope ID: D2C83A3C-F182-4C4F-972A-3A94F51F9B61

College/Division Executive Committee			
Dean/Director	David Slykhuis	DocuSigned by: DFAE59216E384AB...	1/17/2024 | 4:37 PM EST
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☐ No ☒ Yes *[select college & indicate department(s)]*	
College:	College of Business College of Education & Human Services	**Department(s):**	Business Administration (COBA) Management (COBA) Human Services (COEHS)

DocuSign Envelope ID: 2F1BDC3A-4596-4395-B514-75D67A2F9298

Valdosta State University Curriculum Form

- CURRICULUM CHANGE OR REVISED CATALOG COPY

Date of Submission: 01/17/2024

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Business Administration	**Dept. Initiating Request:**	Management and Marketing
Requestor's Name:	Jie Driskell	**Requestor's Role:**	Department Head

Check One Option:	☐ Curriculum Change *(Changes to Program/Degree)*	☒ Revised Catalog Copy *(New Learning Outcomes, Admissions/Program Policies, Narrative, etc.)*

Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☐ Elective	☐ Fall ☐ Spring ☒ Summer	2024

Degree/Program Name:	B.B.A with a Major in General Business (Online)
Current Catalog URL:	catalog.valdosta.edu/undergraduate/academic-programs/business-administration/marketing-management/bba-general-business-online/

Present Requirements:	**Proposed Requirements:** *(hover over for instructions)*
Selected Educational Outcomes General Business majors will 1. demonstrate knowledge of business concepts and processes and their applications in organizations; 2. plan, organize, lead, and control in a variety of organizations and cultures; 3. recognize and resolve business issues using quantitative and interpersonal skills. Educational outcomes are assessed by embedded test items in major courses, internship evaluations, and examination of projects.	Selected Educational Outcomes *General Business majors will* *1. demonstrate knowledge of business concepts and processes and their applications in organizations;* *2. plan, organize, lead, and control in a variety of organizations and cultures;* *3. recognize and resolve business issues using quantitative and interpersonal skills.* *Educational outcomes are assessed by embedded test items in major courses, internship evaluations, and examination of projects.* 1. Graduates will demonstrate knowledge of accounting, economics, marketing, and management. 2. Graduates will use technology to solve business problems. Educational outcomes are assessed by embedded test items and projects in the Online General Business Major Curriculum.

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☐ Mandate of State/Federal/Accrediting Agency
☐ Adopting current best practice(s) in field
☒ Other –

The selected educational outcomes best reflect the outcome expectations for the OCCA general business major.

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

☐ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☐ Other Data Source Descriptions –

Tests, quizzes, and projects.

Valdosta State University – Curriculum Change or Revised Catalog Copy Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Approvals:	Print:	Signature:	Date:
Department Head	Jie Driskell	DocuSigned by: Jie Fowler 751FCFD772F6496...	1/18/2024 | 9:17 AM
College/Division Executive Committee	Cynthia R Tori	DocuSigned by: Cynthia Royal Tori 35D95E8425AB443...	1/17/2024 | 11:18 P
Dean/Director	Ray Elson	DocuSigned by: Ray Elson B22D0E2C25B5431...	1/18/2024 | 7:01 AM
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

DocuSign Envelope ID: 2F1BDC3A-4596-4395-B514-75D67A2F9298

Valdosta State University Curriculum Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Date of Submission: 01/17/2024

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Business Administration	**Dept. Initiating Request:**	Management and Marketing
Requestor's Name:	Jie Driskell	**Requestor's Role:**	Department Head

Check One Option:	☐ Curriculum Change *(Changes to Program/Degree)*	☒ Revised Catalog Copy *(New Learning Outcomes, Admissions/Program Policies, Narrative, etc.)*

Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☐ Elective	☐ Fall ☐ Spring ☒ Summer	2024

Degree/Program Name:	B.B.A with a Major in Management
Current Catalog URL:	catalog.valdosta.edu/undergraduate/academic-programs/business-administration/marketing-management/bba-management/

Present Requirements:	**Proposed Requirements:** *(hover over for instructions)*
Selected Educational Outcomes 1. Graduates will demonstrate knowledge of operations management. 2. Graduates will demonstrate knowledge of organizational behavior. 3. Graduates will apply management concepts to solve business problems. 4. Graduates will work effectively in teams in diverse environments.	Selected Educational Outcomes 1. Graduates will demonstrate knowledge of operations management. 2. Graduates will demonstrate knowledge of organizational behavior. 3. Graduates will apply management concepts to solve business problems. *4. Graduates will work effectively in teams in diverse environments.*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☐ Mandate of State/Federal/Accrediting Agency
☐ Adopting current best practice(s) in field
☒ Other –

Changes in the management curriculum no longer guarantees that all management majors will engage teams at a proficient level, so the faculty eliminated the outcome for the major.

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

☐ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☒ Other Data Source Descriptions –
Management elective courses that offer instruction and experiences in teams will be assessed using team activities and surveys.

Valdosta State University – Curriculum Change or Revised Catalog Copy Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Approvals:	Print:	Signature:	Date:
Department Head	Jie Driskell	DocuSigned by: Jie Fowler 751FCFD772F6496...	1/18/2024 | 9:17 AM
College/Division Executive Committee	Cynthia R Tori	DocuSigned by: Cynthia Royal Tori 35D95E8425AB443...	1/17/2024 | 11:18 P
Dean/Director	Ray Elson	DocuSigned by: Ray Elson B22D0E2C25B5431...	1/18/2024 | 7:01 AM
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

*Will this change impact another college/department?	☒ No ☐ Yes *[select college & indicate department(s)]*		
College:	*Select One.*	**Department(s):**	

DocuSign Envelope ID: 2F1BDC3A-4596-4395-B514-75D67A2F9298

Valdosta State University Curriculum Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Date of Submission:	01/17/2024

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Business Administration	**Dept. Initiating Request:**	Management and Marketing
Requestor's Name:	Jie Driskell	**Requestor's Role:**	Department Head

Check One Option:	☐ Curriculum Change *(Changes to Program/Degree)*	☒ Revised Catalog Copy *(New Learning Outcomes, Admissions/Program Policies, Narrative, etc.)*	
Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☐ Elective	☐ Fall ☐ Spring ☒ Summer	2024
Degree/Program Name:	B.B.A with a Major in Marketing		
Current Catalog URL:	catalog.valdosta.edu/undergraduate/academic-programs/business-administration/marketing-management/bba-marketing/		

Present Requirements:	**Proposed Requirements:** *(hover over for instructions)*
Selected Educational Outcomes Marketing majors will be able to demonstrate knowledge of 1. marketing strategy as it relates to market selection, product development and management, supply chain management, integrated marketing communication, and pricing; 2. current consumer behavior theories as they relate to the evaluation, selection, and consumption of products and services; 3. the tools needed to conduct a small-scale marketing research study; 4. the major factors affecting the development of a marketing strategy when it is to be implemented globally.	Selected Educational Outcomes *Marketing majors will be able to demonstrate knowledge of* *1. marketing strategy as it relates to market selection, product development and management, supply chain management, integrated marketing communication, and pricing;* *2. current consumer behavior theories as they relate to the evaluation, selection, and consumption of products and services;* *3. the tools needed to conduct a small-scale marketing research study;* *4. the major factors affecting the development of a marketing strategy when it is to be implemented globally.* 1. Graduates will develop marketing strategies using foundational marketing principles. 2. Graduates will demonstrate knowledge of consumer behavior in practice. 3. Graduates will construct meaningful information from small-scale marketing research studies. 4. Graduates will demonstrate knowledge of an international marketing strategy.

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☒ Improving student learning outcomes ☐ Mandate of State/Federal/Accrediting Agency

☒ Adopting current best practice(s) in field ☐ Other –

The selected learning outcomes align with Harley Langdale Jr. College of Business mission and learning outcomes, and aligns with the marketing major. The curriculum changes reflect best practices in field.

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

☐ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☐ Other Data Source Descriptions –

Quizzes, exams, and projects.

Valdosta State University – Curriculum Change or Revised Catalog Copy Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Approvals:	Print:	Signature:	Date:
Department Head	Jie Driskell	DocuSigned by: Jie Fowler 751FCFD772F6496...	1/18/2024 | 9:17 AM
College/Division Executive Committee	Cynthia R Tori	DocuSigned by: Cynthia Royal Tori 35D95E8425AB443...	1/17/2024 | 11:18 P
Dean/Director	Ray Elson	DocuSigned by: Ray Elson B22D0E2C25B5431...	1/18/2024 | 7:01 AM
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

DocuSign Envelope ID: 2F1BDC3A-4596-4395-B514-75D67A2F9298

Valdosta State University Curriculum Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Date of Submission:	01/17/2024

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Business Administration	**Dept. Initiating Request:**	Management and Marketing
Requestor's Name:	Jie Driskell	**Requestor's Role:**	Department Head

Check One Option:	☒ Curriculum Change *(Changes to Program/Degree)*	☐ Revised Catalog Copy *(New Learning Outcomes, Admissions/Program Policies, Narrative, etc.)*

Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**
☐ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☐ Elective	☐ Fall ☐ Spring ☒ Summer	2024

Degree/Program Name:	B.B.A. with a Major in Marketing
Current Catalog URL:	catalog.valdosta.edu/undergraduate/academic-programs/business-administration/marketing-management/bba-marketing/

Present Requirements:	**Proposed Requirements:** *(hover over for instructions)*
International Option -- select one of the following: 3 ECON 3600 International Economics FIN 3650 Multinational Corporate Finance IB 3000 Introduction to International Business MGNT 3250 Management and Organization Behavior Marketing Electives 12 Any 3000- or 4000-level MKTG courses not selected above.	International Option -- select one of the following: 3 ECON 3600 International Economics FIN 3650 Multinational Corporate Finance IB 3000 Introduction to International Business MGNT 3250 Management and Organization Behavior MKTG 4680 International Marketing Marketing Electives 12 Any 3000- or 4000-level MKTG courses not selected above. If MKTG 4680 is not selected above, it must be selected as one of the MKTG electives.

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☐ Mandate of State/Federal/Accrediting Agency
☐ Adopting current best practice(s) in field
☒ Other –

When the marketing curriculum changes were submitted last year, MKTG 4680 was mistakenly left off the list of International Option courses. Since all marketing majors must take MKTG 4680, the verbiage is added to the Marketing Electives section.

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

☐ Indirect Measures; SOIs, student/employer/alumni surveys, etc. ☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.) ☐ Other Data Source Descriptions –
Quizzes, exams, and projects.

Valdosta State University – Curriculum Change or Revised Catalog Copy Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Approvals:	Print:	Signature:	Date:
Department Head	Jie Driskell	DocuSigned by: Jie Fowler 751FCFD772F6496...	1/18/2024 | 9:17 AM
College/Division Executive Committee	Cynthia R Tori	DocuSigned by: Cynthia Royal Tori 85D95E8425AB443...	1/17/2024 | 11:18 PM
Dean/Director	Ray Elson	DocuSigned by: Ray Elson B22D0E2C25B5431...	1/18/2024 | 7:01 AM
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**	☒ No ☐ Yes *[select college & indicate department(s)]*

College:	*Select One.*	**Department(s):**	

DocuSign Envelope ID: 2F1BDC3A-4596-4395-B514-75D67A2F9298

Valdosta State University Curriculum Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Date of Submission:	12/1/2023

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Business Administration	**Dept. Initiating Request:**	Management & Marketing
Requestor's Name:	Jie Fowler (Driskell)	**Requestor's Role:**	Department Head

Check One Option:	☒ Curriculum Change *(Changes to Program/Degree)*	☐ Revised Catalog Copy *(New Learning Outcomes, Admissions/Program Policies, Narrative, etc.)*	
Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☐ Major Requirement ☒ Elective	☐ Fall ☐ Spring ☒ Summer	2024
Degree/Program Name:	Minor in Advertising and Promotions / Change the name to DIGITAL MARKETING MINOR		
Current Catalog URL:	http://catalog.valdosta.edu/undergraduate/academic-programs/business-administration/management-marketing/minor-advertising-promotions/		

Present Requirements:	**Proposed Requirements:** *(hover over for instructions)*
Required Courses: MKTG 3050 Introduction to Marketing 3 MKTG 4000 Advertising and Promotion 3 MKTG 4010 Digital Marketing 3 MKTG 4050 Creative Advertising Strategy 3 Electives - Select six hours from the following: ART 3091 Graphic Design I 3 MDIA 2000 Introduction to Mass Media 3 ART 3072 Digital Photography 3 MKTG 3080 Content Marketing 3 MKTG 4030 Advertising Culture and Ethnography 3 MKTG 4040 Advertising and Society 3	Required Courses: *MKTG 3050 Introduction to Marketing 3* *MKTG 4000 Advertising and Promotion 3* MKTG 4010: Digital Marketing 3 *MKTG 4050 Creative Advertising Strategy 3* MKGT 4020: Social Media Marketing 3 MKGT 4810: Search Engine marketing and Analytics 3 MKGT 3080: Content Marketing 3 Electives - Select six hours from the following: *ART 3091 Graphic Design I 3* MDIA 2000 Introduction to Mass Media 3 *ART 3072 Digital Photography 3* *MKTG 3080 Content Marketing 3* *MKTG 4030 Advertising Culture and Ethnography 3* *MKTG 4040 Advertising and Society 3* MKTG 4000: Advertising and Promotion 3 MKTG 4050. Creative Branding Strategy 3 MDIA 3001: Media Production I. 3 CS 3700: Introduction to E-Commerce 3 CS 1020. Website Design and Development 3

Justification: *(select one or more of the following and provide appropriate narrative below:)*

- ☐ Improving student learning outcomes
- ☐ Mandate of State/Federal/Accrediting Agency
- ☒ Adopting current best practice(s) in field
- ☐ Other –

Source of Data to Support Change *(select one or more of the following):*

- ☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
- ☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

- ☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
- ☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)
- ☐ Other Data Source Descriptions –

Valdosta State University – Curriculum Change or Revised Catalog Copy Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Approvals:	Print:	Signature:	Date:
Department Head	Jie Driskell	DocuSigned by: Jie Fowler 751FCFD772F6496...	1/18/2024 | 9:17 AM
College/Division Executive Committee	Cynthia R Tori	DocuSigned by: Cynthia Royal Tori 15D95E8425AB443...	1/17/2024 | 11:18 P
Dean/Director	Ray Elson	DocuSigned by: Ray Elson B22D0E2C25B5431...	1/18/2024 | 7:01 AM
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

*Will this change impact another college/department?	☐ No ☒ Yes *[select college & indicate department(s)]*		
College:	College of Science and Mathematics	**Department(s):**	Computer Science Mass Media

Note: College of Art included

DocuSign Envelope ID: 2F1BDC3A-4596-4395-B514-75D67A2F9298

Valdosta State University Curriculum Form

- Request to DEACTIVATE/ACTIVATE a Course/Program

		Date of Submission:	01/17/2024
College:	College of Business Administration	**Dept. Initiating Request:**	Management and Marketing
Requestor's Name:	Jie Driskell	**Requestor's Role:**	Department Head

List of Courses (or the program or track)	*Example: CLASS 1111 Introduction to Class* MKTG 4030 MKTG 4040
☒ Deactivate Course(s) ☐ Reactivate Course(s)	

Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**	**Estimated Frequency of Course Offering:**
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☐ Major Requirement ☒ Elective	☐ Fall ☐ Spring ☒ Summer	2024	*Select One.*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☐ Adopting current best practice(s) in field
☐ Mandate of State/Federal/Accrediting Agency
☒ Other –

Given limited faculty resources and marketing major and minor changes, we do not have the faculty needed to offer the courses at this time.

Source of Data to Support Change *(select one or more of the following and provide appropriate narrative below):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Review of faculty resources and curriculum needs.

DocuSign Envelope ID: 2F1BDC3A-4596-4395-B514-75D67A2F9298

Valdosta State University – DEACTIVATE/ACTIVATE a Course/Program

- **Request to DEACTIVATE/ACTIVATE a Course/Program**

Approvals:	Print:	Signature:	Date:
Department Head	Jie Driskell	DocuSigned by: Jie Fowler 751FCFD772F6496...	1/18/2024 | 9:17 AM
College/Division Executive Committee	Cynthia Royal Tori	DocuSigned by: Cynthia Royal Tori 35D95E8425AB443...	1/17/2024 | 11:18 P
Dean/Director	Ray Elson	DocuSigned by: Ray Elson B22D0E2C25B5431...	1/18/2024 | 7:01 AI
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

DocuSign Envelope ID: F7D9C8AC-4244-4FC3-BCFC-071D34B8C866

Valdosta State University Curriculum Form

- **Request for a REVISED COURSE**

Date of Submission:	10/16/2023

**Course/curriculum revisions originate with a faculty member or curriculum committee in the Academic Program.*

College:	College of Humanities and Social Sciences	**Dept. Initiating Request:**	Native American and Indigenous Studies and Sociology, Anthropology, and Criminal Justice
Requestor's Name:	Dr. Fred Knowles	**Requestor's Role:**	Coordinator of Native American and Indigenous Studies

CURRENT:		**REQUESTED:** *(list only items to be changed)*	
Course Prefix and Number:	ANTH 3130	**Course Prefix and Number:**	Also offered as NAIS 3130.
Course Title:		**Course Title:**	
Lecture Hours:		*Lecture Hours:*	
Lab/Contact Hours:		*Lab/Contact Hours:*	
Credit Hours:		*Credit Hours:*	
Pre-requisites:		**Pre-requisites:**	
CURRENT Course Description:		**NEW Course Description:** *(hover over for instructions)*	

Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**	**Estimated Frequency of Course Offering:**
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024	*Once per Year*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☒ Improving student learning outcomes
☒ Adopting current best practice(s) in field
☐ Mandate of State/Federal/Accrediting Agency
☐ Other –

This ANTH course has previously been offered for credit toward NAIS minor and certificate. This change is only in keeping with best practices within NAIS programs.

DocuSign Envelope ID: F7D9C8AC-4244-4FC3-BCFC-071D34B8C866

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes

(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☐ Other Data Source Descriptions –

Measures of effectiveness will remain as currently exercised in ANTH courses.

Valdosta State University - REVISED COURSE Form

- **Request for a REVISED COURSE**

Approvals:	Print:	Signature:	Date:
Department Head	F. E. Knowles, Jr. Ph.D.	DocuSigned by: F. E. Knowles, Jr. Ph.D. ABBEA9E61FF14FB...	1/17/2024 | 4:33
	Darrell Ross	DocuSigned by: Darrell Ross AC6B043381F84BD...	1/18/2024 | 7:29
College/Division Executive Committee	Mark Smith	DocuSigned by: Mark Smith 8A153115C828424...	1/18/2024 | 9:15
Dean/Director	James LaPlant	DocuSigned by: James LaPlant CFD1633B1A51412...	1/21/2024 | 4:15
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee	Karen Shepard		

*Will this change impact another college/department?	☐ No ☐ Yes *[select college & indicate department(s)]*		
College:	*Select One.*	**Department(s):**	

DocuSign Envelope ID: F15211D0-DE5C-4E05-BA07-3DA6B2FC1C59

Valdosta State University Curriculum Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Date of Submission:	11/2/2023

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Humanities and Social Sciences	**Dept. Initiating Request:**	Political Science
Requestor's Name:	Joseph Robbins	**Requestor's Role:**	Department Head

Check One Option:	☒ Curriculum Change *(Changes to Program/Degree)*	☐ Revised Catalog Copy *(New Learning Outcomes, Admissions/Program Policies, Narrative, etc.)*	
Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☒ Elective	☒ Fall ☐ Spring ☐ Summer	2024
Degree/Program Name:	Requirements for the Bachelor of Arts Degree with a Major in Political Science		
Current Catalog URL:	http://catalog.valdosta.edu/undergraduate/academic-programs/humanities-social-sciences/political-science/ba-political-science/		

Present Requirements:	**Proposed Requirements:** *(hover over for instructions)*
Requirements for the Bachelor of Arts Degree with a Major in Political Science Course List Code Title Hours Core Curriculum 60 Core Curriculum Areas A-E (See VSU Core Curriculum) 42 Core Curriculum Area F PHIL 2020 Principles of Logic and Argumentation POLS 2101 & POLS 2401 Introduction to Political Science and Introduction to Global Issues Foreign Language and Culture If a student has taken any of the above courses to meet requirements in other areas of the Core Curriculum, credit hours must be taken from the following list of courses: PHIL 2010, all other Area E Courses Senior College Curriculum 60 Required Courses 1 15 POLS 3100 & POLS 4100 Scope and Methods of Political Science and Political Science Capstone Course 6 POLS 3000 Writing in Political Science 3 or ENGL 3030 Writing for the Legal and Social Science Professions	Requirements for the Bachelor of Arts Degree with a Major in Political Science Course List Code Title Hours Core Curriculum 60 Core Curriculum Areas A-E (See VSU Core Curriculum) 42 Core Curriculum Area F 18 PHIL 2020 Principles of Logic and Argumentation POLS 2101 & POLS 2401 Introduction to Political Science and Introduction to Global Issues Foreign Language and Culture 6 Select one of the following: 3 HIST 1011 History of Civilization I or HIST 1011H Honors History of Civilization I AFAM 2020 Race, Class, and Gender or WGST 2020 Race, Class, and Gender GEOG 1100 Introduction to Geography GEOG 1102 World Regional Geography SOCI 1160 Introduction to Social Problems If a student has taken any of the above courses to meet requirements in other areas of the Core Curriculum, credit

DocuSign Envelope ID: F15211D0-DE5C-4E05-BA07-3DA6B2FC1C59

Select 1 of the following; 3
PHIL 3030
African to African American Philosophy and Religious Studies
PHIL 4120
Ethics and Public Policy
PHIL 4220
Ethics and Public Administration
Political Science Courses 27
Select 27 hours from the following; at least 12 hours must be in one Concentration Area
American Government
POLS 3200
American State and Local Government and Politics
POLS 3210
United States Congress
POLS 3220
Elections, Voting Behavior, and Political Parties
POLS 3230
Political Psychology
POLS 3270
Public Opinion and Political Socialization
POLS 3280
African American Politics
POLS 3290
The American Presidency
POLS 4210
Separation of Powers in the American Political System
POLS 4270
Southern Politics
POLS 4700
Directed Study in Political Science
POLS 4820
Special Topics in U.S. Government and Politics
POLS 4900
Internship in Political Science
Comparative Politics
POLS 3300
Comparative Politics
POLS 4300
European Politics
POLS 4310
Politics in Russia
POLS 4320
Latin American Politics
POLS 4330
African Politics
POLS 4350
Politics in Developing Nations
POLS 4370
Comparative Constitutional Law and Judicial Politics
POLS 4390
Constitutional Law and Judicial Politics of the European Union
POLS 4450

hours must be taken from the following list of courses: PHIL 2010, all other Area E Courses

Senior College Curriculum 60
Required Courses 1 15
POLS 3100
& POLS 4100 Scope and Methods of Political Science and Political Science Capstone Course 6
POLS 3000 Writing in Political Science 3
or ENGL 3030 Writing for the Legal and Social Science Professions
Select 1 of the following; 3
POLS 3520
Introduction to Political Philosophy
PHIL 3030
African to African American Philosophy and Religious Studies
PHIL 4120
Ethics and Public Policy
PHIL 4220
Ethics and Public Administration

Political Science Courses 27
Select 27 hours from the following; at least 12 hours must be in one Concentration Area
American Government
POLS 3200
American State and Local Government and Politics
POLS 3210
United States Congress
POLS 3220
Elections, Voting Behavior, and Political Parties
POLS 3230
Political Psychology
POLS 3270
Public Opinion and Political Socialization
POLS 3280
African American Politics
POLS 3290
The American Presidency
POLS 4210
Separation of Powers in the American Political System
POLS 4270
Southern Politics
POLS 4700
Directed Study in Political Science
POLS 4820
Special Topics in U.S. Government and Politics
POLS 4900
Internship in Political Science
Comparative Politics
POLS 3300
Comparative Politics
POLS 4300
European Politics

DocuSign Envelope ID: F15211D0-DE5C-4E05-BA07-3DA6B2FC1C59

Comparative Environmental Politics and Policy POLS 4700 Directed Study in Political Science POLS 4830 Special Topics in Comparative Politics POLS 4831 Special Topics in EU Politics International Relations POLS 3400 International Relations POLS 4300 European Politics POLS 4301 The European Union POLS 4400 International Organization and Law POLS 4410 American Foreign Policy POLS 4420 Global Security Policy POLS 4430 National Security Administration and Policy POLS 4440 Model United Nations POLS 4442 Model UN II: Negotiation and Diplomacy POLS 4700 Directed Study in Political Science POLS 4831 Special Topics in EU Politics POLS 4840 Special Topics in International Politics Public Law POLS 3240 American Judicial Process and Behavior POLS 4200 American Constitutional Law I POLS 4202 American Constitutional Law II POLS 4203 American Constitutional Law III POLS 4220 Administrative Law and Government POLS 4240 Politics and the Supreme Court POLS 4250 Trial Advocacy POLS 4251 Trail Advocacy II POLS 4260 Alternative Dispute Resolution POLS 4700 Directed Study in Political Science Political Theory POLS 3520	POLS 4310 Politics in Russia POLS 4320 Latin American Politics POLS 4330 African Politics POLS 4350 Politics in Developing Nations POLS 4370 Comparative Constitutional Law and Judicial Politics POLS 4390 Constitutional Law and Judicial Politics of the European Union POLS 4450 Comparative Environmental Politics and Policy POLS 4700 Directed Study in Political Science POLS 4830 Special Topics in Comparative Politics POLS 4831 Special Topics in EU Politics International Relations POLS 3400 International Relations POLS 4300 European Politics POLS 4301 The European Union POLS 4400 International Organization and Law POLS 4410 American Foreign Policy POLS 4420 Global Security Policy POLS 4430 National Security Administration and Policy POLS 4440 Model United Nations POLS 4442 Model UN II: Negotiation and Diplomacy POLS 4700 Directed Study in Political Science POLS 4831 Special Topics in EU Politics POLS 4840 Special Topics in International Politics Public Law POLS 3240 American Judicial Process and Behavior POLS 4200 American Constitutional Law I POLS 4202 American Constitutional Law II POLS 4203 American Constitutional Law III

DocuSign Envelope ID: F15211D0-DE5C-4E05-BA07-3DA6B2FC1C59

Introduction to Political Philosophy POLS 3530 American Political Thought POLS 4700 Directed Study in Political Science POLS 4850 Special Topics in Political Theory Public Administration POLS 3600 Introduction to Public Administration POLS 3610 Public Administration and Public Policy Formation POLS 4430 National Security Administration and Policy POLS 4450 Comparative Environmental Politics and Policy POLS 4600 Government Organization and Administrative Theory POLS 4610 Public Personnel Administration POLS 4620 Public Finance Administration POLS 4640 Urban Politics and Administration POLS 4650 Intergovernmental Relations POLS 4670 Quality Management in Public Administration POLS 4700 Directed Study in Political Science POLS 4860 Special Topics in Public Administration Minor and/or Elective Courses 21 Must include at least 6 hours of courses numbered 3000 or above in a single discipline outside of Political Science Total hours required for the degree 120 1 The grade in each POLS course taken for the major must be a "C" or better.	POLS 4220 Administrative Law and Government POLS 4240 Politics and the Supreme Court POLS 4250 Trial Advocacy POLS 4251 Trail Advocacy II POLS 4260 Alternative Dispute Resolution POLS 4700 Directed Study in Political Science Political Theory POLS 3520 Introduction to Political Philosophy POLS 3530 American Political Thought POLS 4700 Directed Study in Political Science POLS 4850 Special Topics in Political Theory Public Administration POLS 3600 Introduction to Public Administration POLS 3610 Public Administration and Public Policy Formation POLS 4430 National Security Administration and Policy POLS 4450 Comparative Environmental Politics and Policy POLS 4600 Government Organization and Administrative Theory POLS 4610 Public Personnel Administration POLS 4620 Public Finance Administration POLS 4640 Urban Politics and Administration POLS 4650 Intergovernmental Relations POLS 4670 Quality Management in Public Administration POLS 4700 Directed Study in Political Science POLS 4860 Special Topics in Public Administration Minor and/or Elective Courses 21 Must include at least 6 hours of courses numbered 3000 or above in a single discipline outside of Political Science Total hours required for the degree 120 1 The grade in each POLS course taken for the major must be a "C" or better.

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☐ Mandate of State/Federal/Accrediting Agency
☐ Adopting current best practice(s) in field
☒ Other –

This proposed program revision proffers two changes. First, it clarifies the foreign language requirement by clearly stating that the number of foreign language requirements for the POLS major is 6 hours in the Core Curriculum Area F section. Second, it adds our recently revised POLS 3520 Introduction to Political Philosophy as one of the Philosophy-based course options for our students to consider in the Senior College Curriculum section.

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)
☐ Other Data Source Descriptions –

We will assess this change via SOIs and student feedback.

Valdosta State University – Curriculum Change or Revised Catalog Copy Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Approvals:	Print:	Signature:	Date:
Department Head	Joseph Robbins	DocuSigned by: Joseph Robbins 1A1DC1D4423C473...	1/18/2024 | 11:1
College/Division Executive Committee	Mark Smith	DocuSigned by: Mark Smith 8A153115C828424...	1/19/2024 | 10:5
Dean/Director	James LaPlant	DocuSigned by: James LaPlant CFD1633B1A51412...	1/21/2024 | 4:13
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee	Karen Shepard	DocuSigned by: Karen Shepard EFDE129E991B42F...	1/29/2024 | 9:4

***Will this change impact another college/department?**	☐ No ☒ Yes *[select college & indicate department(s)]*

DocuSign Envelope ID: F15211D0-DE5C-4E05-BA07-3DA6B2FC1C59

College:	College of Humanities and Social Sciences	**Department(s):**	MCL, ENGL

DocuSign Envelope ID: FB91B909-27F9-4F61-A6C7-3BC01EBC9241

Valdosta State University Curriculum Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Date of Submission:	11/2/2023

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Humanities and Social Sciences	**Dept. Initiating Request:**	Political Science
Requestor's Name:	Joseph Robbins	**Requestor's Role:**	Department Head

Check One Option:	☒ Curriculum Change *(Changes to Program/Degree)*	☐ Revised Catalog Copy *(New Learning Outcomes, Admissions/Program Policies, Narrative, etc.)*

Program Level:	Course Classification:	Semester to be Effective:	Year to be Effective:
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☒ Elective	☒ Fall ☐ Spring ☐ Summer	2024

Degree/Program Name:	Political Science, Pre-Law Track
Current Catalog URL:	http://catalog.valdosta.edu/undergraduate/academic-programs/humanities-social-sciences/political-science/ba-political-science/

Present Requirements:

Requirements for the Bachelor of Arts Degree with a Major in Political Science -- Pre-Law Track

Core Curriculum 60

Core Curriculum Areas A-E 42

Area F 18
PHIL 2020 Principles of Logic and Argumentation 3
POLS 2101 Introduction to Political Science 3
POLS 2401 Introduction to Global Issues 3

Foreign Languages and Cultures 9

Senior College Curriculum 60

Required Courses 12
POLS 3100 Scope and Methods of Political Science 3
POLS 3240 American Judicial Process and Behavior 3
POLS 4100 Political Science Capstone Course 3
POLS 3000 Writing in Political Science 3
or ENGL 3030 Writing for the Legal and Social Science Professions

Select 5 of the following courses: 15
POLS 4200
American Constitutional Law I
POLS 4202
American Constitutional Law II
POLS 4203
American Constitutional Law III
POLS 4220

Proposed Requirements: *(hover over for instructions)*

Requirements for the Bachelor of Arts Degree with a Major in Political Science -- Pre-Law Track

Core Curriculum 60

Core Curriculum Areas A-E 42

Area F 18
PHIL 2020 Principles of Logic and Argumentation 3
POLS 2101 Introduction to Political Science 3
POLS 2401 Introduction to Global Issues 3

Foreign Languages and Cultures 6

Select one of the following: 3

HIST 1011 History of Civilization I
or HIST 1011H Honors History of Civilization I
AFAM 2020 Race, Class, and Gender
or WGST 2020 Race, Class, and Gender
GEOG 1100 Introduction to Geography
GEOG 1102 World Regional Geography
SOCI 1160 Introduction to Social Problems

Senior College Curriculum 60

Required Courses 12
POLS 3100 Scope and Methods of Political Science 3
POLS 3240 American Judicial Process and Behavior 3
POLS 4100 Political Science Capstone Course 3
POLS 3000 Writing in Political Science 3

TB

DocuSign Envelope ID: FB91B909-27F9-4F61-A6C7-3BC01EBC9241

Administrative Law and Government
POLS 4240
Politics and the Supreme Court
POLS 4820
Special Topics in U.S. Government and Politics

Select 5 of the following courses: 15
POLS 3200
American State and Local Government and Politics
POLS 3210
United States Congress
POLS 3220
Elections, Voting Behavior, and Political Parties
POLS 3230
Political Psychology
POLS 3270
Public Opinion and Political Socialization
POLS 3280
African American Politics
POLS 3290
The American Presidency
POLS 3530
American Political Thought
POLS 4270
Southern Politics
ORGL 3220
Business Entities
ORGL 4280
Health Care Law

Minor and General Electives 18
Total Hours required for the degree 120

or ENGL 3030 Writing for the Legal and Social Science Professions

Select 5 of the following courses: 15
POLS 4200
American Constitutional Law I
POLS 4202
American Constitutional Law II
POLS 4203
American Constitutional Law III
POLS 4220
Administrative Law and Government
POLS 4240
Politics and the Supreme Court
POLS 4820
Special Topics in U.S. Government and Politics

Select 5 of the following courses: 15
POLS 3200
American State and Local Government and Politics
POLS 3210
United States Congress
POLS 3220
Elections, Voting Behavior, and Political Parties
POLS 3230
Political Psychology
POLS 3270
Public Opinion and Political Socialization
POLS 3280
African American Politics
POLS 3290
The American Presidency
POLS 3530
American Political Thought
POLS 4270
Southern Politics
ORGL 3220
Business Entities
ORGL 4280
Health Care Law

Minor and General Electives 18
Total Hours required for the degree 120

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☐ Mandate of State/Federal/Accrediting Agency
☐ Adopting current best practice(s) in field
☒ Other –

This proposed program revision reduces the foreign language requirement to 6 hours, which is consistent with the other BA degrees for POLS.

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)
☐ Other Data Source Descriptions –

We will assess this change via SOIs and student feedback.

Valdosta State University – Curriculum Change or Revised Catalog Copy Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Approvals:	Print:	Signature:	Date:
Department Head	Joseph Robbins	DocuSigned by: Joseph Robbins 1A1DC1D4423C473...	1/18/2024 | 11:(
College/Division Executive Committee	Mark Smith	DocuSigned by: Mark Smith 8A153115C828424...	1/19/2024 | 10:5
Dean/Director	James LaPlant	DocuSigned by: James LaPlant CFD1633B1A51412...	1/21/2024 | 4:13

DocuSign Envelope ID: FB91B909-27F9-4F61-A6C7-3BC01EBC9241

Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee	Karen Shepard		

***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

DocuSign Envelope ID: E8078A6A-A754-4EAF-A6DA-DC6FAC4E943C

Valdosta State University Curriculum Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Date of Submission:	10/13/2023

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Humanities and Social Sciences	**Dept. Initiating Request:**	Women and Gender Studies
Requestor's Name:	A.J. Ramirez	**Requestor's Role:**	Coordinator of Program

Check One Option:	☐ Curriculum Change *(Changes to Program/Degree)*	☒ Revised Catalog Copy *(New Learning Outcomes, Admissions/Program Policies, Narrative, etc.)*	
Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**
☒ Undergraduate ☒ Graduate	☐ Core (Area A-E) ☐ Major Requirement ☐ Elective	☐ Fall ☒ Spring ☐ Summer	2024
Degree/Program Name:	Women's & Gender Studies		
Current Catalog URL:	http://catalog.valdosta.edu/undergraduate/courses-instruction/wgst/		

Present Requirements:	**Proposed Requirements:** *(hover over for instructions)*
Women's and Gender Studies (WGST)	*Women's and Gender Studies (WGST)*
WGST 2020. Race, Class, and Gender. 3 Hours.	Women's, Gender, and Sexuality Studies (WGSS)
WGST 3000. Introduction to Women's Studies. 3 Hours.	*WGST* 2020. Race, Class, and Gender. 3 Hours.
WGST 3100. Feminist Theory. 3 Hours.	*WGST* 3000. Introduction to Women's Studies. 3 Hours.
WGST 3200. Introduction to Gender and Sexuality Studies. 3 Hours.	*WGST* 3100. Feminist Theory. 3 Hours.
WGST 3240. Philosophy of Sex. 3 Hours.	*WGST* 3200. Introduction to Gender and Sexuality Studies. 3 Hours.
WGST 3330. Studies in Women and Literature. 3 Hours.	*WGST* 3240. Philosophy of Sex. 3 Hours.
WGST 3500. Women and Gender in Early Christianity. 3 Hours.	*WGST* 3330. Studies in Women and Literature. 3 Hours.
WGST 3600. Women and Religion. 3 Hours.	*WGST* 3500. Women and Gender in Early Christianity. 3 Hours.
WGST 3630. Native American Women. 3 Hours.	*WGST* 3600. Women and Religion. 3 Hours.
WGST 4000. Masculinity Studies. 3 Hours.	*WGST* 3630. Native American Women. 3 Hours.
WGST 4100. Queer Theory. 3 Hours.	*WGST* 4000. Masculinity Studies. 3 Hours.
WGST 4280. Women Activists and Social Reformers. 3 Hours.	*WGST* 4100. Queer Theory. 3 Hours.
	WGST 4280. Women Activists and Social Reformers. 3 Hours.

DocuSign Envelope ID: E8078A6A-A754-4EAF-A6DA-DC6FAC4E943C

WGST 4300. Global Feminism. 3 Hours.	*WGST* 4300. Global Feminism. 3 Hours.
WGST 4400. Women's and Gender Studies Seminar. 3 Hours.	*WGST* 4400. Women's and Gender Studies Seminar. 3 Hours.
WGST 4450. Internship in Women's and Gender Studies. 3 Hours.	*WGST* 4450. Internship in Women's and Gender Studies. 3 Hours.
WGST 4500. Directed Study. 3 Hours.	*WGST* 4500. Directed Study. 3 Hours.
WGST 4600. Special Topics in Women's and Gender Studies. 3 Hours.	*WGST* 4600. Special Topics in Women's and Gender Studies. 3 Hours.
WGST 6600. Special Topics in Women's and Gender Studies. 3 Hours.	*WGST* 6600. Special Topics in Women's and Gender Studies. 3 Hours
	WGSS 2020. Race, Class, and Gender. 3 Hours.
	WGSS 3000. Introduction to Women's Studies. 3 Hours.
	WGSS 3010. Gender and Diversity in Education. 3 Hours.
	WGSS 3100. Feminist Theory. 3 Hours.
	WGSS 3200. Introduction to Gender and Sexuality Studies. 3 Hours.
	WGSS 3240. Philosophy of Sex. 3 Hours.
	WGSS 3330. Studies in Women and Literature. 3 Hours.
	WGSS 3500. Women and Gender in Early Christianity. 3 Hours.
	WGSS 3600. Women and Religion. 3 Hours.
	WGSS 3630. Native American Women. 3 Hours.
	WGSS 4000. Masculinity Studies. 3 Hours.
	WGSS 4100. Queer Theory. 3 Hours.
	WGSS 4280. Women Activists and Social Reformers. 3 Hours.
	WGSS 4300. Global Feminism. 3 Hours.
	WGSS 4400. Women's Gender, and Sexuality Studies Seminar. 3 Hours.
	WGSS 4450. Internship in Women's, Gender, and Sexuality Studies. 3 Hours.

DocuSign Envelope ID: E8078A6A-A754-4EAF-A6DA-DC6FAC4E943C

	WGSS 4500. Directed Study. 3 Hours. WGSS 4600. Special Topics in Women's and Gender Studies. 3 Hours. WGSS 6600. Special Topics in Women's and Gender Studies. 3 Hours.

Justification: *(select one or more of the following and provide appropriate narrative below:)*

- ☐ Improving student learning outcomes
- ☐ Mandate of State/Federal/Accrediting Agency
- ☒ Adopting current best practice(s) in field
- ☐ Other –

By adding "sexuality" to the title of the program, we are addressing an additional component of the three major areas of scholarship in this area: Women, Gender, and Sexuality. Sexuality addresses the third areas in which gender and women's issue intersect. A majority of the course offered in our program incorporate sexism and social inequalities that intersect with gender and women. The courses promote important educational goals, including increased awareness of sexism and other social inequities, more egalitarian attitudes toward women and other traditionally oppressed groups, and active community involvement to promote social equality. In addition, all major universities include sexism in their Women and Gender studies programing. To continue to stay abreast with sister universities around the country, it is best practices to make this change in our program title.

Source of Data to Support Change *(select one or more of the following):*

- ☐ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
- ☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

- ☐ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
- ☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)
- ☐ Other Data Source Descriptions –

Valdosta State University – Curriculum Change or Revised Catalog Copy Form

- CURRICULUM CHANGE OR REVISED CATALOG COPY

Approvals:	Print:	Signature:	Date:
Department Head	A.J. Ramirez	DocuSigned by: A.J. Ramirez A76DE57517E947E...	1/18/2024 | 9:10
College/Division Executive Committee	Mark Smith	DocuSigned by: Mark Smith 8A153115C828424...	1/18/2024 | 9:14
Dean/Director	James LaPlant	DocuSigned by: James LaPlant CFD1633B1A51412...	1/21/2024 | 4:19

DocuSign Envelope ID: E8078A6A-A754-4EAF-A6DA-DC6FAC4E943C

Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee	Karen Shepard		

***Will this change impact another college/department?**		☐ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

DocuSign Envelope ID: 2396609E-D8E4-4E1A-A0A7-27B3DC1CCE7A

Valdosta State University Curriculum Form

- **Request for a NEW COURSE**

Date of Submission:	10/2/2023

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Humanities and Social Sciences	**Dept. Initiating Request:**	Women's & Gender Studies
Requestor's Name:	A.J. Ramirez	**Requestor's Role:**	Coordinator of WGST

Proposed NEW Course Prefix: *(Consult abbreviations in the catalog)*	WGSS	**NEW Course Number:** *(Consult #s in the catalog)*	3010
Proposed NEW Course Title:	Gender & Diversity in Education		
NEW Course Title Abbreviation: *(Limit to 30 character spaces)*	Gender & Diversity in Education		
Prerequisite(s):	None		

Lecture Hours:	3	**Lab/Contact Hours:**	0	**Credit Hours:**	3

Proposed NEW Course Description: *(Limit to 50 words. Include requisites, cross listings, special requirements, etc.)**

Promotes fundamental knowledge of gender, culture, and education from diverse backgrounds. Specifically, this course is designed to examine the nature of gender and function of culture; the development of individual and group cultural identity; definitions and implications of diversity; and the influences of culture intersectionality on learning, development, and pedagogy.

Program Level:	Course Classification:	Semester to be Effective:	Year to be Effective:	Estimated Frequency of Course Offering:
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☐ Major Requirement ☒ Elective	☐ Fall ☒ Spring ☐ Summer	2024	*Once per Year*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☒ Improving student learning outcomes
☒ Adopting current best practice(s) in field
☐ Mandate of State/Federal/Accrediting Agency
☐ Other –

Diversity and cultural awareness are so crucial in the classroom and the benefits it can have on students now and in the long-term. Teaching diversity exposes students to various cultural and social groups, preparing students to become better citizens in their communities and educators. This course will teach diverse teaching strategies that will help educators in the classroom.

**** Attach General Course Syllabus/Support documents with course outcomes/assessments ****

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

☐ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)
☐ Other Data Source Descriptions –

DocuSign Envelope ID: 2396609E-D8E4-4E1A-A0A7-27B3DC1CCE7A

Student will explain the most important concepts, debates and strategies regarding gender & diversity in educational settings

Students will identify and analyze organizational processes that reproduce (gender, ethnic, age, sexual etc.) inequality in education and educational organizations

Students will describe the challenges in implementing diversity-related policies in education and educational organizations.

Students will examine how geography affects culture

Students will understand that culture is dynamic

Students will explore intragroup differences within a culture and intergroup differences between two culture

Students will demonstrate an understanding of culturally related concepts such as cultural relativism, cultural universalism, macro/micro-cultures, and cultural congruence

Students will practice shifting their perceptions in order to empathize with people who come from backgrounds other than their own

**sample syllabus attached

**** Attach General Course Syllabus/Support documents with course outcomes/assessments ****

Valdosta State University – NEW COURSE Form

- Request for a NEW COURSE

Approvals:	Print:	Signature:	Date:
Department Head	A.J. Ramirez	DocuSigned by: A.J. Ramirez A76DE57517E947E...	1/18/2024 | 9:0
College/Division Executive Committee	Mark Smith	DocuSigned by: Mark Smith 8A153115C828424...	1/18/2024 | 9:1
Dean/Director	James LaPlant	DocuSigned by: James LaPlant CFD1633B1A51412...	1/21/2024 | 4:1
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee	Karen Shepard		

***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

DocuSign Envelope ID: 5188565C-FECF-4830-82E1-EC9406A88DFC

Valdosta State University Curriculum Form

- **Request for a REVISED COURSE**

Date of Submission:	01/15/2024

**Course/curriculum revisions originate with a faculty member or curriculum committee in the Academic Program.*

College:	College of Humanities and Social Sciences	**Dept. Initiating Request:**	WGST
Requestor's Name:	AJ Ramirez	**Requestor's Role:**	WGST Program Coordinator

CURRENT:		**REQUESTED:** *(list only items to be changed)*	
Course Prefix and Number:	WGST 4400	**Course Prefix and Number:**	WGSS 4400
Course Title:	Women's and Gender Studies Seminar	**Course Title:**	Women's, Gender, and Sexuality Studies
Lecture Hours:	3	*Lecture Hours:*	
Lab/Contact Hours:	0	*Lab/Contact Hours:*	
Credit Hours:	3	*Credit Hours:*	
Pre-requisites:	WGST 3000	**Pre-requisites:**	

CURRENT Course Description:	**NEW Course Description:** *(hover over for instructions)*

Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**	**Estimated Frequency of Course Offering:**
☐ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☐ Major Requirement ☐ Elective	☐ Fall ☐ Spring ☐ Summer		*Select One.*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☐ Adopting current best practice(s) in field
☐ Mandate of State/Federal/Accrediting Agency
☐ Other –

DocuSign Envelope ID: 5188565C-FECF-4830-82E1-EC9406A88DFC

Source of Data to Support Change *(select one or more of the following):*

☐ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes

(select one or more of the following and provide appropriate narrative below):

☐ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☐ Other Data Source Descriptions –

Course title is changed to reflect the change in the program name.

Valdosta State University - REVISED COURSE Form

- **Request for a REVISED COURSE**

Approvals:	Print:	Signature:	Date:
Department Head	A.J. Ramirez	DocuSigned by: A.J. Ramirez A76DE57517E947E...	1/18/2024 | 9:08
College/Division Executive Committee	Mark Smith	DocuSigned by: Mark Smith 8A153115C828424...	1/18/2024 | 9:14
Dean/Director	James LaPlant	DocuSigned by: James LaPlant CFD1633B1A51412...	1/21/2024 | 4:17
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee	Karen Shepard		

***Will this change impact another college/department?**		☐ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

DocuSign Envelope ID: FADC7F77-3D34-4263-A753-FB93659B7D27

Valdosta State University Curriculum Form

- **Request for a NEW COURSE**

Date of Submission:	10/18/2023

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of the Arts	**Dept. Initiating Request:**	Communication Arts
Requestor's Name:	Sarah Wildes Arnett	**Requestor's Role:**	Department Head

Proposed NEW Course Prefix: *(Consult abbreviations in the catalog)*	DANC	**NEW Course Number:** *(Consult #s in the catalog)*	1610
Proposed NEW Course Title:	Ballet I		
NEW Course Title Abbreviation: *(Limit to 30 character spaces)*	Ballet I		
Prerequisite(s):	DANC 1600 or Dance Major Status		

Lecture Hours:	1	**Lab/Contact Hours:**	2	**Credit Hours:**	2

Proposed NEW Course Description: *(Limit to 50 words. Include requisites, cross listings, special requirements, etc.)**

Basic techniques and theories of classical ballet for the experienced dancer. Emphasizes body placement, awareness, strength, stretch, and terminology. May be repeated for credit.

Program Level:	Course Classification:	Semester to be Effective:	Year to be Effective:	Estimated Frequency of Course Offering:
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024	*Once per Year*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☒ Improving student learning outcomes
☒ Adopting current best practice(s) in field
☐ Mandate of State/Federal/Accrediting Agency
☐ Other –

In practice, we offer multiple sections of DANC 1600 Ballet I for different populations (Dance Majors, Theatre Majors, and Non-Majors). These different populations are taking the same course code, but the classroom environments are run with different expectations as one group is coming in with prior knowledge and experience (Dance majors are not starting from zero, whereas theatre and other non-majors are often starting from a beginner level). We are diversifying the options so Dance Majors will still take a Ballet I as part of their curriculum, but students in BFA Theatre Musical Theatre Emphasis will take DANC 1600 and DANC 1610, whereas Dance Majors will start with 1610 and move forward into the DANC 2600-4600 sequence.

**** Attach General Course Syllabus/Support documents with course outcomes/assessments ****

DocuSign Envelope ID: FADC7F77-3D34-4263-A753-FB93659B7D27

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☐ Other Data Source Descriptions –

We expect better retention and success rates in the course and in the major based on SOIs, program assessments completed in THEA 4790 and DANC 4790, and during auditions and advising. Students will be placed in DANC 1600 or DANC 1610 during their program audition.

**** Attach General Course Syllabus/Support documents with course outcomes/assessments ****

Valdosta State University – NEW COURSE Form

- Request for a NEW COURSE

Sarah Arnett — DocuSigned by: B1AA31B933A1471... — 1/4/2024 | 9:51 AM

Benjamin Harper — DocuSigned by: F6D3E9B38E63437... — 1/4/2024 | 9:59 AM

Approvals:	Print:	Signature:	Date:
Department Head	Michael Schmidt	DocuSigned by: 3F9E5C30D32847F...	1/16/2024 | 8:44 P
College/Division Executive Committee			
Dean/Director			
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☐ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

DocuSign Envelope ID: 637ACC48-A09E-4D24-BE51-1B4D7192101A

Valdosta State University Curriculum Form

- **Request for a REVISED COURSE**

Date of Submission:	10/18/2023

**Course/curriculum revisions originate with a faculty member or curriculum committee in the Academic Program.*

College:	College of the Arts	**Dept. Initiating Request:**	Communication Arts
Requestor's Name:	Sarah Wildes Arnett	**Requestor's Role:**	Department Head

CURRENT:		**REQUESTED:** *(list only items to be changed)*	
Course Prefix and Number:	DANC 1600	**Course Prefix and Number:**	
Course Title:	Ballet I	**Course Title:**	Fundamentals of Ballet
Lecture Hours:	1	*Lecture Hours:*	
Lab/Contact Hours:	2	*Lab/Contact Hours:*	
Credit Hours:	2	*Credit Hours:*	
Pre-requisites:	none	**Pre-requisites:**	

CURRENT Course Description:	**NEW Course Description:** *(hover over for instructions)*
Basic techniques and theories of classical ballet. Emphasizes body placement, awareness, strength, stretch, and terminology. May be repeated for credit.	Basic techniques and theories of classical ballet for the beginning dancer. Emphasizes body placement, awareness, strength, stretch, and terminology. May be repeated for credit.

Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**	**Estimated Frequency of Course Offering:**
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024	*Every Semester*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☒ Improving student learning outcomes
☒ Adopting current best practice(s) in field
☐ Mandate of State/Federal/Accrediting Agency
☐ Other –

In practice, we offer multiple sections of DANC 1600 Ballet I for different populations (Dance Majors, Theatre Majors, and Non-Majors). These different populations are taking the same course code, but the classroom environments are run with different expectations as one group is coming in with prior knowledge and experience (Dance majors are not starting from zero, whereas theatre and other non-majors are often starting from a beginner level). We are diversifying the options so Dance Majors will still take a Ballet I as part of their curriculum, but this course will be reserved for students with little to no prior experience.

DocuSign Envelope ID: 637ACC48-A09E-4D24-BE51-1B4D7192101A

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes

(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☐ Other Data Source Descriptions –

We expect better retention and success rates in the course and in the major based on SOIs, program assessments completed in THEA 4790 and DANC 4790, and during auditions and advising.

Valdosta State University - REVISED COURSE Form

- **Request for a REVISED COURSE**

Approvals:	Print:	Signature:	Date:
Department Head	Sarah Arnett	DocuSigned by: B1AA31B933A1471...	1/4/2024 | 9:35 A
College/Division Executive Committee	Benjamin Harper	DocuSigned by: Benjamin Harper F6D3E9B30E03437...	1/4/2024 | 10:00
Dean/Director	Michael Schmidt	DocuSigned by: 3F9E5C30D32847F...	1/16/2024 | 8:42
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

DocuSign Envelope ID: D382A35B-84B1-449B-B2DB-8A8155DFA508

Valdosta State University Curriculum Form

- **Request for a REVISED COURSE**

Date of Submission:	10/18/2023

**Course/curriculum revisions originate with a faculty member or curriculum committee in the Academic Program.*

College:	College of the Arts	**Dept. Initiating Request:**	Communication Arts
Requestor's Name:	Sarah Wildes Arnett	**Requestor's Role:**	Department Head

CURRENT:		**REQUESTED:** *(list only items to be changed)*	
Course Prefix and Number:	DANC 1700	**Course Prefix and Number:**	
Course Title:	Modern Dance I	**Course Title:**	Contemporary Dance I
Lecture Hours:	1	*Lecture Hours:*	
Lab/Contact Hours:	2	*Lab/Contact Hours:*	
Credit Hours:	2	*Credit Hours:*	
Pre-requisites:	None	**Pre-requisites:**	

CURRENT Course Description:	**NEW Course Description:** *(hover over for instructions)*
Basic modern dance techniques and theories. May be repeated for credit.	Basic *modern* contemporary dance techniques and theories. May be repeated for credit.

Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**	**Estimated Frequency of Course Offering:**
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024	*Once per Year*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☒ Improving student learning outcomes
☒ Adopting current best practice(s) in field
☐ Mandate of State/Federal/Accrediting Agency
☐ Other –

We are updating the course title and description for all classes currently titled "Modern Dance" to "Contemporary Dance" as this is standard practice in the field. "Modern Dance" is an antiquated term that now means a specific period of dance, whereas "Contemporary Dance" offers more flexibility and scope to the field of study for a 21st century dance professional.

DocuSign Envelope ID: D382A35B-84B1-449B-B2DB-8A8155DFA508

Source of Data to Support Change *(select one or more of the following):* ☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc. ☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)
Plans for assessing course effectiveness/meeting program learning outcomes *(select one or more of the following and provide appropriate narrative below):* ☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc. ☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.) ☐ Other Data Source Descriptions –
None needed, this is just a change of nomenclature to better reflect the content of the course.

Valdosta State University - REVISED COURSE Form

- **Request for a REVISED COURSE**

Approvals:	Print:	Signature:	Date:
Department Head	Sarah Arnett	DocuSigned by: B1AA31B933A1471...	1/4/2024 | 9:56 AM
College/Division Executive Committee	Benjamin Harper	DocuSigned by: Benjamin Harper F6D3E9B38E63437...	1/4/2024 | 9:58 AM
Dean/Director	Michael Schmidt	DocuSigned by: 3F9E5C30D32847F...	1/16/2024 | 8:46 I
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

DocuSign Envelope ID: CA56A291-8A41-4775-9134-913B4C499C0C

Valdosta State University Curriculum Form

- **Request for a REVISED COURSE**

Date of Submission:	10/18/2023

**Course/curriculum revisions originate with a faculty member or curriculum committee in the Academic Program.*

College:	College of the Arts	**Dept. Initiating Request:**	Communication Arts
Requestor's Name:	Sarah Wildes Arnett	**Requestor's Role:**	Department Head

CURRENT:		**REQUESTED:** *(list only items to be changed)*	
Course Prefix and Number:	DANC 2700	**Course Prefix and Number:**	
Course Title:	Modern Dance II	**Course Title:**	Contemporary Dance II
Lecture Hours:	2	*Lecture Hours:*	
Lab/Contact Hours:	2	*Lab/Contact Hours:*	
Credit Hours:	3	*Credit Hours:*	
Pre-requisites:	DANC 1700 or approval of Department Head.	**Pre-requisites:**	

CURRENT Course Description:	**NEW Course Description:** *(hover over for instructions)*
A continuation of Modern I (DANC 2600). May be repeated for credit.	A continuation of *Modern* Contemporary Dance I (DANC *2600* 1700). May be repeated for credit.

Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**	**Estimated Frequency of Course Offering:**
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024	*Once per Year*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☒ Improving student learning outcomes
☒ Adopting current best practice(s) in field
☐ Mandate of State/Federal/Accrediting Agency
☐ Other –

We are updating the course title and description for all classes currently titled "Modern Dance" to "Contemporary Dance" as this is standard practice in the field. "Modern Dance" is an antiquated term that now means a specific period of dance, whereas "Contemporary Dance" offers more flexibility and scope to the field of study for a 21st century dance professional.

9/6

DocuSign Envelope ID: CA56A291-8A41-4775-9134-913B4C499C0C

Source of Data to Support Change *(select one or more of the following):*
☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)
Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):
☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)
☐ Other Data Source Descriptions –
None needed, this is just a change of nomenclature to better reflect the content of the course.

Valdosta State University - REVISED COURSE Form

- **Request for a REVISED COURSE**

Approvals:	Print:	Signature:	Date:
Department Head	Sarah Arnett	DocuSigned by: B1AA31B933A1471...	1/4/2024 | 9:56 AM
College/Division Executive Committee	Benjamin Harper	DocuSigned by: Benjamin Harper F6D3E9B38E63437...	1/4/2024 | 9:58 AM
Dean/Director	Michael Schmidt	DocuSigned by: 3F9E5C30D32847F...	1/16/2024 | 8:46 I
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

DocuSign Envelope ID: D85ACA57-DA28-4806-A71A-2CEF692B9B60

Valdosta State University Curriculum Form

- **Request for a REVISED COURSE**

Date of Submission:	10/18/2023

**Course/curriculum revisions originate with a faculty member or curriculum committee in the Academic Program.*

College:	College of the Arts	**Dept. Initiating Request:**	Communication Arts
Requestor's Name:	Sarah Wildes Arnett	**Requestor's Role:**	Department Head

CURRENT:		**REQUESTED:** *(list only items to be changed)*	
Course Prefix and Number:	DANC 3700	**Course Prefix and Number:**	
Course Title:	Modern Dance III	**Course Title:**	Contemporary Dance III
Lecture Hours:	2	*Lecture Hours:*	
Lab/Contact Hours:	2	*Lab/Contact Hours:*	
Credit Hours:	3	*Credit Hours:*	
Pre-requisites:	DANC 2700 or approval of Department Head.	**Pre-requisites:**	

CURRENT Course Description:	**NEW Course Description:** *(hover over for instructions)*
A continuation of Modern Dance II with emphasis on developing advanced skills in modern techniques and theories. May be repeated for credit.	A continuation of *Modern* Contemporary Dance II with emphasis on developing advanced skills in *modern* contemporary techniques and theories. May be repeated for credit.

Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**	**Estimated Frequency of Course Offering:**
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024	*Once per Year*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☒ Improving student learning outcomes
☒ Adopting current best practice(s) in field
☐ Mandate of State/Federal/Accrediting Agency
☐ Other –

We are updating the course title and description for all classes currently titled "Modern Dance" to "Contemporary Dance" as this is standard practice in the field. "Modern Dance" is an antiquated term that now means a specific period of dance, whereas "Contemporary Dance" offers more flexibility and scope to the field of study for a 21st century dance professional.

DocuSign Envelope ID: D85ACA57-DA28-4806-A71A-2CEF692B9B60

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes

(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☐ Other Data Source Descriptions –

None needed, this is just a change of nomenclature to better reflect the content of the course.

Valdosta State University - REVISED COURSE Form

- Request for a REVISED COURSE

Approvals:	Print:	Signature:	Date:
Department Head	Sarah Arnett	DocuSigned by: B1AA31B933A1471...	1/4/2024 | 9:51 AM
College/Division Executive Committee	Benjamin Harper	DocuSigned by: Benjamin Harper F6D3E9B38E63437...	1/4/2024 | 9:58 AM
Dean/Director	Michael Schmidt	DocuSigned by: 3F9E5C30D32847F...	1/16/2024 | 8:45 P
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

DocuSign Envelope ID: 2C69F255-2162-4944-86F1-0322AC9A9C5A

Valdosta State University Curriculum Form

- **Request for a REVISED COURSE**

Date of Submission:	10/18/2023

**Course/curriculum revisions originate with a faculty member or curriculum committee in the Academic Program.*

College:	College of the Arts	**Dept. Initiating Request:**	Communication Arts
Requestor's Name:	Sarah Wildes Arnett	**Requestor's Role:**	Department Head

CURRENT:		**REQUESTED:** *(list only items to be changed)*	
Course Prefix and Number:	DANC 4700	**Course Prefix and Number:**	
Course Title:	Modern Dance IV	**Course Title:**	Contemporary Dance IV
Lecture Hours:	2	*Lecture Hours:*	
Lab/Contact Hours:	2	*Lab/Contact Hours:*	
Credit Hours:	3	*Credit Hours:*	
Pre-requisites:	DANC 3700 or approval of Department Head.	**Pre-requisites:**	

CURRENT Course Description:	**NEW Course Description:** *(hover over for instructions)*
A continuation of Modern Dance III, with an emphasis on developing advanced skills in modern dance techniques and theories. May be repeated for credit.	A continuation of *Modern* Contemporary Dance III, with an emphasis on developing advanced skills in *modern* contemporary dance techniques and theories. May be repeated for credit.

Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**	**Estimated Frequency of Course Offering:**
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024	*Once per Year*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☒ Improving student learning outcomes
☒ Adopting current best practice(s) in field
☐ Mandate of State/Federal/Accrediting Agency
☐ Other –

We are updating the course title and description for all classes currently titled "Modern Dance" to "Contemporary Dance" as this is standard practice in the field. "Modern Dance" is an antiquated term that now means a specific period of dance, whereas "Contemporary Dance" offers more flexibility and scope to the field of study for a 21st century dance professional.

DocuSign Envelope ID: 2C69F255-2162-4944-86F1-0322AC9A9C5A

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes

(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☐ Other Data Source Descriptions –

None needed, this is just a change of nomenclature to better reflect the content of the course.

Valdosta State University - REVISED COURSE Form

- Request for a REVISED COURSE

Approvals:	Print:	Signature:	Date:
Department Head	Sarah Arnett	DocuSigned by: B1AA31B933A1471...	1/4/2024 | 9:51 AM
College/Division Executive Committee	Benjamin Harper	DocuSigned by: Benjamin Harper F6D3E9B38E63437...	1/4/2024 | 9:59 AM
Dean/Director	Michael Schmidt	DocuSigned by: 3F9E5C30D32847F...	1/16/2024 | 8:45 P
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

DocuSign Envelope ID: AB0AF2AE-D152-48F8-B651-53CFE251EAC5

Valdosta State University Curriculum Form

- **Request for a REVISED COURSE**

Date of Submission:	10/18/2023

**Course/curriculum revisions originate with a faculty member or curriculum committee in the Academic Program.*

College:	College of the Arts	**Dept. Initiating Request:**	Communication Arts
Requestor's Name:	Sarah Wildes Arnett	**Requestor's Role:**	Department Head

CURRENT:		**REQUESTED:** *(list only items to be changed)*	
Course Prefix and Number:	DANC 3200	**Course Prefix and Number:**	
Course Title:	Dance Ensemble	**Course Title:**	
Lecture Hours:	0	*Lecture Hours:*	0
Lab/Contact Hours:	4	*Lab/Contact Hours:*	*4* 2
Credit Hours:	2	*Credit Hours:*	*2* 1
Pre-requisites:	By audition	**Pre-requisites:**	

CURRENT Course Description:	**NEW Course Description:** *(hover over for instructions)*

Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**	**Estimated Frequency of Course Offering:**
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024	*Every Semester*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☐ Mandate of State/Federal/Accrediting Agency
☒ Adopting current best practice(s) in field
☒ Other –

Current performance practicums across the college are 1 credit hour. Adjusting the BFA Dance requirements to align with Theatre.

DocuSign Envelope ID: AB0AF2AE-D152-48F8-B651-53CFE251EAC5

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes

(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☒ Other Data Source Descriptions –

This will allow more room in student degree plans to take electives in the major and come out with more experience in dance. Students are often complaining about not being able to fit in more electives and we hope we will see that reflected in SOIs, program evaluations, etc.

Valdosta State University - REVISED COURSE Form

- Request for a REVISED COURSE

Approvals:	Print:	Signature:	Date:
Department Head	Sarah Arnett	DocuSigned by: B1AA31B933A1471...	1/4/2024 | 9:52 A
College/Division Executive Committee	Benjamin Harper	DocuSigned by: Benjamin Harper F6D3E9B38E63437...	1/4/2024 | 9:58 A
Dean/Director	Michael Schmidt	DocuSigned by: 3F9E5C30D32847F...	1/16/2024 | 8:45
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

*Will this change impact another college/department?	☒ No ☐ Yes *[select college & indicate department(s)]*		
College:	*Select One.*	**Department(s):**	

DocuSign Envelope ID: 628E61E2-F365-48CB-BB01-FAE2F99CCA03

Valdosta State University Curriculum Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Date of Submission:	10/18/2023

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of the Arts	**Dept. Initiating Request:**	Communication Arts
Requestor's Name:	Sarah Wildes Arnett	**Requestor's Role:**	Department Head

Check One Option:	☒ Curriculum Change *(Changes to Program/Degree)*	☐ Revised Catalog Copy *(New Learning Outcomes, Admissions/Program Policies, Narrative, etc.)*

Program Level:	Course Classification:	Semester to be Effective:	Year to be Effective:
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024

Degree/Program Name:	BFA Dance
Current Catalog URL:	http://catalog.valdosta.edu/undergraduate/academic-programs/arts/communication-arts/bfa-dance/

Present Requirements:	**Proposed Requirements:** *(hover over for instructions)*
Core Curriculum Area F THEA 1100 & DANC 1500 Theatre Appreciation and Introduction to Dance 6 THEA 1000 Voice and Diction 3 THEA 2730 Introduction to Theatrical Makeup, Wig, and Costume Technology 2 DANC 1600 Ballet I 2 DANC 1700 Modern Dance I 2 DANC 2800 Jazz Dance I 2 DANC 2920 Dance Improvisation 1 A minimum grade of "C" is required for all Area F courses in the Communication Arts Department. Senior College Curriculum 60 THEA 2750 Basic Technical Theatre and Stage Lighting 3 DANC 2600 Ballet II 3 DANC 2700 Modern Dance II 3 DANC 3600 Ballet III 3 or DANC 3700 Modern Dance III DANC 3800 Jazz Dance II 3 DANC 4800 Jazz Dance III 3 Select one of the following: 2 DANC 1900 Tap Dance I DANC 3940 Aerial Dance Arts DANC 3950 Dance for Camera DANC 2910 Social Dance 1 DANC 3500 Dance Pedagogy 3 DANC 3000 Dance Composition 3	Core Curriculum Area F THEA 1100 & DANC 1500 Theatre Appreciation and Introduction to Dance 6 THEA 1000 Voice and Diction 3 THEA 2730 Introduction to Theatrical Makeup, Wig, and Costume Technology 2 DANC *1600* 1610 Ballet I 2 DANC 1700 *Modern* Contemporary Dance I 2 DANC 2800 Jazz Dance I 2 DANC 2920 Dance Improvisation 1 A minimum grade of "C" is required for all Area F courses in the Communication Arts Department. Senior College Curriculum 60 THEA 2750 Basic Technical Theatre and Stage Lighting 3 DANC 2600 Ballet II 3 DANC 2700 *Modern* Contemporary Dance II 3 DANC 3600 Ballet III 3 or DANC 3700 *Modern* Contemporary Dance III DANC 3800 Jazz Dance II 3 DANC 4800 Jazz Dance III 3 Select one of the following: 2 DANC 1900 Tap Dance I DANC 3940 Aerial Dance Arts DANC 3950 Dance for Camera DANC 2910 Social Dance 1 DANC 3500 Dance Pedagogy 3 DANC 3000 Dance Composition 3

DocuSign Envelope ID: 628E61E2-F365-48CB-BB01-FAE2F99CCA03

DANC 3100 Choreography 3 DANC 3410 Dance History 3 DANC 3200 Dance Ensemble 6 DANC 3420 Music Analysis for Dancers 2 DANC 4010 & DANC 4020 Dance Kinesiology and Conditioning and Wellness for Dance 5 DANC 4600 Ballet IV 3 or DANC 4700 Modern Dance IV DANC 4790 Dance Portfolio and Resume Presentation 2 Select one of the following: 3 COMM 1100 Human Communication MDIA 2000 Introduction to Mass Media A guided elective Guided electives 6 Total hours required for the degree 120	DANC 3100 Choreography 3 DANC 3410 Dance History 3 DANC 3200 Dance Ensemble *6* 3 DANC 3420 Music Analysis for Dancers 2 DANC 4010 & DANC 4020 Dance Kinesiology and Conditioning and Wellness for Dance 5 DANC 4600 Ballet IV 3 or DANC 4700 *Modern* Contemporary Dance IV DANC 4790 Dance Portfolio and Resume Presentation 2 *Select one of the following: 3* *COMM 1100* *Human Communication* *MDIA 2000* *Introduction to Mass Media* *A guided elective* Guided electives in DANC 6 Guided electives 6 Total hours required for the degree 120

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☒ Improving student learning outcomes
☐ Mandate of State/Federal/Accrediting Agency
☒ Adopting current best practice(s) in field
☐ Other –

We are splitting the current DANC 1600 Ballet I into two separate courses - DANC 1600 Fundamentals of Ballet will serve the non-majors and theatre majors who take Ballet with no prior experience and the new course DANC 1610 Ballet I will serve Dance majors and students wishing to continue ballet training after DANC 1600. This change updates the catalog to reflect the new course that will substitute DANC 1600.

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)
☐ Other Data Source Descriptions –

Retention rates, student program reviews in DANC 4790, SOIs will all be valuable assets in reviewing this change. We hope the distinction will satisfy dance majors with previous experience as a more rigorous course in the major and allow students in DANC 1600 the ability to feel more comfortable in their beginner stages.

Additionally, adjusting the title of DANC 1700, 2700, 3700, and 4700 from Modern Dance I-IV to Contemporary Dance I-IV to keep up with best practices in the field.

DocuSign Envelope ID: 628E61E2-F365-48CB-BB01-FAE2F99CCA03

Valdosta State University – Curriculum Change or Revised Catalog Copy Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Approvals:	Print:	Signature:	Date:
Department Head	Sarah Arnett	DocuSigned by: B1AA31B933A1471...	1/4/2024 | 9:50 AM
College/Division Executive Committee	Benjamin Harper	DocuSigned by: Benjamin Harper F6D3E9B38E63437...	1/4/2024 | 9:59 AM
Dean/Director	Michael Schmidt	DocuSigned by: 3F9E5C30D32847F...	1/16/2024 | 8:43 F
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

DocuSign Envelope ID: 43909FA6-5FDC-4F3E-AEF6-6F7CF152C228

Valdosta State University Curriculum Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Date of Submission:	09/27/2023

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of the Arts	**Dept. Initiating Request:**	Communication Arts
Requestor's Name:	Sarah Wildes Arnett	**Requestor's Role:**	Department Head

Check One Option:	☒ Curriculum Change *(Changes to Program/Degree)*	☐ Revised Catalog Copy *(New Learning Outcomes, Admissions/Program Policies, Narrative, etc.)*

Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☐ Major Requirement ☒ Elective	☒ Fall ☐ Spring ☐ Summer	2024

Degree/Program Name:	Minor in Dance
Current Catalog URL:	http://catalog.valdosta.edu/undergraduate/academic-programs/arts/communication-arts/minor-dance/

Present Requirements:	**Proposed Requirements:** *(hover over for instructions)*
DANC 3410 Dance History (3) DANC 3500 Dance Pedagogy (3) DANC 3000 Dance Composition (3) DANC 3200 Dance Ensemble OR DANC 3300 Special Topics in Dance (1-3) Select 6-8 hours from the following: DANC 2600 Ballet II DANC 2700 Modern Dance II DANC 2900 Tap Dance II DANC 2910 Social Dance DANC 2920 Dance Improvisation DANC 3100 Choreography DANC 3200 Dance Ensemble DANC 3300 Special Topics in Dance DANC 3420 Music Analysis for Dancers DANC 3600 Ballet III DANC 3700 Modern Dance III DANC 3800 Jazz Dance II DANC 3940 Aerial Dance Arts DANC 3950 Dance for Camera DANC 4010 Dance Kinesiology DANC 4020 Conditioning and Wellness for Dance DANC 4600 Ballet IV DANC 4700 Modern Dance IV DANC 4800 Jazz Dance III Total hours: 18	*DANC 3410 Dance History (3)* *DANC 3500 Dance Pedagogy (3)* *DANC 3000 Dance Composition (3)* *DANC 3200 Dance Ensemble OR DANC 3300 Special Topics in Dance (1-3)* Select *6-8* 18 hours from the following: DANC 1610 Ballet I DANC 1700 Contemporary Dance I DANC 1900 Tap Dance I DANC 2600 Ballet II DANC 2700 *Modern* Contemporary Dance II DANC 2800 Jazz Dance I DANC 2900 Tap Dance II DANC 2910 Social Dance DANC 2920 Dance Improvisation DANC 3000 Composition DANC 3100 Choreography DANC 3200 Dance Ensemble DANC 3300 Special Topics in Dance DANC 3410 Dance History DANC 3420 Music Analysis for Dancers DANC 3500 Dance Pedagogy DANC 3600 Ballet III DANC 3700 *Modern* Contemporary Dance III DANC 3800 Jazz Dance II DANC 3940 Aerial Dance Arts DANC 3950 Dance for Camera DANC 4010 Dance Kinesiology DANC 4020 Conditioning and Wellness for Dance DANC 4600 Ballet IV DANC 4700 *Modern* Contemporary Dance IV

DocuSign Envelope ID: 43909FA6-5FDC-4F3E-AEF6-6F7CF152C228

	DANC 4800 Jazz Dance III

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☒ Improving student learning outcomes
☐ Mandate of State/Federal/Accrediting Agency
☒ Adopting current best practice(s) in field
☒ Other –

Currently, the minor is very restrictive with prerequisites and difficult for students to complete with an additional 9+ hours of coursework to get to the minor requirements. The addition of DANC 1600, 1700, 1900, and 2800 allow for the use of the prerequisites to apply within the minor, reducing the amount of hours required of the students overall. The current required courses of DANC 3410 (1 pre-req), DANC 3500 (major restriction), DANC 3000 (1 pre-req), and DANC 3200 (audition only) or DANC 3300 (inconsistent offering) all have significant pre-requisites or status barriers, which adds additional challenges to students pursuing the minor. In reviewing other minors on campus and in comparable dance programs in our region, most have moved to a general model like this, where students have more flexibility in completion of the minor.

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)
☐ Other Data Source Descriptions –

We will continue to monitor student progress through the minor, work with professional and faculty advisors, and monitor the number of declared minors in dance. We believe these changes will make the dance minor more accessible and increase FTEs in the dance classes.

Valdosta State University – Curriculum Change or Revised Catalog Copy Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Approvals:	Print:	Signature:	Date:
Department Head	Sarah Arnett	DocuSigned by: B1AA31B933A1471...	1/17/2024 | 3:59 I
College/Division Executive Committee	Benjamin Harper	DocuSigned by: Benjamin Harper F6D3E9B38E63437...	1/17/2024 | 3:59 I
Dean/Director	Michael Schmidt	DocuSigned by: 3F9E5C30D32847F...	1/17/2024 | 6:10 I
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

DocuSign Envelope ID: 43909FA6-5FDC-4F3E-AEF6-6F7CF152C228

***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

Valdosta State University Curriculum Form

- **Request for a REVISED COURSE**

Date of Submission:	12/4/2023

**Course/curriculum revisions originate with a faculty member or curriculum committee in the Academic Program.*

College:	College of Science and Mathematics	**Dept. Initiating Request:**	Aerospace Studies
Requestor's Name:	Capt. Jayna Boe	**Requestor's Role:**	Faculty

CURRENT:		**REQUESTED:** *(list only items to be changed)*	
Course Prefix and Number:	AS1001, AS1002, AS2001, AS2002, AS3001, AS3002, AS4001, AS4002	**Course Prefix and Number:**	
Course Title:	Heritage and Values I, Heritage and Values II, Team and Leadership Fundamentals I, Team and Leadership Fundamentals II, Leading People and Effective Communication I, Leading People and Effective Communication II, National Security/Leadership Responsibilities/Commissioning Preparation I, National Security/Leadership Responsibilities/Commissioning Preparation II	**Course Title:**	
Lecture Hours:	1	*Lecture Hours:*	
Lab/Contact Hours:		*Lab/Contact Hours:*	
Credit Hours:	1 & 3	*Credit Hours:*	
Pre-requisites:	N/A	**Pre-requisites:**	
CURRENT Course Description:		**NEW Course Description:** *(hover over for instructions)*	
Corequisite: AS 1000. …		*[Remove Corequisite: AS 1000]*	

Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**	**Estimated Frequency of Course Offering:**
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☐ Major Requirement ☒ Elective	☒ Fall ☒ Spring ☐ Summer	2024	*Every Semester*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☐ Adopting current best practice(s) in field
☐ Mandate of State/Federal/Accrediting Agency
☒ Other –

Currently, all other AS classes are listed as co-requisites with AS1000, Leadership Laboratory. However, this is not necessary -- any student may take AS classes to pursue an Aerospace minor without having to become a cadet (cadets are required to take AS1000). To enable more student participation, we request AS1000 not be a co-requisite with any other AS class.

Source of Data to Support Change *(select one or more of the following):* ☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc. ☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)
Plans for assessing course effectiveness/meeting program learning outcomes *(select one or more of the following and provide appropriate narrative below):* ☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc. ☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.) ☐ Other Data Source Descriptions –

Valdosta State University - REVISED COURSE Form

- **Request for a REVISED COURSE**

Approvals:	Print:	Signature:	Date:
Department Head	Lt Col Lucas M. Brommer	BROMMER.LUCAS.MARSHALL.1265945879 Digitally signed by BROMMER.LUCAS.MARSHALL.1265945879 Date: 2023.12.07 15:07:05 -05'00'	7 Dec 2023
College/Division Executive Committee	Pierre-Richard Cornely	Pierre-Richard Cornely	1-18-24
Dean/Director	Pierre-Richard Cornely	Pierre-Richard Cor...l	1-18-24
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

111

Valdosta State University Curriculum Form

• **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Date of Submission:	01/23/2024

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Science and Mathematics	**Dept. Initiating Request:**	Computer Science and Engineering Technology
Requestor's Name:	Krishnendu Roy	**Requestor's Role:**	Department Head

Check One Option:	☒ Curriculum Change *(Changes to Program/Degree)*	☐ Revised Catalog Copy *(New Learning Outcomes, Admissions/Program Policies, Narrative, etc.)*	
Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☐ Major Requirement ☒ Elective	☒ Fall ☐ Spring ☐ Summer	2024
Degree/Program Name:	Fundamentals of Computer Science Certificate		
Current Catalog URL:			

Present Requirements:	**Proposed Requirements:** *(hover over for instructions)*

This certificate is for dual enrolled students and other individuals interested in pursuing a career in computer science, computer information systems, information technology, and other closely related careers. Regardless of the major an individual chooses in college, these courses will meet requirements for degrees at a public university in Georgia.

ENGL 1101 or ENGL 1102	Composition I Composition II	3
MATH 1101 or MATH 1111 or MATH 1112 or MATH 1113 or MATH 1401 or MATH 1501/2261	Intro to Math Modeling College Algebra Trigonometry Precalculus Elementary Statistics Calculus I	3-4
PSYC 1101 or POLS 1101 or HIST 2111 or HIST 2112 or SOCI 1101 or ECON 2105 or ECON 2106	Intro to General Psychology American Government United States History to 1865 United States History since 1865 Introduction to Sociology Principles of Macroeconomics Principles of Microeconomics	3
Core IMPACTS Course(s)		3-4
CS 1000	Intro to Microcomputers and Applications	3
CS 1010	Algorithmic Problem Solving	3
CS/CSCI 1301	Principles of Programming I	4
Total Hours		22-24

	Students can substitute up to three Advanced Placement (AP) courses for the courses listed above. Depending on the course, the minimum AP score of 3 or 4 will be required.

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☐ Mandate of State/Federal/Accrediting Agency
☐ Adopting current best practice(s) in field
☒ Other –

This certificate is mainly intended for Dual Enrollment students.

Source of Data to Support Change *(select one or more of the following):*

☐ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

☐ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)
☐ Other Data Source Descriptions –

Valdosta State University – Curriculum Change or Revised Catalog Copy Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Approvals:	Print:	Signature:	Date:
Department Head	Krishnendu Roy	Krishnendu Roy	1/30/2024
College/Division Executive Committee	Pierre-Richard Cornely	Pierre-Richard Cornely	2/1/24
Dean/Director	Pierre-Richard Cornely	Pierre-Richard Cornely	2/1/24
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

Valdosta State University Curriculum Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Date of Submission:	12/15/2023

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Science and Mathematics	**Dept. Initiating Request:**	Applied Math & Physics
Requestor's Name:	Andreas Lazari	**Requestor's Role:**	Department Head

Check One Option:	☒ Curriculum Change *(Changes to Program/Degree)*	☐ Revised Catalog Copy *(New Learning Outcomes, Admissions/Program Policies, Narrative, etc.)*

Program Level:	Course Classification:	Semester to be Effective:	Year to be Effective:
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024

Degree/Program Name:	Online Data Science Minor
Current Catalog URL:	

Present Requirements:	Proposed Requirements: *(hover over for instructions)*
	Required: CS 1010 - Algorithmic Problem Solving (3 credit hours) MATH 1401- Elementary Statistics (3 credit hours) DATA 1501- Introduction to Data Science (3 credit hours) Choose 3 of the following classes: DATA 3100- Intro to Data Analytics (3 hours) DATA 3700 or MATH 3700 - Statistical Computing (3 hours) DATA 4901 or MATH 4901 - Operations Research (3 hours) DATA 4905 or MATH 4905 - Special Topics in Data Science (3 hours) Total 18 hours All courses for the certificate must be completed with a grade of "C" or better.

Justification: *(select one or more of the following and provide appropriate narrative below:)*

- ☐ Improving student learning outcomes
- ☒ Adopting current best practice(s) in field
- ☐ Mandate of State/Federal/Accrediting Agency
- ☐ Other –

The field of data science is becoming more important. This minor program will attract many students who wat to get started in data science and "big data" to make themselves more marketable.

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☐ Other Data Source Descriptions –

The department will assess the minor program periodically to ensure it meets quality standards.

Valdosta State University – Curriculum Change or Revised Catalog Copy Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Approvals:	Print:	Signature:	Date:
Department Head	Andreas Lazari		1/30/24
College/Division Executive Committee	Pierre-Richard Cornely	Pierre-Richard Cornely	2/1/24
Dean/Director	Pierre-Richard Cornely	Pierre-Richard Cornely	2/1/24
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☐ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

Valdosta State University Curriculum Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Date of Submission:	01/11/2024

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Science and Mathematics	**Dept. Initiating Request:**	Applied Mathematics & Physics
Requestor's Name:	Andreas Lazari	**Requestor's Role:**	Department Head

Check One Option:	☐ Curriculum Change *(Changes to Program/Degree)*	☒ Revised Catalog Copy *(New Learning Outcomes, Admissions/Program Policies, Narrative, etc.)*	
Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024
Degree/Program Name:	*Basic Data Science Certificate* Online Data Science Certificate		
Current Catalog URL:			

Present Requirements:	**Proposed Requirements:** *(hover over for instructions)*
Required: Math 1401 – Elementary Statistics (3 credit hours) or Math 3600 – Probability and Statistics (3 credit hours) CS 1010 – Algorithmic Problem Solving (3 credit hours) or CS 1301 – Principles of Programming I (4 credit hours) or CS 1340 – Computing for Scientists (3 credit hours) Math 3700 – Statistical Computing (3 credit hours) Math 4990 – Special Topics in Mathematics (6 credit hours) Total 15 hours All courses for the certificate must be completed with a grade of "C" or better.	This certificate is for individuals interested in pursuing a career related to or involving data science. Required: MATH 1401 Elementary Statistics 3 *or MATH 3600 Probability and Statistics 3* CS 1010 Algorithmic Problem Solving 3 *or CS 1301 Principles of Programming I 4* *or 1340 Computing for Scientists 3* DATA 1501 Introduction to Data Science 3 Choose 2 of the following classes: DATA 3100 Intro to Data Analytics 3 DATA 3700 or MATH 3700 Statistical Computing 3 DATA 4905 or MATH 4905 Special Topics in Data Science 3 *MATH 4990 Special Topics in Mathematics 6* Total 15 hours All courses for the certificate must be completed with a grade of "C" or better.

Justification: *(select one or more of the following and provide appropriate narrative below:)*

- ☐ Improving student learning outcomes
- ☐ Mandate of State/Federal/Accrediting Agency
- ☒ Adopting current best practice(s) in field
- ☒ Other –

The field of data science is becoming more and more important. This certificate program will attract many students who want to get started in data science and "big data" to make themselves more marketable.

Source of Data to Support Change *(select one or more of the following):*

- ☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
- ☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

- ☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
- ☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)
- ☐ Other Data Source Descriptions –

Valdosta State University – Curriculum Change or Revised Catalog Copy Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Approvals:	Print:	Signature:	Date:
Department Head	Andreas LaGarí		1/30/24
College/Division Executive Committee	Pierre-Richard Cornely	Pierre-Richard Cornely	2/1/24
Dean/Director	Pierre-Richard Cornely	Pierre-Richard Cornely	2/1/24
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☐ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

Valdosta State University Curriculum Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Date of Submission:	01/11/2024

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Science and Mathematics	**Dept. Initiating Request:**	Applied Mathematics & Physics
Requestor's Name:	Andreas Lazari	**Requestor's Role:**	Department Head

Check One Option:	☒ Curriculum Change *(Changes to Program/Degree)*	☐ Revised Catalog Copy *(New Learning Outcomes, Admissions/Program Policies, Narrative, etc.)*

Program Level:	Course Classification:	Semester to be Effective:	Year to be Effective:
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024

Degree/Program Name:	Certificate-Fundamentals of Data Science
Current Catalog URL:	

Present Requirements:	**Proposed Requirements:** *(hover over for instructions)*
	This certificate is for dual enrolled students and other individuals interested in pursuing a career related to or involving data science. Regardless of the major an individual chooses in college, these courses will meet requirements for degrees at a public university in Georgia. ENGL 1101 or ENGL 1102 3 MATH 1101, MATH 1111, MATH 1113, MATH 1401, or MATH 2261 3 or 4 PSYC 1101, POLS 1101, HIST 2111, HIST 2112, SOCI 1101, ECON 2105 or ECON 2106 3 Any Course from core IMPACTS 3 or 4 Required Foundation Courses CS 1010 - Algorithmic Problem Solving 3 MATH 1401 - Elementary Statistics 3 DATA 3100 - Introduction to Data Analytics 3 Total Credits 21hrs to 23hrs All courses for the certificate must be completed with a grade of "C" or better. Students can substitute up to three Advanced Placement (AP) courses for the courses listed above. Depending on the course, the minimum AP score of 3 or 4 will be required.

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☐ Mandate of State/Federal/Accrediting Agency
☐ Adopting current best practice(s) in field
☒ Other –

The Fundamentals Certificate will provide students with a foundational understanding of critical academic and professional skills, essential for success in pursuing a four-year degree. Comprising existing courses chosen to create a comprehensive curriculum, this certificate ensures students gain proficiency in core academic courses and major related courses.

The Fundamentals Certificate is tailored to equip students with essential skills for success in pursuing a four-year degree. This foundational education will empower students to excel academically at VSU and beyond, fostering a seamless transition into higher education. The certificate's curriculum will include elements that prepare students for potential positions on college campuses. This unique aspect aligns with the broader mission of VSU to not only educate but also to foster the development of career-ready individuals prepared for roles within the academic community.

One of the unique aspects of the Fundamentals Certificate is its dual recognition. Dual enrollment students enrolling in the certificate not only gain a head start on their college education but also have the opportunity to earn a college certificate concurrently with their high school diploma, enhancing their academic achievements and future prospects. Currently, VSU's Dual Enrollment population stands at 3.4% of the total enrollment for Fall 2023. The Fundamentals Certificate aims to attract a larger share of high school students, offering them a dual enrollment experience that goes beyond credits, providing tangible value in the form of a college certificate. The Fundamentals Certificate could increase Dual Enrollment participation over the USG average of 4.4% of total enrollment.

Offering the Fundamentals Certificate online would allow VSU to tap into the Metro Atlanta Market. Dual Enrollment at universities in Metro Atlanta makes up 5.2% of their overall enrollment. Metro Atlanta's growing market for higher education offers a unique opportunity for VSU. By introducing online certificates, the university can cater to the diverse needs of students in the region, providing flexible learning options and facilitating the pursuit of higher education alongside their high school commitments.

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)
☐ Other Data Source Descriptions –

Valdosta State University – Curriculum Change or Revised Catalog Copy Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Approvals:	Print:	Signature:	Date:
Department Head	Andreas Lorenzi		1/30/24
College/Division Executive Committee	Pierre-Richard Cornely	Pierre-Richard Cornely	2/1/24
Dean/Director	Pierre-Richard Cornely	Pierre-Richard Cornely	2/1/24

Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☐ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

BOARD OF REGENTS OF
THE UNIVERSITY SYSTEM OF GEORGIA

CERTIFICATE NOTIFICATION FORM

Institution: Valdosta State University

College/Division: College of Science and Mathematics

Department: Department of Applied Mathematics & Physics

Name of Certificate: Fundamentals of Data Science

CIP Code: 30300101

Certificate Acronym: CERO
(Note: CERO -- undergraduate certificates of less than 30 hours; CER1 – undergraduate certificates greater than 30 hours; CERG – post-bachelor's [graduate] certificates; CERM – post-master's certificates, CERP – post-first professional certificates).

Number of Credit Hours of Core Curriculum Courses: 12-14

Total Credit Hours for Certificate Completion :21-23

Start Date: Fall 2024

Approved by: _____
Vice President for Academic Affairs/Provost

Valdosta State University Curriculum Form

- **Request for a NEW COURSE**

Date of Submission:	01/8/2024

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Science and Mathematics	**Dept. Initiating Request:**	Applied Mathematics and Physics
Requestor's Name:	Andreas Lazari	**Requestor's Role:**	Department Head

Proposed NEW Course Prefix: *(Consult abbreviations in the catalog)*	DATA	**NEW Course Number:** *(Consult #s in the catalog)*	3700
Proposed NEW Course Title:	Statistical Computing		
NEW Course Title Abbreviation: *(Limit to 30 character spaces)*	Statistical Computing		
Prerequisite(s):	MATH 3600 or permission of instructor		

Lecture Hours:	3	**Lab/Contact Hours:**		**Credit Hours:**	3

Proposed NEW Course Description: *(Limit to 50 words. Include requisites, cross listings, special requirements, etc.)**

Data 3700. Statistical Computing. 3 Hours. Also offered as MATH 3700. Prerequisite: MATH 3600 or permission of instructor. A study of the basic tools for statistical computing. Topics include generating random variations; Monte Carlo integration; Monte Carlo methods for estimation and hypothesis tests; Bootstrap confidence interval; numerical methods for root-finding, integration, optimization; regression; and other modern topics.

Program Level:	Course Classification:	Semester to be Effective:	Year to be Effective:	Estimated Frequency of Course Offering:
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☐ Elective	☐ Fall ☒ Spring ☐ Summer	2024	*Every Semester*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☐ Adopting current best practice(s) in field
☐ Mandate of State/Federal/Accrediting Agency
☒ Other –

The Department of Applied Mathematics and Physics is offering an Online Data Science Certificate and Minor. The courses are cross listed to avoid confusion between the required courses for Data Science and Mathematics. Cross listing allows students to register for courses under Data Science to meet the requirements for a certificate or a minor without a course substitution.

**** Attach General Course Syllabus/Support documents with course outcomes/assessments ****

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☐ Other Data Source Descriptions –

**** Attach General Course Syllabus/Support documents with course outcomes/assessments ****

Valdosta State University – NEW COURSE Form

- **Request for a NEW COURSE**

Approvals:	Print:	Signature:	Date:
Department Head	Andreas Latzari		1/30/24
College/Division Executive Committee	Pierre-Richard Cormely	Pierre-Richard Cormely	2/1/24
Dean/Director	Pierre-Richard Cormely	Pierre-Richard Cormely	2/1/24
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☐ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

DATA 3700 -- Statistical Computing
3 credits

Semester:

Instructor: E-mail:

Office Hours:

Prerequisites: Math 1401

Textbook:

Course Description:

This course covers a wide range of basic tools for statistical computing. Topics include: Basic R, R Markdown, and LaTeX; Generating Random Variates; Monte Carlo Integration; Monte Carlo Modeling and Estimation; Bootstrap Resampling; Kernel Density Estimation; Numerical Methods in R; Optimization; Simple Regression; Multiple Regression; and other modern topics.

Coverage: Topics will be selected from the followings:

Chapter 1: Introduction
Chapter 2: Probability and Statistics Review
Chapter 3: Methods for Generating Random Variables
Chapter 5: Visualization of Multivariate Data
Chapter 6: Monte Carlo Integration and Variance Reduction
Chapter 7: Monte Carlo Methods in Inference
Chapter 8: Bootstrap and Jackknife
Chapter 12: Probability Density Estimation
Chapter 13: Numerical Methods in R
Chapter 14: Optimization
Simple Regression
Multiple Regression

Computing: Students will be required to use R and R Markdown in this course.

Lecture Notes and Videos:

Learning Objectives:

- To learn how to use R, R Markdown, and LaTeX
- To learn how to write computer programs for fitting statistical methods
- To learn Monte Carlo methods for integration, estimation, and business models
- To learn Data Visualization Techniques
- To learn Bootstrap Resampling methods
- To learn Kernel density estimation
- To learn numerical algorithms in R
- To learn Simple Regression and Modeling
- To learn Multiple Regression and Modeling

Evaluation:	Homework Sets	pts	Biweekly
	Midterm Exam	pts	Due
	Final Exam	pts	Due
	Final Project	pts	Due

Grading: **Homework Sets.**

Midterm and Final Exams

Final Project

Grades: The approximate conversion scale follows, although the instructor reserves the right to make some small final adjustments.

A: 90 - 100%, B: 80 - 89%, C: 70 - 79%, D: 60 - 69%, F: 0 - 59%

Student Responsibilities

It is your responsibilities to check emails, course updates, and announcements on BlazeVIEW daily and to follow course schedules for schoolwork closely.

Academic Integrity:

All students are expected to do their own work and to uphold a high standard of academic ethics. If you are found cheating, you will receive a "0" for that test. Cheating on Homework Sets, the midterm or the final exam will result in an "F" for the course. All instances of cheating may result in total dismissal from VSU.

Collaboration on homework sets is not permitted unless you can seek help from classmates and others, as long as that assistance does not reduce to another person doing the work for you. If a classmate asks if you would like to discuss homework problems, I encourage you to say yes; if a classmate asks to see your homework answers or R code, the answer is no.

Withdrawal from Classes:

Undergraduate students are limited to 5 course withdrawals during their enrollment at VSU and may web withdraw "passing" by **Thursday, March 9th, 2023**. Students must initiate the withdrawal using Banner. 6 or more withdrawals will be changed to WF - withdraw failing and is calculated in the student's GPA as an "F." Students cannot withdraw after Midterm unless the student is leaving school entirely, which is referred to as a "hardship withdrawal." The student needs to see the Dean of Students to initiate a hardship withdrawal.

Non-Discrimination and Title IX Statement:

Valdosta State University (VSU) upholds all applicable laws and policies regarding discrimination on the basis of race, color, sex (including sexual harassment and pregnancy), sexual orientation, gender identity or expression, national origin, religion, age, veteran status, political affiliation, or disability. The University prohibits specific forms of behavior that violate Title IX of the Education Amendments of 1972. Title IX of the Education Amendments of 1972 prohibits discrimination on the basis of sex in education programs and activities that receive federal funding. VSU considers sex discrimination in any form to be a serious offense. Title IX refers to all forms of sex discrimination committed against others, including but not limited to: sexual harassment, sexual assault, sexual misconduct, and sexual violence by other employees, students or third parties and gender inequity or unfair treatment based on an individual's sex/gender. The designated Title IX Coordinator for VSU is Mr. Darius Thomas. To view the full policy or to report an incident visit: https://www.valdosta.edu/administration/student-affairs/title-ix

Accommodations Statement:

Students with disabilities who are experiencing barriers in this course may contact the Access Office (https://www.valdosta.edu/student/disability/) for assistance in determining and implementing reasonable accommodations. The Access Office is located in University Center Room 4136 Entrance 5. The phone numbers are 229-245-2498 (V), 229-375-5871. For more information, please visit VSU's Access Office or email: access@valdosta.edu To request reasonable accommodations for pregnancy and childbirth, contact Christina Kidd, Student Conduct Coordinator at chkidd@valdosta.edu. Please note, you will be required to provide documentation from an appropriately licensed medical professional indicating the requested accommodations are medically necessary.

SOI Statement:

At the end of the term, all students will be expected to complete an online Student Opinion of Instruction survey (SOI) that will be available through SmartEvals. Students will receive an email notification through their VSU email address when the SOI is available (generally at least one week before the end of the term).

Valdosta State University Curriculum Form

- **Request for a NEW COURSE**

Date of Submission:	01/8/2024

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Science and Mathematics	**Dept. Initiating Request:**	Applied Mathematics and Physics
Requestor's Name:	Andreas Lazari	**Requestor's Role:**	Department Head

Proposed NEW Course Prefix: *(Consult abbreviations in the catalog)*	DATA	**NEW Course Number:** *(Consult #s in the catalog)*	4901
Proposed NEW Course Title:	Operations Research		
NEW Course Title Abbreviation: *(Limit to 30 character spaces)*	Operations Research		
Prerequisite(s):	MATH 2150 or MATH 4150 or by permission of instructor		

Lecture Hours:	3	**Lab/Contact Hours:**		**Credit Hours:**	3

Proposed NEW Course Description: *(Limit to 50 words. Include requisites, cross listings, special requirements, etc.)**

Data 4901. Operations Research I. 3 Hours. Also offered as MATH 4901. Prerequisite: MATH 2150 or MATH 4150 with a grade of "C" or higher, or by permission of instructor. Mathematical aspects and applications of Operations Research. Topics are selected from linear programming (mainly), integer programming, and dynamic programming.

Program Level:	Course Classification:	Semester to be Effective:	Year to be Effective:	Estimated Frequency of Course Offering:
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☐ Elective	☐ Fall ☒ Spring ☐ Summer	2024	*Every Semester*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☐ Adopting current best practice(s) in field
☐ Mandate of State/Federal/Accrediting Agency
☒ Other –

The Department of Applied Mathematics and Physics is offering an Online Data Science Certificate and Minor. The courses are cross listed to avoid confusion between the required courses for Data Science and Mathematics. Cross listing allows students to register for courses under Data Science to meet the requirements for a certificate or a minor without a course substitution.

**** Attach General Course Syllabus/Support documents with course outcomes/assessments ****

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☐ Other Data Source Descriptions –

**** Attach General Course Syllabus/Support documents with course outcomes/assessments ****

Valdosta State University – NEW COURSE Form

- **Request for a NEW COURSE**

Approvals:	Print:	Signature:	Date:
Department Head	Andreas Latzari		1/30/24
College/Division Executive Committee	Pierre-Richard Cornely	Pierre-Richard Cornely	2/1/24
Dean/Director	Pierre-Richard Cornely	Pierre-Richard Cornely	2/1/24
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☐ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

Data 4901-- Operations Research I
3 Credits

Semester

Instructor:

Office: Phone: E-mail:

Office Hours:

Prerequisite: DATA 3700 or equivalent

Textbook:

Coverage: Topics will be selected from the following chapters:
Chapter 3: Introduction to Linear Programming;
Chapter 4: The Simplex Algorithm;
Chapter 11: Nonlinear Programming;
Chapter 21: Simulation Design and Analysis (with additional notes)
R Language. MATLAB, and Data Mining (with additional notes)
Project: Undergraduate Research level topics

Course Description:

Mathematical aspects and applications of Operations Research. Topics are selected from linear programming (mainly), nonlinear programming, data mining, R language, MATLAB, and Monte Carlo Simulation.

Learning Objectives:

To learn the underlying concepts of Operations Research methodology;
To learn how and why the optimization techniques, optimality conditions are used to develop algorithms;
To learn how and why various algorithms work;
To learn how to design and implement simulation models;
To learn data mining and big data fundamentals

Evaluation:

Grades: The approximate conversion scale follows, although the instructor reserves the right to make some small final adjustments.

A: 90 -- 100%, B: 80 -- 89%, C: 70 -- 79%, D: 60 – 69%, F: 0 -- 59%

Student Responsibilities

1. You are responsible to check our BlazeVIEW course page and your VSU email for our class information.
2. You are expected to complete all assignments in a timely fashion. These assignments are for your benefit. Completing these exercises should greatly enhance your performance on tests and the final.
3. You need to have a scientific calculator for this course. Bring a working calculator with you for tests.
4. Cheating on tests and the final project can result in total dismissal from VSU.
5. Please read the university's policy about withdrawing from a course. Last day to Web Withdraw for the Fall 2022 is Thursday, October 13, 2022.

COVID-19 Information:

The University System of Georgia (USG) continues to recognize COVID-19 vaccines and boosters offer safe, effective protection and urges all students, faculty, staff and visitors to get vaccinated and/or boosted either on campus or with a local provider. As USG works closely with the Georgia Department of Public Health to prioritize the health and safety of campus communities, the system encourages people to wear masks based on their preference and assessment of personal risk.

Non-Discrimination and Title IX Statement:

Valdosta State University (VSU) upholds all applicable laws and policies regarding discrimination on the basis of race, color, sex (including sexual harassment and pregnancy), sexual orientation, gender identity or expression, national origin, religion, age, veteran status, political affiliation, or disability. The University prohibits specific forms of behavior that violate Title IX of the Education Amendments of 1972. Title IX of the Education Amendments of 1972 prohibits discrimination on the basis of sex in education programs and activities that receive federal funding. VSU considers sex discrimination in any form to be a serious offense. Title IX refers to all forms of sex discrimination committed against others, including but not limited to: sexual harassment, sexual assault, sexual misconduct, and sexual violence by other employees, students or third parties and gender inequity or unfair treatment based on an individual's sex/gender. The designated Title IX Coordinator for VSU is Mr. Darius Thomas. To view the full policy or to report an incident visit: https://www.valdosta.edu/administration/student-affairs/title-ix

Accommodations Statement:

Students with disabilities who are experiencing barriers in this course may contact the Access Office (https://www.valdosta.edu/student/disability/) for assistance in determining and implementing reasonable accommodations. The Access Office is located in University Center Room 4136 Entrance 5. The phone numbers are 229-245-2498 (V), 229-375-5871. For more information, please visit VSU's Access Office or email: access@valdosta.edu. To request reasonable accommodations for pregnancy and childbirth, contact Christina Kidd, Student Conduct Coordinator at chkidd@valdosta.edu. Please note, you will be required to provide documentation from an appropriately licensed medical professional indicating the requested accommodations are medically necessary.

SOI Statement:

At the end of the term, all students will be expected to complete an online Student Opinion of Instruction survey (SOI) that will be available through SmartEvals. Students will receive an email notification through their VSU email address when the SOI is available (generally at least one week before the end of the term).

Valdosta State University Curriculum Form

- **Request for a NEW COURSE**

Date of Submission:	01/8/2024

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Science and Mathematics	**Dept. Initiating Request:**	Applied Mathematics and Physics
Requestor's Name:	Andreas Lazari	**Requestor's Role:**	Department Head

Proposed NEW Course Prefix: *(Consult abbreviations in the catalog)*	DATA	**NEW Course Number:** *(Consult #s in the catalog)*	4905
Proposed NEW Course Title:	Topics in Data Science		
NEW Course Title Abbreviation: *(Limit to 30 character spaces)*	Topics in Data Science		
Prerequisite(s):	MATH 3700 or 4901 or permission of instructor		

Lecture Hours:	3	**Lab/Contact Hours:**		**Credit Hours:**	3

Proposed NEW Course Description: *(Limit to 50 words. Include requisites, cross listings, special requirements, etc.)**

Data 4905. Topics in Data Science. 3 Hours. Also offered as MATH 4905. Prerequisite: MATH 3700 or 4901 or permission of instructor. Capstone project class for the Basic Data Science Certificate program. Students will apply the knowledge and skills of R data analysis to complete course projects that will test essential skills in data visualization, probability, statistical inference, modeling, data organization, regression, Monte Carlo simulation and machine learning. Students will create data products that can be used to showcase their skills to potential employers. All projects will come from real world problems. May be repeated up to twice for credit.

Program Level:	Course Classification:	Semester to be Effective:	Year to be Effective:	Estimated Frequency of Course Offering:
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☐ Elective	☐ Fall ☒ Spring ☐ Summer	2024	*Every Semester*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☐ Adopting current best practice(s) in field
☐ Mandate of State/Federal/Accrediting Agency
☒ Other –

The Department of Applied Mathematics and Physics is offering an Online Data Science Certificate and Minor. The courses are cross listed to avoid confusion between the required courses for Data Science and Mathematics. Cross listing allows students to register for courses under Data Science to meet the requirements for a certificate or a minor without a course substitution.

**** Attach General Course Syllabus/Support documents with course outcomes/assessments ****

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☐ Other Data Source Descriptions –

**** Attach General Course Syllabus/Support documents with course outcomes/assessments ****

Valdosta State University – NEW COURSE Form

- **Request for a NEW COURSE**

Approvals:	Print:	Signature:	Date:
Department Head	Andreas Latari		1/30/24
College/Division Executive Committee	Pierre-Richard Cornely	Pierre-Richard C...	2/1/24
Dean/Director	Pierre-Richard Cornely	Pierre-Richard Cornely	2/1/24
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☐ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

DATA 4905

TOPICS IN DATA SCIENCE

Instructor Information

- Instructor:
- Instructor contact info: Office: Phone:
- **Office hours:**

Course Information

- Course number: **DATA 4905**. Credit hours: **3**.
- Section: CRN: Semester: Year:
- This course is entirely online.
- Department of Applied Mathematics and Physics, College of Science and Mathematics, Valdosta State University.

Prerequisites and Required Materials

- Pre-requisites: DATA 3700 or DATA 4901 or permission of instructor.
- Required Textbook: None. All materials will be provided on BlazeView.

Course Description

- Capstone project class for the Basic Data Science Certificate program. Students will apply the knowledge and skills of R data analysis to complete course projects that will test essential skills in data visualization, probability, statistical inference, modeling, data organization, regression, Monte Carlo simulation and machine learning. Students will create data products that can be used to showcase their skills to potential employers. All project will come from real world problems. May repeated up to twice for credit.

Assignments

- All assignments are project-based. Typically, each week there will be a **small assignment (problem set)**, and you will also work on a **major assignment (project)** throughout the semester. All students will be expected to give presentations of their projects at the end of the semester. More details will be provided as the semester progresses.

Assessment or Evaluation Policy

- The assignments contribute to your final course score as follows:
    - **Small Assignments** .....%
    - **Major Assignment** .....%
    - **Final Presentation** ..... %
- Your course grade will be calculated, and the grade assigned according to University policy. Please note that 89.5 rounds up to a 90 (A), while 89.4 rounds down to an 89

(B). **It is not my policy to give "extra points" for no reason – you will have to earn your grade in this course.**

Classroom Policies

- **Attendance and Participation:** *(Note, even though there are no class meetings for this online course, your "attendance" is tracked by completing your work in a timely fashion.)* Regular attendance and participation are essential for success in class. Therefore, students are expected to attend class as scheduled and must complete assignments as outlined in the syllabus. Instructors will not alter the schedule for individual students unless arrangements have been made in advance.

  University Attendance Policy from the VSU catalogue:
  "The University expects that all students shall regularly attend all scheduled class meetings held for instruction or examination.....It is recognized that class attendance is essentially a matter between students and their instructors. Instructors must explain their absence policy in the course syllabus. All students are held responsible for knowing the specific attendance requirements as prescribed by their instructors and for the satisfactory make-up work missed by absences. When students are to be absent from class, they should immediately contact the instructor. **A student who misses more than 20% of the scheduled classes of a course will be subject to receive a failing grade in the course.**"

- **Non-Discrimination and Title IX Statement**
  Valdosta State University (VSU) upholds all applicable laws and policies regarding discrimination on the basis of race, color, sex (including sexual harassment and pregnancy), sexual orientation, gender identity or expression, national origin, religion, age, veteran status, political affiliation, or disability. The University prohibits specific forms of behavior that violate Title IX of the Education Amendments of 1972. Title IX of the Education Amendments of 1972 prohibits discrimination on the basis of sex in education programs and activities that receive federal funding. VSU considers sex discrimination in any form to be a serious offense. Title IX refers to all forms of sex discrimination committed against others, including but not limited to: sexual harassment, sexual assault, sexual misconduct, and sexual violence by other employees, students or third parties and gender inequity or unfair treatment based on an individual's sex/gender.

  Title IX Coordinator
  Selenseia Holmes
  Director of Student Conduct & Title IX
  Office of Student Affairs | Student Union 3rd Floor | Room 3106
  229.333.5941 ext. 9300

- **Accommodations Statement:**
  Students with disabilities who are experiencing barriers in this course may contact the Access Office (https://www.valdosta.edu/student/disability/) for assistance in determining and implementing reasonable accommodations. The Access Office is located in University Center Room 4136 Entrance 5. The phone numbers are 229 245-2498 (V), 229-375-5871. For more information, please visit VSU's Access Office or email: access@valdosta.edu. Please note, you will be required to provide documentation from

an appropriately licensed medical professional indicating the requested accommodations are medically necessary.

Access Office-Rebecca L. Taylor **Deputy Chief Officer**

University Center, Entrance 5, Room 4136
1500 N. Patterson St.
Valdosta, Georgia 31698

- **Academic Integrity:** In all cases of confirmed cheating on a test, the student's score for that test will be recorded as a 0. Further action may be taken if cheating occurs repeatedly. Cheating includes looking at other students' work, consulting outside sources using a phone or other device, using unauthorized "cheat sheets" during the test, etc.

  (From VSU's Academic Integrity Code. The full code is available at http://www.valdosta.edu/academics/academic-affairs/vp-office/academic-honesty-policies-and-procedures.php) "Academic integrity is the responsibility of all VSU faculty and students. Faculty members should promote academic integrity by including clear instruction on the components of academic integrity and clearly defining the penalties for cheating and plagiarism in their course syllabi. Students are responsible for knowing and abiding by the Academic Integrity Policy as set forth in the Student Code of Conduct and the faculty members' syllabi. All students are expected to do their own work and to uphold a high standard of academic ethics."

  Full information on Academic Honesty at VSU is available at http://www.valdosta.edu/academics/academic-affairs/vp-office/academic-honesty-at-vsu.php
- **Classroom demeanor or conduct:** All students are expected to conduct themselves in a respectful manner. Respect your instructor; respect your classmates; and respect yourself.

Further Information

- **Communication:** Please use VSU email to contact me. I do not check BlazeView email every day, but I do keep up with VSU email constantly. If the matter is very important, then see me in person. On the other hand, I may post important announcements and reminders on BlazeView.
- **SOI Statement:** At the end of the semester, it is very important for you to fill out the Student Opinion of Instruction (found online). Instructions for filling out the SOI will be emailed to you by the University in the last few weeks of the semester.
- **Academic Support Center:** The Academic Support Center (ASC) provides free peer tutoring in core courses, including math, as well as academic success workshops. Call 229-333-7570 to make an appointment, email us at asc@valdosta.edu, or visit our website: www.valdosta.edu/asc. ASC is located in Odum Library, but tutoring for math is held in NH 1104.

- **BlazeView:** All students should have access to the **BlazeView** website for this course. We will use BlazeView for the following:
    - Course information, including this syllabus
    - PDF copies of the handouts, review material, supplemental links, etc.
    - Class-wide announcements
    - Calendar of events
    - Record of grades

Schedule of Activities and Assignments

- Below is a *tentative* schedule of topics we will cover in this course.

Valdosta State University Curriculum Form

- **Request for a REVISED COURSE**

Date of Submission:	01/8/2024

**Course/curriculum revisions originate with a faculty member or curriculum committee in the Academic Program.*

College:	College of Science and Mathematics	**Dept. Initiating Request:**	Applied Math & Physics
Requestor's Name:	Andreas Lazari	**Requestor's Role:**	Department Head

CURRENT:		**REQUESTED:** *(list only items to be changed)*	
Course Prefix and Number:	MATH 1401	**Course Prefix and Number:**	
Course Title:	Elementary Statistics	**Course Title:**	
Lecture Hours:	3	*Lecture Hours:*	
Lab/Contact Hours:		*Lab/Contact Hours:*	
Credit Hours:	3	*Credit Hours:*	
Pre-requisites:		**Pre-requisites:**	

CURRENT Course Description:	**NEW Course Description:** *(hover over for instructions)*
An introductory course in statistics. Topics include descriptive statistics; basic notions of probability, random variables, probability distributions, simple random sampling, and sampling distributions; confidence intervals and hypothesis tests; and regression. The application of statistical methodology and the use of computer software are emphasized.	This is a non-calculus based introduction to statistics. Course content includes descriptive statistics, probability theory, confidence intervals, hypothesis testing, and other selected statistical topics. *An introductory course in statistics. Topics include descriptive statistics; basic notions of probability, random variables, probability distributions, simple random sampling, and sampling distributions; confidence intervals and hypothesis tests; and regression. The application of statistical methodology and the use of computer software are emphasized.*

Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**	**Estimated Frequency of Course Offering:**
☒ Undergraduate ☐ Graduate	☒ Core (Area A-E) ☒ Major Requirement ☒ Elective	☒ Fall ☐ Spring ☐ Summer	2024	*Every Semester*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☐ Adopting current best practice(s) in field
☐ Mandate of State/Federal/Accrediting Agency
☒ Other –

The course description is being updated to align with USG common course description for MATH1401. The new description puts VSU's class in agreement with the USG's course description.

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes

(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☐ Other Data Source Descriptions –

Valdosta State University - REVISED COURSE Form

- **Request for a REVISED COURSE**

Approvals:	Print:	Signature:	Date:
Department Head	Andreas Lazari		1/30/24
College/Division Executive Committee	Pierre-Richard Carnely	Pierre-Richard C...	2/1/24
Dean/Director	Pierre-Richard Carnel	Pierre-Richard C...	2/1/24
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

*Will this change impact another college/department?	☒ No ☐ Yes *[select college & indicate department(s)]*		
College:	*Select One.*	**Department(s):**	

Valdosta State University Curriculum Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Date of Submission:	01/15/2024

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Science and Mathematics	**Dept. Initiating Request:**	Biology
Requestor's Name:	Robert Gannon	**Requestor's Role:**	Department Head

Check One Option:	☒ Curriculum Change *(Changes to Program/Degree)*	☐ Revised Catalog Copy *(New Learning Outcomes, Admissions/Program Policies, Narrative, etc.)*	
Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☐ Major Requirement ☒ Elective	☒ Fall ☐ Spring ☐ Summer	2024
Degree/Program Name:	Pre-Allied Health Certificate		
Current Catalog URL:			

Present Requirements:	**Proposed Requirements:** *(hover over for instructions)*
	This certificate is for dual enrolled students and other individuals who are interested in pursuing a career as a physician assistant, physical therapist, occupational therapist, or nurse. However, regardless of the major you choose in college, these courses will meet requirements for admission into graduate allied health programs and count towards your degree at a public university in Georgia. BIOL 1107 Principles of Biology I* 3 BIOL 1107L Principles of Biology I Lab* 1 BIOL 1108 Principles of Biology II* 3 BIOL 1108L Principles of Biology II Lab* 1 BIOL 2251 Human Anatomy & Physiology I* 4 BIOL 2252 Human Anatomy & Physiology II* 4 MATH 1113 Precalculus 3 ENGL 1101 Composition I 3 ENGL 1102 Composition II 3 POLS 1101 American Government 3 Total 28 credits *Course must be taken on campus at VSU. Students can substitute up to three Advanced Placement (AP) courses for the courses above. An AP test score of 3 is required for all courses except biology, which requires a 4 to satisfy both BIOL 1107 and BIOL 1108 requirements, including labs).

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes ☐ Mandate of State/Federal/Accrediting Agency

☐ Adopting current best practice(s) in field ☒ Other –

For those students who are interested in pursuing a career as a physician assistant, physical therapist, occupational therapist, or nurse. Regardless of the major you choose in college, these courses will meet requirements for admission into graduate allied health programs and count towards your degree at a public university in Georgia.

Source of Data to Support Change *(select one or more of the following):*

☐ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

☐ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☐ Other Data Source Descriptions –

Valdosta State University – Curriculum Change or Revised Catalog Copy Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Approvals:	Print:	Signature:	Date:
Department Head	Robert Gannon	Robert Gannon	1-22-24
College/Division Executive Committee	Pierre-Richard Cornely	Pierre-Richard Cornely	1-22-24
Dean/Director	Pierre-Richard Cornely	Pierre-Richard Cornely	1-22-24
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

*Will this change impact another college/department?		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

Valdosta State University Curriculum Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Date of Submission:	01/15/2024

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Science and Mathematics	**Dept. Initiating Request:**	Biology
Requestor's Name:	Robert Gannon	**Requestor's Role:**	Department Head

Check One Option:	☒ Curriculum Change *(Changes to Program/Degree)*	☐ Revised Catalog Copy *(New Learning Outcomes, Admissions/Program Policies, Narrative, etc.)*	
Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☐ Major Requirement ☒ Elective	☒ Fall ☐ Spring ☐ Summer	2024
Degree/Program Name:	Science Core Certificate		
Current Catalog URL:			

Present Requirements:	**Proposed Requirements:** *(hover over for instructions)*
	This certificate is for dual enrolled students and other individuals who are interested in pursuing a non-STEM career in business, education, arts, humanities or social sciences. Regardless of the major an individual chooses, these courses meet requirements for non-science degrees at a public university in Georgia. BIOL 1010 Introduction to Biology: Evolution & Diversity of Life 3 BIOL 1020L Biodiversity Lab 1 BIOL 1030 Introduction to Biology: Organismal Biology 3 BIOL 1040L Organismal Biology Lab 1 MATH 1113 Precalculus 3 ENGL 1101 Composition I 3 ENGL 1102 Composition II 3 POLS 1101 American Government 3 HIST 2111 or HIST 2112 US History 3 Total 23 credits Students can substitute up to two Advanced Placement (AP) courses for the courses above. An AP test score of 3 is required for all courses.

Justification: *(select one or more of the following and provide appropriate narrative below:)*

- ☐ Improving student learning outcomes
- ☐ Mandate of State/Federal/Accrediting Agency
- ☐ Adopting current best practice(s) in field
- ☒ Other –

For those students who are interested in pursuing a career in business, education, arts, humanities or social sciences. Regardless of the major you choose in college, these courses will count towards your non-science degree at a public university in Georgia.

Source of Data to Support Change *(select one or more of the following):*

- ☐ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
- ☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

- ☐ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
- ☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)
- ☐ Other Data Source Descriptions –

Valdosta State University – Curriculum Change or Revised Catalog Copy Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Approvals:	Print:	Signature:	Date:
Department Head	Robert Gannon	Robert Gannon	1-22-24
College/Division Executive Committee	Pierre-Richard Cornely	Pierre-Richard Cornely	1-22-24
Dean/Director	Pierre-Richard Cornely	Pierre-Richard Cornely	1-22-24
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

*Will this change impact another college/department?	☒ No ☐ Yes *[select college & indicate department(s)]*		
College:	*Select One.*	**Department(s):**	

Valdosta State University Curriculum Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Date of Submission:	01/15/2024

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Science and Mathematics	**Dept. Initiating Request:**	Biology
Requestor's Name:	Robert Gannon	**Requestor's Role:**	Department Head

Check One Option:	☒ Curriculum Change *(Changes to Program/Degree)*	☐ Revised Catalog Copy *(New Learning Outcomes, Admissions/Program Policies, Narrative, etc.)*	
Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☐ Major Requirement ☒ Elective	☒ Fall ☐ Spring ☐ Summer	2024
Degree/Program Name:	Pre-Medicine Certificate		
Current Catalog URL:			

Present Requirements:	**Proposed Requirements:** *(hover over for instructions)*

This certificate is for dual enrolled students and other individuals who are interested in pursuing a career as a physician. Regardless of the major an individual chooses in college, these courses will meet requirements for admission into medical school, help prepare the individual for the MCAT exam, and count towards degree requirements at a public university in Georgia.

BIOL 1107	Principles of Biology I*	3
BIOL 1107L	Principles of Biology I Lab*	1
BIOL 1108	Principles of Biology II*	3
BIOL 1108L	Principles of Biology II Lab*	1
MATH 1113	Precalculus	3
MATH 1401	Statistics	3
ENGL 1101	Composition I	3
ENGL 1102	Composition II	3
POLS 1101	American Government	3
HIST 2111 or HIST 2112	US History	3
PSYC 1101	General Psychology	3
	Total	29 credits

*Course must be taken on campus at VSU

Students can substitute up to three Advanced Placement (AP) courses for the courses above. An AP test score of 3 is required for all courses except biology, which requires a 4 to satisfy both BIOL 1107 and BIOL 1108 requirements, including labs.

Justification: *(select one or more of the following and provide appropriate narrative below:)*

- ☐ Improving student learning outcomes
- ☐ Mandate of State/Federal/Accrediting Agency
- ☐ Adopting current best practice(s) in field
- ☒ Other –

For those students who are interested in pursuing a career as a physician. Regardless of the major you choose in college, these courses will meet requirements for admission into medical school, help you prepare for the MCAT exam, and count towards your degree at a public university in Georgia.

Source of Data to Support Change *(select one or more of the following):*

- ☐ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
- ☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

- ☐ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
- ☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)
- ☐ Other Data Source Descriptions –

Valdosta State University – Curriculum Change or Revised Catalog Copy Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Approvals:	Print:	Signature:	Date:
Department Head	Robert Gannon	Robert Gannon	1-22-24
College/Division Executive Committee	Pierre-Richard Cornely	Pierre-Richard Cornely	1-22-24
Dean/Director	Pierre-Richard Cornely	Pierre-Richard Cornely	1-22-24
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

*Will this change impact another college/department?	☒ No ☐ Yes *[select college & indicate department(s)]*		
College:	*Select One.*	**Department(s):**	

Valdosta State University Curriculum Form

- Request for a NEW COURSE

Date of Submission:	10/11/2023

*Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.

College:	College of Science and Mathematics	**Dept. Initiating Request:**	Biology
Requestor's Name:	Ansul Lokdarshi	**Requestor's Role:**	Faculty

Proposed NEW Course Prefix: *(Consult abbreviations in the catalog)*	BIOL	**NEW Course Number:** *(Consult #s in the catalog)*	6590
Proposed NEW Course Title:	Laboratory Techniques in Biotechnology		
NEW Course Title Abbreviation: *(Limit to 30 character spaces)*	Biotechnology Techniques		
Prerequisite(s):	Admission into the Biology Graduate Program or Permission from the Instructor		

Lecture Hours:	1	**Lab/Contact Hours:**	6	**Credit Hours:**	4

Proposed NEW Course Description: *(Limit to 50 words. Include requisites, cross listings, special requirements, etc.)**

A hands-on laboratory intensive course with lecture on fundamental and advanced biotechnological tools. This course is tailored to provide students with the extensive training that will serve as a strong foundation for future research participation at the undergraduate and graduate level and for jobs in the biotechnological and pharmaceutical industries.

Program Level:	Course Classification:	Semester to be Effective:	Year to be Effective:	Estimated Frequency of Course Offering:
☐ Undergraduate ☒ Graduate	☐ Core (Area A-E) ☐ Major Requirement ☒ Elective	☐ Fall ☒ Spring ☐ Summer	2025	*Once per Year*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☒ Improving student learning outcomes
☐ Mandate of State/Federal/Accrediting Agency
☒ Adopting current best practice(s) in field
☒ Other –

The National Science Foundation estimates that 80% of the jobs available during the next decade will require math and science skills, dictating that programs in biochemistry and molecular biology must be transformative and use new pedagogical approaches and experiential learning that prepares students for careers in industry, research, education, engineering, health-care professions, and other interdisciplinary fields (Black 2020). To achieve this goal, it is critical that we now develop holistic training programs that provides students with an inter-disciplinary experience with special focus in hands-on training. Be it the R&D segment of any government institute or the private companies, the most important question a recruiter asks is what are the techniques known by a candidate. While the training in basic laboratory techniques is default, this course also offers lecture and laboratory experience in breakthrough technique such as CRISPR to ready the next-generation of bio-professionals. This course will nicely complement any course offered in the Biology dept. that requires the understanding and substantial training in key molecular biology and biotechnological tools. After teaching this course in Summer 2023 (Special Topics: BIOL6010), student feedback before and after the completion of the course shows significant increase in student learning and confidence towards any a diverse career including traditional routes such as medicine, pharmacy, dentistry and non-traditional such as teaching, medical sales, bioinformatician and laboratory technician. Therefore, there is a strong demand of developing this type of interdisciplinary course to cater the demand of growing market in application based scientific training.

**** Attach General Course Syllabus/Support documents with course outcomes/assessments ****

Source of Data to Support Change *(select one or more of the following):* ☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc. ☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)
Plans for assessing course effectiveness/meeting program learning outcomes *(select one or more of the following and provide appropriate narrative below):* ☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc. ☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.) ☐ Other Data Source Descriptions –
**** Attach General Course Syllabus/Support documents with course outcomes/assessments ****

Valdosta State University – NEW COURSE Form

- **Request for a NEW COURSE**

Approvals:	Print:	Signature:	Date:
Department Head	Robert Gannon	Robert Gannon	11/21/2023
College/Division Executive Committee	Pierre-Richard Cornely	Pierre-Richard Cornely	12/05/23
Dean/Director	Pierre-Richard Cornely	Pierre-Richard Cornely	12/05/23
Graduate Executive Committee (for graduate course)	Becky K. da Cruz	Becky K. da Cruz	1/29/2024
Graduate Dean (for graduate course)	Becky K. da Cruz	Becky K. da Cruz	1/29/2024
Academic Committee			

***Will this change impact another college/department?**		☒ No ☐ Yes *(select college & indicate department(s))*	
College:	College of Science and Mathematics	**Department(s):**	Biology

DocuSign Envelope ID: E018BE83-7CE8-438A-9AD8-73BE80B92E05

Valdosta State University Curriculum Form

• CURRICULUM CHANGE OR REVISED CATALOG COPY

Date of Submission: 01/18/2024

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Science and Mathematics	**Dept. Initiating Request:**	Chemistry and Geosciences
Requestor's Name:	Kurt Winkelmann	**Requestor's Role:**	Department Head

Check One Option:	☒ Curriculum Change *(Changes to Program/Degree)*	☐ Revised Catalog Copy *(New Learning Outcomes, Admissions/Program Policies, Narrative, etc.)*

Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☐ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024

Degree/Program Name:	Fundamentals of Pre-Pharmacy and Chemistry Certificate
Current Catalog URL:	http://catalog.valdosta.edu/undergraduate/academic-programs/sciences-mathematics/chemistry-geoscience/bs-environmental-geosciences/

Present Requirements:	**Proposed Requirements:** *(hover over for instructions)*
	This certificate is for dual enrolled students and other individuals who are interested in pursuing a career in pharmacy or chemistry. Regardless of the major you choose in college, these courses will count towards your degree at a public university in Georgia. General Education Foundation Courses (9 hours) ENGL 1101 or ENGL 1102 3 MATH 1112 or 1113 3 PSYC 1101, POLS 1101, HIST 2111, HIST 2112, SOCI 1101, or COMM 1100 3 Career/Major Foundation Courses (16 hours) CHEM 1211 and CHEM 1211L Principles of Chemistry I and Laboratory I 4 CHEM 1212 and CHEM 1212L Principles of Chemistry II and Laboratory II 4 BIOL 1107 and 1107L Principles of Biology I and Laboratory I 4 BIOL 1108 and 1108L Principles of Biology II and Laboratory II 4 25 hours Students can substitute up to three AP courses for the courses above. An AP test score of 3 or higher is required for all courses.

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☒ Improving student learning outcomes ☐ Mandate of State/Federal/Accrediting Agency

☐ Adopting current best practice(s) in field ☐ Other –

The Fundamentals Certificate will provide students with a foundational understanding of critical academic and professional skills, essential for success in pursuing a four-year degree. Comprising existing courses chosen to create a comprehensive curriculum, this certificate ensures students gain proficiency in core academic courses and major related courses.

The Fundamentals Certificate is tailored to equip students with essential skills for success in pursuing a four-year degree. This foundational education will empower students to excel academically at VSU and beyond, fostering a seamless transition into higher education. The certificate's curriculum will include elements that prepare students for potential positions on college campuses. This unique aspect aligns with the broader mission of VSU to not only educate but also to foster the development of career-ready individuals prepared for roles within the academic community.

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☐ Other Data Source Descriptions –

We will measure Certificate effectiveness through student interest (particularly among dual enrollment students), certificate completion, course SOIs, and feedback from high school counselors and administrators.

Valdosta State University – Curriculum Change or Revised Catalog Copy Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Approvals:	Print:	Signature:	Date:
Department Head	Kurt Winkelmann	DocuSigned by: Kurt Winkelmann D4AA6EC02E78426	2/2/2024 | 11:28 AM EST
College/Division Executive Committee	Pierre-Richard Cornely	Pierre-Richard Cornely	2/5/24
Dean/Director	Pierre-Richard Cornely	Pierre-Richard Cornely	2/5/24
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

*Will this change impact another college/department?	☒ No ☐ Yes *[select college & indicate department(s)]*		
College:	*Select One.*	**Department(s):**	

DocuSign Envelope ID: E018BE83-7CE8-438A-9AD8-73BE80B92E05

Valdosta State University Curriculum Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Date of Submission: 01/17/2024

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Science and Mathematics	**Dept. Initiating Request:**	Chemistry & Geosciences
Requestor's Name:	Yakov Woldman, Donna Gosnell	**Requestor's Role:**	Faculty

Check One Option:	☒ Curriculum Change *(Changes to Program/Degree)*	☐ Revised Catalog Copy *(New Learning Outcomes, Admissions/Program Policies, Narrative, etc.)*	
Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☒ Elective	☒ Fall ☐ Spring ☐ Summer	2024
Degree/Program Name:	American Chemical Society Certified Degree Biochemistry Option		
Current Catalog URL:	http://catalog.valdosta.edu/undergraduate/academic-programs/sciences-mathematics/chemistry-geoscience/bs-chemistry/		

Present Requirements:

Of the 60 semester hours, 39 must be in courses numbered 3000 or above

CHEM 1210	First Year Seminar	1
CHEM 2210	Sophomore Seminar	1
BIOL 1107 & 1107L	Principles of Biology I and Principles of Biology Laboratory I	4
BIOL 3100	Microbiology	4
CHEM 3401	Organic Chemistry I	4
CHEM 3402	Organic Chemistry II	4
CHEM 3510	Inorganic Chemistry	4
CHEM 3601 & 3601L	Biochemistry I and Laboratory Techniques in Biochemistry	5
CHEM 3602	Biochemistry II	3
CHEM 3801	Physical Chemistry I	4
CHEM 3802	Physical Chemistry II	4
CHEM 4210	Seminar	1
CHEM 4310	Instrumental Analysis	4
Modern Foreign Language 7		3-6

Proposed Requirements: *(hover over for instructions)*

Of the 60 semester hours, 39 must be in courses numbered 3000 or above

CHEM 1210	First Year Seminar	1
CHEM 2210	Sophomore Seminar	1
BIOL 1107 & 1107L	Principles of Biology I and Principles of Biology Laboratory I [insert superscript "6" to refer to footnote 6]	4
BIOL 1108 & 1108L	Principles of Biology II and Principles of Biology Laboratory II [insert superscript "6" to refer to footnote 6]	4
BIOL 3100	Microbiology	4
BIOL 3200	Genetics	3
CHEM 3401	Organic Chemistry I	4
CHEM 3402	Organic Chemistry II	4
CHEM 3510	Inorganic Chemistry	4
CHEM 3601 & 3601L	Biochemistry I and Laboratory	5

150

Electives (including courses numbered 3000 and above) 8,9 16-19 6 Unless taken in Area D.2.a 7 If three hours of language are taken in Area C of the core, only three will be required in this portion of the major. 8 Includes hours which carry over from Area F. 9 May include CHEM 4910, but must be a biochemistry topic.	Techniques in Biochemistry CHEM 3602 Biochemistry II 3 CHEM 3801 Physical Chemistry I 4 CHEM 3802 Physical Chemistry II 4 CHEM 4210 Seminar 1 CHEM 4310 Instrumental Analysis 4 Modern Foreign Language 7 3-6 Electives (including courses numbered 3000 and above) 8,9 *16-19* 5-8 6 Unless taken in Area D.2.a 7 If three hours of language are taken in Area C of the core, only three will be required in this portion of the major. 8 Includes hours which carry over from Area F. 9 May include CHEM 4910, but must be a biochemistry topic.

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☒ Improving student learning outcomes
☐ Mandate of State/Federal/Accrediting Agency
☒ Adopting current best practice(s) in field
☒ Other –

Since this degree option was initiated, BIOL 1108/1108L (Principles of Biology II and Principles of Biology Laboratory II) and BIOL 3200 (Genetics) have been made pre-requisites for BIOL 3100 (Microbiology). Both are added to eliminate hidden pre-requisites. In addition, these courses strengthen the ACS Biochemistry degree.

Elective count is corrected to give a count of 60 credits in the senior college portion of the major.

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.) ☐ Other Data Source Descriptions –
Program outcomes will be measure by student SOIs, feedback from alumni, and feedback from advisors about the addition of the biology courses to the ACS Biochemistry option. The elective count correction is made to yield a senior college count of 60 hours and correlate with the other changes.

Valdosta State University – Curriculum Change or Revised Catalog Copy Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Approvals:	Print:	Signature:	Date:
Department Head	Kurt Winkelmann	DocuSigned by: Kurt Winkelmann 2/2/2024 D4AA8EC02E79428	11:28 AM EST
College/Division Executive Committee	Pierre-Richard Cornely	Pierre-Richard Cornely	2/5/24
Dean/Director	Pierre-Richard Cornely	Pierre-Richard Cornely	2/5/24
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

Valdosta State University Curriculum Form

- **Request for a REVISED COURSE**

Date of Submission:	01/8/2024

**Course/curriculum revisions originate with a faculty member or curriculum committee in the Academic Program.*

College:	College of Science and Mathematics	**Dept. Initiating Request:**	Chemistry & Geosciences
Requestor's Name:	Curriculum Committee: Donna Gosnell, Thomas Manning, Tolulope Salami, Dean Duncan	**Requestor's Role:**	Faculty

CURRENT:		**REQUESTED:** *(list only items to be changed)*	
Course Prefix and Number:	CHEM 1010	**Course Prefix and Number:**	
Course Title:	Introductory Chemistry for Environmental Sciences	**Course Title:**	Chemistry for World Citizens
Lecture Hours:	3	*Lecture Hours:*	
Lab/Contact Hours:	2	*Lab/Contact Hours:*	0
Credit Hours:	4	*Credit Hours:*	3
Pre-requisites:		**Pre-requisites:**	

CURRENT Course Description:	**NEW Course Description:** *(hover over for instructions)*
A chemistry course with a focus on real-world societal issues. Students will develop critical thinking skills and an appreciation for the theoretical and practical aspects of chemistry while learning the fundamentals of chemistry. Chemical knowledge will be developed on a need-to-know basis in decision making activities. The course is designed for non-science majors seeking a laboratory science course.	A chemistry course for non-science majors with a focus on real-world applications. The fundamentals of chemistry will be developed in the context of modern applications, such as environmental, industrial, medicinal or forensic contexts. This course may be taken with or without the companion laboratory course, CHEM 1010L.

Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**	**Estimated Frequency of Course Offering:**
☒ Undergraduate ☐ Graduate	☒ Core (Area A-E) ☐ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024	*Twice per Year*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

- ☒ Improving student learning outcomes
- ☒ Adopting current best practice(s) in field
- ☐ Mandate of State/Federal/Accrediting Agency
- ☒ Other –

This revision updates and broadens the scope of the course and separates lecture and laboratory components. The objective is to provide an attractive, modern chemistry lecture core course for non-science majors. This request accompanies a separate request for creation of a companion laboratory course that may be taken concurrently. This adds flexibility for this course to be used to fulfill either a laboratory or a non-laboratory science in the core.

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes

(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☐ Other Data Source Descriptions –

This course will be assessed through SOIs as well as exams and other student assignments.

Valdosta State University - REVISED COURSE Form

- **Request for a REVISED COURSE**

Approvals:	Print:	Signature:	Date:
Department Head	Kurt Winkelmann		1-17-24
College/Division Executive Committee	Pierre-Richard Cornely	Pierre-Richard Cornely	1-18-24
Dean/Director	Pierre-Richard Cornely	Pierre-Richard Cornely	1-18-24
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

Valdosta State University Curriculum Form

- **Request for a NEW COURSE**

Date of Submission:	01/8/2024

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Science and Mathematics	**Dept. Initiating Request:**	Chemistry & Geosciences
Requestor's Name:	Curriculum Committee	**Requestor's Role:**	Faculty

Proposed NEW Course Prefix: *(Consult abbreviations in the catalog)*	CHEM	**NEW Course Number:** *(Consult #s in the catalog)*	1010L
Proposed NEW Course Title:	Chemistry for World Citizens Laboratory		
NEW Course Title Abbreviation: *(Limit to 30 character spaces)*	Chem for World Citizens Lab		
Prerequisite(s):	none		

Lecture Hours:	0	**Lab/Contact Hours:**	3	**Credit Hours:**	1

Proposed NEW Course Description: *(Limit to 50 words. Include requisites, cross listings, special requirements, etc.)**

Corequisite: CHEM 1010. A chemistry laboratory course for non-science majors with a focus on real-world chemical applications. Experiments cover basic chemistry in the context of modern topics such as environmental, industrial, medicinal or forensic chemistry.

Program Level:	Course Classification:	Semester to be Effective:	Year to be Effective:	Estimated Frequency of Course Offering:
☒ Undergraduate ☐ Graduate	☒ Core (Area A-E) ☐ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024	*Twice per Year*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☒ Improving student learning outcomes
☐ Mandate of State/Federal/Accrediting Agency
☒ Adopting current best practice(s) in field
☒ Other –

This new laboratory course is a companion course to CHEM 1010 lecture, which must be taken concurrently. This new course request accompanies a separate request for revision of CHEM 1010 lecture. These requests update and broaden the scope of our course offerings. Providing separate lecture and laboratory courses adds flexibility to fulfill either laboratory or non-laboratory science requirements in the core for non-science majors. The objective of the laboratory is to provide an attractive, modern laboratory course that reinforces the concepts covered in CHEM 1010 and provides hands-on experience. This laboratory must be taken concurrently with CHEM 1010.

**** Attach General Course Syllabus/Support documents with course outcomes/assessments ****

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☐ Other Data Source Descriptions –

This course will be assessed through SOIs as well as laboratory reports and other student assignments.

**** Attach General Course Syllabus/Support documents with course outcomes/assessments ****

Valdosta State University – NEW COURSE Form

- **Request for a NEW COURSE**

Approvals:	Print:	Signature:	Date:
Department Head	Kurt Winkelmann	Kurt Winkelmann	1-17-24
College/Division Executive Committee	Pierre-Richard Cornely	Pierre-Richard Cornely	1-18-24
Dean/Director	Pierre-Richard Cornely	Pierre-Richard Cornely	1-18-24
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

VALDOSTA STATE UNIVERSITY
VALDOSTA, GEORGIA
Course Syllabus

COURSE INFORMATION

COURSE NUMBER	CHEM 1010L
COURSE TITLE	Chemistry for World Citizens Laboratory
CONTACT/CREDIT HOURS	3 laboratory /1 credit hour
COURSE PREREQUISITES	None
Co-REQUISITES	CHEM 1010 - Chemistry for World Citizens
SEMESTER, YEAR	**Fall 2024**

CLASS MEETING DAY AND LOCATION: **TBA**

REQUIREMENTS

REQUIRED TEXTBOOK(S)

LABORATORY MANUAL for CHEM 1010L by VSU Chemistry Faculty or **Laboratory Manual for Chemistry in Context (10th ed)**, by The American Chemical Society (ISBN10: 1260497070 | ISBN13: 9781260497076). The lab manual is available at VSU bookstore.

ADDITIONAL REQUIRED MATERIALS

- Scientific calculator: Make sure your calculator can do square roots, logarithms, and exponential notations. Calculators will be used on quizzes, assignments, and Laboratory work, and therefore should be brought to all lab sessions.
- **Safety goggles : Goggles are required in lab at all times. They are available at Stockroom**
- Paper towels
- USB flash drive
- **Lab Coat or Lab Apron**
- **Gloves**

INSTRUCTOR CONTACT INFORMATION

INSTRUCTOR	OFFICE LOCATION	OFFICE PHONE	E-MAIL
Dr. Chemistry	Bailey		

158

COURSE DESCRIPTION:

A chemistry laboratory course with a focus on real-world chemical applications. Experiments cover basic chemistry in the context of modern topics such as environmental, industrial, medicinal or forensic chemistry. This course is for non-science majors.

Approximate 12-14 laboratory experiences will be performed that reinforce and are examples of the concepts covered in CHEM 1010. They may vary from semester to semester depending on the topic focus of CHEM 1010.

STUDENT OUTCOMES

Upon successful completion of this course, the student will be able to:

1- Properly use basic laboratory equipment for chemical protocols (e.g. balances, glassware, centrifuges, etc.).
2- Make scientific observations, collect and record data, and analyze data using critical thinking skills.
3- Make connections between laboratory experiments and real-world applications.
4- Name compounds using the IUPAC rules of nomenclature.
5- Collect and analyze data using computers and computer software.
6- Work in a laboratory using appropriate safety procedures.
7- Handle and dispose of chemical wastes in accordance with departmental, state and federal laws.

CHEMISTRY LABORATORY ONLINE PREPARATORY MATERIALS

CHEM 1010L is a three-hour face-to-face lab course. The course materials are located in BlazeVIEW. Each lab experiment will include preparatory material that includes directions, and explanation of the theoretical basis and practical real-world application of the procedure. Online preparatory materials may include pre-laboratory exercises and/or quizzes.

SAFETY VIDEO/QUIZ/WAIVER

Students MUST complete the lab safety quiz by the given date as stated in BlazeVIEW to be allowed in lab in the first week of class. Students must view a safety video and safety tutorial before you can take a safety quiz and sign a safety waiver. The safety quiz will become available after viewing **ALL contents** related to the safety video and tutorial. The safety quiz and waiver must be completed **BEFORE** you attend lab for your first experiment or any experiment thereafter. This information can be accessed in the course page via D2LBlazeVIEW. The lab safety quiz will be open for **1 week only** and you have **3 attempts** to pass the quiz. Students must score a **minimum of 80%** to be allowed in lab. To sign the waiver, read the waiver, select YES, save answer, THEN press submit.

EVALUATION OF PERFORMANCE

The laboratory grade will be based on the average grade of your laboratory reports and other assignments as determined by the instructor. Make-up of missed labs is at the discretion of the instructor. However, no credit will be given for submitting material (reports, etc.) for labs that are not performed by the student (i.e. no "dry labs"). Completed lab reports will be due the following lab period. Late lab reports will not be accepted. Lab reports are to be written neatly, or they will be returned ungraded. Each student will record his or her own data, and write up reports individually. Each student needs to purchase a copy of the lab manual. Failure to turn in one or more labs will significantly affect your overall course letter grade.

GRADE SYSTEM

Reports

10% = Pre-laboratory assignments and/or quizzes
10% = Post-laboratory assignments and/or quizzes
80% = Laboratory report (includes any post-lab questions) and final exam

Other Assignment will be graded as described by the instructor.

College Grading Scale:

	Grade	Numerical Points
A	90-100	4.0
B	80-89	3.0
C	70-79	2.0
D	60-69	1.0
F	0-59	0.0

COURSE POLICIES

PRE-LAB RESPONSIBILITIES

Before each lab, prepare yourself by thoroughly reading the laboratory manual and reviewing the preparatory material in BlazeVIEW. The laboratory manual must be brought to lab with you. Pre-lab assignments must be submitted before each lab starts.

LABORATORY ATTENDANCE

Laboratory attendance is **MANDATORY**. If a laboratory is not made up, it counts as a missed laboratory. The penalty for your first missed laboratory is a "0" for that laboratory. The penalty for your second missed laboratory is a "0" and a drop in one letter grade for the course (i.e. a "B" becomes a "C"). **The third missed laboratory results in failure for the course.** Any unexcused absence counts as a missed laboratory, with no chance to make up the laboratory.

160

LATENESS

If you are more than 5 minutes late to a laboratory, you **MAY NOT** be allowed to do the laboratory at that time. This is at the discretion of the lab instructor!

HANDING IN LABORATORY REPORTS

Each laboratory report for this course is due at the beginning of the laboratory period, one week after that laboratory was completed, unless stated otherwise by the laboratory instructor.

MAKE-UPS

Make-up lab experiments are only allowed with proof of medical or family emergency excused or at the discretion of the lab instructor. Any makeup lab is permitted **only during the same week in which the experiment is being done**. Make-up laboratories at other times are at the discretion of the laboratory instructor. In those cases, it is the responsibility of the laboratory instructor to supervise the make-up. If the laboratory is made up in a different laboratory instructor's laboratory, the make-up laboratory instructor must sign the report sheet indicating that the make-up was successfully completed. Failure to do this will result in the makeup lab work **not being accepted**. Students must contact **THEIR LAB INSTRUCTOR** for permission and procedures on making up a lab. **No make-up laboratories are permitted after the 13th week of the semester.**

PLAGIARISM

In order to receive credit for each laboratory you must attend the laboratory, do the laboratory work, and hand in the report. "Dry labs", which is either not attending the laboratory and handing in a report or not doing the laboratory work while handing in the report, will NOT be tolerated and a first offense will result in **FAILURE FOR THE COURSE.**

DROPPING THE COURSE:

If you wish to drop the course and/or not attend the laboratory any more then you must officially check out of your laboratory drawer, even if a second person will still be using it. Checking out the drawer involves washing glassware, and making sure materials listed on the Equipment Sheet are in the drawers. Even though the lecture and laboratory are co-requisites, it is possible to stay in the laboratory while dropping the lecture. If you wish to do that, you cannot "web withdraw", you must do the paperwork.

LAB RULES AND SAFETY

Safety Goggles

Safety goggles must be work **AT ALL TIMES** when any chemical procedures are underway in the lab. Safety goggles may be purchased at the stockroom or bookstore. Any student who is not wearing safety goggles will be asked to leave the laboratory, will not be allowed to make up the

161

laboratory, and will receive a grade of zero for that experiment. The use of safety goggles in the laboratory **IS THE LAW !!!**

Appropriate Dress

Lab coat or lab apron is required for each student. Students must dress appropriately for laboratory work. Shorts, sleeveless/loose clothing, open-toed shoes and sandals are unacceptable in lab (this includes clogs). You will be asked to leave and change clothes or shoes, if needed. Make sure you come prepared, especially if you live off campus.

Hair

If your hair is longer than shoulder length you should tie it behind your head in order to avoid accidental contact with open flames or chemicals that might be on the lab bench.

Nail

Synthetic finger nails are extremely flammable. The students who wear synthetic finger nails that longer than 0.25 inch are not allowed to conduct experiments. Please remove your synthetic nail before you attend the labs.

Electronic Devices

Cell phones, Tablets, iPods, MP3 players, and other audiovisual electronic equipment (except for calculators) are not allowed in the laboratory unless the instructor is using such equipment for educational purposes.

Food and Beverages

You may not eat, drink, or bring food in the laboratory.

ACCESS STATEMENT

Students with disabilities who are experiencing barriers in this course may contact the Access Office for assistance in determining and implementing reasonable accommodations. The Access Office is located in Farbar Hall. The phone numbers are 229-245-2498 (V), 229-375-5871 (VP) and 229-219-1348 (TTY). For more information, please visit VSU's Access Office or email: access@valdosta.edu.

TITLE IX STATEMENT

Valdosta State University (VSU) is committed to creating a diverse and inclusive work and learning environment free from discrimination and harassment. VSU is dedicated to creating an environment where all campus community members feel valued, respected, and included. Valdosta State University prohibits discrimination on the basis of race, color, ethnicity, national origin, sex

(including pregnancy status, sexual harassment and sexual violence), sexual orientation, gender identity, religion, age, national origin, disability, genetic information, or veteran status, in the University's programs and activities as required by applicable laws and regulations such as Title IX. The individual designated with responsibility for coordination of compliance efforts and receipt of inquiries concerning nondiscrimination policies is the University's Title IX Coordinator: Maggie Viverette, Director of the Office of Social Equity, titleix@valosta.edu, 1208 N. Patterson St., Valdosta State University, Valdosta, Georgia 31608, 229-333-5463.

Valdosta State University
Fall Academic Calendar

First Class Day	
Labor Day Holiday	
Midterm	
Fall Break	
Thanksgiving Break	
Last Class Day	
Final Exams	
Fall Commencement	

Valdosta State University Curriculum Form

- **Request for a REVISED COURSE**

Date of Submission:	01/11/2024

**Course/curriculum revisions originate with a faculty member or curriculum committee in the Academic Program.*

College:	College of Science and Mathematics	**Dept. Initiating Request:**	Chemistry & Geoscience
Requestor's Name:	Donna L Gosnell	**Requestor's Role:**	Faculty

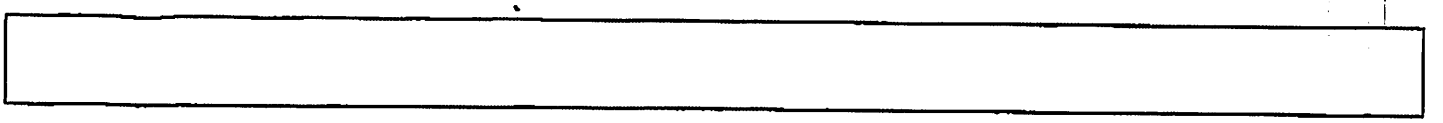
CURRENT:		**REQUESTED:** *(list only items to be changed)*	
Course Prefix and Number:	CHEM 4210	**Course Prefix and Number:**	
Course Title:	Senior Seminar	**Course Title:**	
Lecture Hours:	1	*Lecture Hours:*	
Lab/Contact Hours:	0	*Lab/Contact Hours:*	
Credit Hours:	1	*Credit Hours:*	
Pre-requisites:	Prerequisites: Senior standing and completion of CHEM 2310, CHEM 3401, CHEM 3402, CHEM 3510, and one course selected from CHEM 3601, CHEM 3801, or CHEM 3802.	**Pre-requisites:**	Prerequisites: Senior standing and completion with a grade of C or better of CHEM 2310, CHEM 3401, CHEM 3402, CHEM 3510, and one course selected from CHEM 3601, CHEM 3801, or CHEM 3802.
CURRENT Course Description:		**NEW Course Description:** *(hover over for instructions)*	

Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**	**Estimated Frequency of Course Offering:**
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024	*Twice per Year*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☒ Improving student learning outcomes
☐ Adopting current best practice(s) in field
☐ Mandate of State/Federal/Accrediting Agency
☒ Other –

This clarifies the catalog course for the meaning of "completion" of the pre-requisite courses. The requirement for a grade of C or better in the pre-requisites helps ensure students are fully prepared for the demands of the course.



Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes

(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☐ Other Data Source Descriptions –

Faculty instructors and faculty attendees to the seminars will track projected improvement by assessing the presentations and other student assignments for this course.

Valdosta State University - REVISED COURSE Form

- **Request for a REVISED COURSE**

Approvals:	Print:	Signature:	Date:
Department Head	Kurt Winkelmann	Kurt Winkelmann	1-17-24
College/Division Executive Committee	Pierre-Richard Cornely	Pierre-Richard Cornely	1-18-24
Dean/Director	Pierre-Richard Cornely	Pierre-Richard Cornely	1-18-24
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

Valdosta State University Curriculum Form

- **Request for a REVISED COURSE**

Date of Submission: 01/5/2024

**Course/curriculum revisions originate with a faculty member or curriculum committee in the Academic Program.*

College:	College of Science and Mathematics	**Dept. Initiating Request:**	Chemistry and Geosciences
Requestor's Name:	Paul Vincent	**Requestor's Role:**	Faculty

CURRENT:		**REQUESTED:** *(list only items to be changed)*	
Course Prefix and Number:	GEOG 1112K	**Course Prefix and Number:**	
Course Title:	Introduction to Weather and Climate	**Course Title:**	
Lecture Hours:	3	*Lecture Hours:*	
Lab/Contact Hours:	2	*Lab/Contact Hours:*	
Credit Hours:	4	*Credit Hours:*	
Pre-requisites:	MATH 1101	**Pre-requisites:**	MATH 1001 or higher

CURRENT Course Description:	**NEW Course Description:** *(hover over for instructions)*

Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**	**Estimated Frequency of Course Offering:**
☒ Undergraduate ☐ Graduate	☒ Core (Area A-E) ☐ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024	*Twice per Year*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☐ Adopting current best practice(s) in field
☐ Mandate of State/Federal/Accrediting Agency
☒ Other –

Since some majors outside of the College or Science and Mathematics now require MATH 1001 to satisfy the Area A core requirement, students in those majors can no longer enroll in this introductory course without special permission. By modifying the prerequisite, this course becomes more easily accessible to those students. Content covered in MATH 1001 satisfactorily covers the background skills that are needed for students to succeed in this course.

Source of Data to Support Change *(select one or more of the following):*

☐ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes

(select one or more of the following and provide appropriate narrative below):

☐ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☐ Other Data Source Descriptions –

Valdosta State University - REVISED COURSE Form

- **Request for a REVISED COURSE**

Approvals:	Print:	Signature:	Date:
Department Head	Kurt Winkelmann	Kurt Winkelmann	1-17-24
College/Division Executive Committee	Pierre-Richard Cornely	Pierre-Richard Cornely	1-18-24
Dean/Director	Pierre-Richard Cornely	Pierre-Richard Cornely	1-18-24
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

Valdosta State University Curriculum Form

- **Request for a REVISED COURSE**

Date of Submission:	01/5/2024

**Course/curriculum revisions originate with a faculty member or curriculum committee in the Academic Program.*

College:	College of Science and Mathematics	**Dept. Initiating Request:**	Chemistry and Geosciences
Requestor's Name:	Paul Vincent	**Requestor's Role:**	Faculty

CURRENT:		**REQUESTED:** *(list only items to be changed)*	
Course Prefix and Number:	GEOG 1113K	**Course Prefix and Number:**	
Course Title:	Introduction to Landforms	**Course Title:**	
Lecture Hours:	3	*Lecture Hours:*	
Lab/Contact Hours:	2	*Lab/Contact Hours:*	
Credit Hours:	4	*Credit Hours:*	
Pre-requisites:	MATH 1101	**Pre-requisites:**	MATH 1001 or higher

CURRENT Course Description:	**NEW Course Description:** *(hover over for instructions)*

Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**	**Estimated Frequency of Course Offering:**
☒ Undergraduate ☐ Graduate	☒ Core (Area A-E) ☐ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024	*Twice per Year*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☐ Adopting current best practice(s) in field
☐ Mandate of State/Federal/Accrediting Agency
☒ Other –

Since some majors outside of the College or Science and Mathematics now require MATH 1001 to satisfy the Area A core requirement, students in those majors can no longer enroll in this introductory course without special permission. By modifying the prerequisite, this course becomes more easily accessible to those students. Content covered in MATH 1001 satisfactorily covers the background skills that are needed for students to succeed in this course.

Source of Data to Support Change *(select one or more of the following):*

☐ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes

(select one or more of the following and provide appropriate narrative below):

☐ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☐ Other Data Source Descriptions –

Valdosta State University - REVISED COURSE Form

- **Request for a REVISED COURSE**

Approvals:	Print:	Signature:	Date:
Department Head	Kurt Winkelmann	Kurt Winkelmann	1-17-24
College/Division Executive Committee	Pierre-Richard Cornely	Pierre-Richard Cornely	1-18-24
Dean/Director	Pierre-Richard Cornely	Pierre-Richard Cornely	1-18-24
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

Valdosta State University Curriculum Form

- **Request for a REVISED COURSE**

Date of Submission:	01/5/2024

**Course/curriculum revisions originate with a faculty member or curriculum committee in the Academic Program.*

College:	College of Science and Mathematics	**Dept. Initiating Request:**	Chemistry and Geosciences
Requestor's Name:	Paul Vincent	**Requestor's Role:**	Faculty

CURRENT:		**REQUESTED:** *(list only items to be changed)*	
Course Prefix and Number:	GEOL 1121K	**Course Prefix and Number:**	
Course Title:	Introduction to Physical Geology	**Course Title:**	
Lecture Hours:	3	*Lecture Hours:*	
Lab/Contact Hours:	2	*Lab/Contact Hours:*	
Credit Hours:	4	*Credit Hours:*	
Pre-requisites:	MATH 1101	**Pre-requisites:**	MATH 1001 or higher

CURRENT Course Description:	**NEW Course Description:** *(hover over for instructions)*

Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**	**Estimated Frequency of Course Offering:**
☒ Undergraduate ☐ Graduate	☒ Core (Area A-E) ☐ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024	*Twice per Year*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☐ Adopting current best practice(s) in field
☐ Mandate of State/Federal/Accrediting Agency
☒ Other –

Since some majors outside of the College or Science and Mathematics now require MATH 1001 to satisfy the Area A core requirement, students in those majors can no longer enroll in this introductory course without special permission. By modifying the prerequisite, this course becomes more easily accessible to those students. Content covered in MATH 1001 satisfactorily covers the background skills that are needed for students to succeed in this course.

Source of Data to Support Change *(select one or more of the following):* ☐ Indirect Measures; SOIs, student/employer/alumni surveys, etc. ☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)
Plans for assessing course effectiveness/meeting program learning outcomes *(select one or more of the following and provide appropriate narrative below):* ☐ Indirect Measures; SOIs, student/employer/alumni surveys, etc. ☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.) ☐ Other Data Source Descriptions –

Valdosta State University - REVISED COURSE Form

- **Request for a REVISED COURSE**

Approvals:	Print:	Signature:	Date:
Department Head	Kurt Winkelmann	Kurt Winkelmann	1-17-24
College/Division Executive Committee	Pierre-Richard Cornely	Pierre-Richard Cornely	1-18-24
Dean/Director	Pierre-Richard Cornely	Pierre-Richard Cornely	1-18-24
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

Valdosta State University Curriculum Form

- **Request for a REVISED COURSE**

Date of Submission:	01/5/2024

**Course/curriculum revisions originate with a faculty member or curriculum committee in the Academic Program.*

College:	College of Science and Mathematics	**Dept. Initiating Request:**	Chemistry and Geosciences
Requestor's Name:	Paul Vincent	**Requestor's Role:**	Faculty

CURRENT:		**REQUESTED:** *(list only items to be changed)*	
Course Prefix and Number:	GEOL 1122K	**Course Prefix and Number:**	
Course Title:	Introduction to Historical Geology	**Course Title:**	
Lecture Hours:	3	*Lecture Hours:*	
Lab/Contact Hours:	2	*Lab/Contact Hours:*	
Credit Hours:	4	*Credit Hours:*	
Pre-requisites:	MATH 1101	**Pre-requisites:**	MATH 1001 or higher

CURRENT Course Description:	**NEW Course Description:** *(hover over for instructions)*

Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**	**Estimated Frequency of Course Offering:**
☒ Undergraduate ☐ Graduate	☒ Core (Area A-E) ☐ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024	*Twice per Year*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

- ☐ Improving student learning outcomes
- ☐ Adopting current best practice(s) in field
- ☐ Mandate of State/Federal/Accrediting Agency
- ☒ Other –

Since some majors outside of the College or Science and Mathematics now require MATH 1001 to satisfy the Area A core requirement, students in those majors can no longer enroll in this introductory course without special permission. By modifying the prerequisite, this course becomes more easily accessible to those students. Content covered in MATH 1001 satisfactorily covers the background skills that are needed for students to succeed in this course.

Source of Data to Support Change *(select one or more of the following):*

☐ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes

(select one or more of the following and provide appropriate narrative below):

☐ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☐ Other Data Source Descriptions –

Valdosta State University - REVISED COURSE Form

- **Request for a REVISED COURSE**

Approvals:	Print:	Signature:	Date:
Department Head	Kurt Winkelmann	Kurt Winkelmann	1-17-24
College/Division Executive Committee	Pierre-Richard Cornely	Pierre-Richard Cornely	1-18-24
Dean/Director	Pierre-Richard Cornely	Pierre-Richard Cornely	1-18-24
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

*Will this change impact another college/department?	☒ No ☐ Yes *[select college & indicate department(s)]*		
College:	*Select One.*	**Department(s):**	

Valdosta State University Curriculum Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Date of Submission:	01/12/2024

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Science and Mathematics	**Dept. Initiating Request:**	Chemistry and Geosciences
Requestor's Name:	Kurt Winkelmann	**Requestor's Role:**	Department Head

Check One Option:	☐ Curriculum Change *(Changes to Program/Degree)*	☒ Revised Catalog Copy *(New Learning Outcomes, Admissions/Program Policies, Narrative, etc.)*	
Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☐ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024
Degree/Program Name:	Fundamentals of Sustainability and Climate Science Certificate		
Current Catalog URL:	http://catalog.valdosta.edu/undergraduate/academic-programs/sciences-mathematics/chemistry-geoscience/bs-environmental-geosciences/		

Present Requirements:	**Proposed Requirements:** *(hover over for instructions)*
	For dual enrolled students and other individuals interested in pursuing a career in environmental science, sustainability, or climate science. Regardless of the major an individual chooses in college, these courses will meet requirements for degrees at a public university in Georgia. General Education Foundation Courses Select one of the following: ENGL 1101 or ENGL 1102 Select one of the following: MATH 1101, MATH 1111, MATH 1113, MATH 1401, or MATH 2261 Select one of the following: PSYC 1101, POLS 1101, HIST 2111, HIST 2112, SOCI 1101, ECON 2105, or ECON 2106 Any 3- or 4-credit hour course from core Area IMPACTS Career/Major Foundation Courses GEOG 1112K. Introduction to Weather and Climate Select one of the following: GEOG 1113 and GEOG 1113L. Introduction to Land Forms - or - GEOL 1121K. Principles of Physical Geology Select one of the following: GEOG 1125. Resources, Society, and Environment - OR - GEOG 1120. Introductory Oceanography Total Hours: 23-26 Students can substitute up to three Advanced Placement (AP) courses for the courses above. An AP test score of 3 is required for all courses.

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☒ Improving student learning outcomes ☐ Mandate of State/Federal/Accrediting Agency

☐ Adopting current best practice(s) in field ☐ Other –

The Fundamentals Certificate will provide students with a foundational understanding of critical academic and professional skills, essential for success in pursuing a four-year degree. Comprising existing courses chosen to create a comprehensive curriculum, this certificate ensures students gain proficiency in core academic courses and major related courses.

The Fundamentals Certificate is tailored to equip students with essential skills for success in pursuing a four-year degree. This foundational education will empower students to excel academically at VSU and beyond, fostering a seamless transition into higher education. The certificate's curriculum will include elements that prepare students for potential positions on college campuses. This unique aspect aligns with the broader mission of VSU to not only educate but also to foster the development of career-ready individuals prepared for roles within the academic community.

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☐ Other Data Source Descriptions –

We will measure Certificate effectiveness through student interest (particularly among dual enrollment students), certificate completion, course SOIs, and feedback from high school counselors and administrators.

Valdosta State University – Curriculum Change or Revised Catalog Copy Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Approvals:	Print:	Signature:	Date:
Department Head	Kurt Winkelmann	Kurt Winkelmann	1-17-24
College/Division Executive Committee	Pierre-Richard Cornely	Pierre-Richard Cornely	1-18-24
Dean/Director	Pierre-Richard Cornely	Pierre-Richard Cornely	1-18-24
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			

Academic Committee			
***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

Valdosta State University Curriculum Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Date of Submission: 01/9/2024

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	College of Science and Mathematics	**Dept. Initiating Request:**	Chemistry and Geosciences
Requestor's Name:	Paul Vincent	**Requestor's Role:**	Faculty

Check One Option:	☒ Curriculum Change *(Changes to Program/Degree)*	☐ Revised Catalog Copy *(New Learning Outcomes, Admissions/Program Policies, Narrative, etc.)*

Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☒ Major Requirement ☒ Elective	☒ Fall ☐ Spring ☐ Summer	2024

Degree/Program Name:	Environmental Geosciences / Geology Track
Current Catalog URL:	http://catalog.valdosta.edu/undergraduate/academic-programs/sciences-mathematics/chemistry-geoscience/bs-environmental-geosciences/

Present Requirements:			**Proposed Requirements:** *(hover over for instructions)*		
Senior College Curriculum–Geology Track		60	Senior College Curriculum–Geology Track		60
Required Departmental Courses			Required Departmental Courses		
GEOL 3101	Mineralogy	3	GEOL 3101	Mineralogy	3
GEOL 3102	Petrology	3	GEOL 3102	Petrology	3
GEOL 3200	History of Life	3	GEOL 3200	History of Life	3
GEOL 3410	Structural Geology	4	GEOL 3410	Structural Geology	4
GEOL 3500	Principles of Geochemistry	3	GEOL 3500	Principles of Geochemistry	3
GEOL 4110	Principles of Sedimentation and Stratigraphy	4	GEOL 4110	Principles of Sedimentation and Stratigraphy	4
GEOL 4860	Geosciences Senior Seminar	1	GEOL 4860	Geosciences Senior Seminar	1
GEOL 4861	Senior Thesis	3	GEOL 4861	Senior Thesis	3
GEOL 4862	Thesis Presentation	2	GEOL 4862	Thesis Presentation	2
Upper-level Electives in a Single Discipline outside of GEOL		6	Upper-level Electives in a Single Discipline outside of GEOL		6
Additional Geoscience Electives above 3000		6	Additional Geoscience Electives above 3000		7

178

Other Supporting Courses		
GEOG 1113K	Introduction to Land Forms (if not taken in Area D.2)	0-4
GEOG 2011	Introduction to Geographic Information Science	3
MATH 2262	Analytic Geometry and Calculus II	4
Foreign Language (3 hours may be taken in Area C)		3-6
Other Guided Electives (includes hours which carry over from Area F)		4-11

Other Supporting Courses		
GEOG 1113K	Introduction to Land Forms (if not taken in Area D.2)	0-4
GEOG 2011	Introduction to Geographic Information Science	3
MATH 2262	*Analytic Geometry and Calculus II*	*4*
Foreign Language (3 hours may be taken in Area C)		3-6
Other Guided Electives (includes hours which carry over from Area F)		8-15

Justification: *(select one or more of the following and provide appropriate narrative below:)*

- ☒ Improving student learning outcomes
- ☒ Adopting current best practice(s) in field
- ☐ Mandate of State/Federal/Accrediting Agency
- ☐ Other –

This change aligns the requirements for Other Supporting Courses of the Geology track of the Environmental Geosciences degree with the requirements of other tracks of the Environmental Geosciences degree. Having this aspect of the tracks aligned reduces confusion and allows students greater flexibility in choosing the guided elective related to their specialization within the geosciences.

Source of Data to Support Change *(select one or more of the following):*

- ☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
- ☐ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

- ☐ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
- ☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)
- ☐ Other Data Source Descriptions –

Valdosta State University – Curriculum Change or Revised Catalog Copy Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Approvals:	Print:	Signature:	Date:
Department Head	Kurt Winkelmann	Kurt Winkelmann	1-17-24
College/Division Executive Committee	Pierre-Richard Cornely	Pierre-Richard Cornely	1-18-24
Dean/Director	Pierre-Richard Cornely	Pierre-Richard Cornely	1-18-24
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☒ No ☐ Yes *[select college & indicate department(s)]*	
College:	*Select One.*	**Department(s):**	

DocuSign Envelope ID: D5E99DAB-F64F-4B78-B892-BD7B093EABF2

Valdosta State University Curriculum Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Date of Submission:	02/5/2024

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	Academic Division	**Dept. Initiating Request:**	General Education
Requestor's Name:	Shá Wilfred	**Requestor's Role:**	Department Head

Check One Option:	☐ Curriculum Change *(Changes to Program/Degree)*	☒ Revised Catalog Copy *(New Learning Outcomes, Admissions/Program Policies, Narrative, etc.)*

Program Level:	Course Classification:	Semester to be Effective:	Year to be Effective:
☒ Undergraduate ☐ Graduate	☒ Core (Area A-E) ☐ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024

Degree/Program Name:	
Current Catalog URL:	http://catalog.valdosta.edu/undergraduate/academic-programs/

Present Requirements:	**Proposed Requirements:** *(hover over for instructions)*
See below.	See below.

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☐ Mandate of State/Federal/Accrediting Agency
☐ Adopting current best practice(s) in field
☒ Other –

Aligns with changes to the University System of Georgia IMPACTS core curriculum effective Fall 2024.

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)
☐ Other Data Source Descriptions –

Courses will be assessed using the existing VSU Core Curriculum Assessment Report procedures and rotation.

Valdosta State University – Curriculum Change or Revised Catalog Copy Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Approvals:	Print:	Signature:	Date:
Department Head	Shani Wilfred	DocuSigned by: Shani Wilfred 60663800DD384FC...	2/7/2024 | 7:01 AM
College/Division Executive Committee			
Dean/Director			
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☐ No ☒ Yes *[select college & indicate department(s)]*	
College:	Academic Division	**Department(s):**	Academic Affairs, Enrollment & Student Affairs

DocuSign Envelope ID: D5E99DAB-F64F-4B78-B892-BD7B093EABF2

Core Curriculum of the University System of Georgia (USG)

The University System of Georgia is a composite of diverse institutions that, in spite of their diversity, require System-wide coherence to facilitate success for transfer students. To achieve these ends, the USG outlines general education learning goals that serve as guides for each institution to develop its own general education learning outcomes.

The learning outcomes for Goals A-E and Goals I-III developed by institutions must be approved by the Council on General Education. All learning outcomes must be collegiate level, not skills-based, and broadly focused. They must be consistent with the learning goals and with the mission of the USG.

Every institution in the USG will have a core curriculum of precisely 42 semester hours (although hours in each area may differ by institution) and an Area F of precisely 18 hours. All students must meet the core requirements of the institutions from which they receive their degrees.

Area	*Name*	*Description*
A1	*Communication Outcomes*	*Courses that address learning outcomes in writing in English*
A2	*Quantitative Outcomes*	*Courses that address learning outcomes in quantitative reasoning*
B	*Institutional Options*	*Courses that address general education learning outcomes of the institution's choosing*
C	*Humanities, Fine Arts, and Ethics*	*Courses that address learning outcomes in humanities, fine arts, and ethics*
D	*Natural Science, Mathematics, and Technology*	*Courses that address learning outcomes in the natural sciences, mathematics, and technology.*
E	*Social Sciences*	*Courses that address learning outcomes in the social sciences*
F	*Lower division Major Requirements*	*Lower division courses required by the degree program and courses that are prerequisites to major courses at higher levels.*

Core Curriculum

The University System of Georgia (USG) is a composite of diverse institutions that require systemwide coherence to facilitate success for students. To achieve these ends, the USG has outlined a Core IMPACTS curriculum that will serve as a guide for institutions to develop and refine course selections that will enable students to meet the Learning Outcomes and Career-Ready Competencies for each Core IMPACTS area.

Systemwide Learning Outcomes and Career-Ready Competencies have been established for each Core IMPACTS area. To be included in a Core IMPACTS area, courses must address the approved Learning Outcomes and Career-Ready Competencies for that area.

Every institution in the University System of Georgia will have Core IMPACTS of precisely 42 semester hours and a Field of Study area of precisely 18 hours. All students must meet the Core IMPACTS requirements of the institutions from which they receive their degrees.

There are seven Core IMPACTS areas. IMPACTS is a mnemonic for the core curriculum. The core curriculum also includes the field of study area.

Core IMPACTS Mnemonic (Area Shorthand)	Description
Institutional Priority (Institution)	Courses that address learning outcomes of priorities chosen by the institution.
Mathematics & Quantitative Skills (Mathematics)	Courses that address learning outcomes in quantitative reasoning.
Political Science and U.S. History (Citizenship)	Courses that address learning outcomes related to citizenship in political science and history.
Arts, Humanities & Ethics (Humanities)	Courses that address learning outcomes in humanities, fine arts, and ethics.
Communicating in Writing (Writing)	Courses that address learning outcomes in writing in English.
Technology, Mathematics & Sciences (STEM)	Courses that address learning outcomes in the natural sciences, mathematics, and technology.

DocuSign Envelope ID: D5E99DAB-F64F-4B78-B892-BD7B093EABF2

Core IMPACTS Mnemonic (Area Shorthand)	Description
Social Sciences (Social Sciences)	Courses that address learning outcomes in the social sciences.
Field of Study	Lower division courses required by the degree program and courses that are prerequisites to major courses at higher levels.
Core Curriculum	

VSU Core Curriculum (60 Semester Hours Required)
Descriptions of the courses in the Core Curriculum are found in the Courses of Instruction Section, listed in alphabetical order by course prefix.

Any additional hours selected in the Core Curriculum by the student may be counted as electives in the major program, if allowed by the major program.

All students must meet VSU's core requirements in order to receive a degree from Valdosta State University.

Area B: Perspectives Institutional Priority

Learning Goal:
Students will demonstrate knowledge of global and regional perspectives in areas such as the arts, humanities, sciences, and social sciences.
Students will demonstrate the ability to think critically and solve problems related to academic priorities at their institution.

Orienting Question:
How does my institution help me to navigate the world?

Career-Ready Competencies:
Critical Thinking, Teamwork, Time Management

Courses in Area B Institutional Priority: 4-5 semester hours
For non-STEM/non-nursing majors - 5 hours. For STEM/nursing majors – 4 hours
Two different courses required, each from a different area of the Perspectives; all courses carry 2 semester credit hours.
Perspectives on Ethics/Values: PERS 2100s
Perspectives on Tradition and Change: PERS 2200s
Perspectives on Human Expression: PERS 2300s
Perspectives on the Environment/Physical World: PERS 2400s
Perspectives on Race/Gender: PERS 2500s
Perspectives on Cross-Cultural Understanding/Expression: PERS 2600s
Perspectives on the World of Work: PERS 2700s
This area is satisfied by completing Academic Perspectives on Inquiry courses (INQR) offered in the following focus areas.
Academic Perspectives on Inquiry: Business and Education
Academic Perspectives on Inquiry: Exploratory
Academic Perspectives on Inquiry: Humanities, Arts and Design, and Communication Studies
Academic Perspectives on Inquiry: Social and Behavioral Services
Academic Perspectives on Inquiry: STEM and Health Professions

Area A2: Quantitative Mathematics & Quantitative Skills

Learning Goal:
Students will demonstrate mathematical proficiency by analyzing a variety of functions and solving various equations.
Students will apply mathematical and computational knowledge to interpret, evaluate, and communicate quantitative information using verbal, numerical, graphical, or symbolic forms.

DocuSign Envelope ID: D5E99DAB-F64F-4B78-B892-BD7B093EABF2

Orienting Question:
How do I measure the world?

Career-Ready Competencies:
Information Literacy, Inquiry and Analysis, Problem-Solving

Courses in *Area A2* Mathematics & Quantitative Skills: 3 semester hours

Code	Title	Hours
Select one of the following:		3
MATH 1001	Quantitative Reasoning	
MATH 1101	Introduction to Mathematical Modeling	
or MATH 1111	College Algebra	
or MATH 1112	Trigonometry	
MATH 1113*	Precalculus	
or MATH 1113H	Honors Precalculus	
MATH 1401	Elementary Statistics	
MATH 2261	Analytic Geometry and Calculus I	
MATH 2262	Analytic Geometry and Calculus II	
Total Hours		3

Course List

*NOTE: MATH 1113 or MATH 1113H (or higher) is required of all students majoring in (or intending to transfer within the University System with a major in) architecture, astronomy, biology, chemistry, computer science, engineering technology, geology, geography (B.S.), forestry, pharmacy, mathematics, physical therapy, physics, or secondary education (biology, chemistry, mathematics, or physics). MATH 2261 (or higher) is required of all students intending to transfer within the University System with a major in engineering.

Area E: Social Sciences Political Science and U.S. History
Learning Goal:
Students will demonstrate knowledge of diversity in individual and social behavior, the structure and processes of the United States government, and the importance of historical changes over time.
Students will demonstrate knowledge of the history of the United States, the history of Georgia, and the provisions and principles of the United States Constitution and the Constitution of Georgia.

Orienting Question:
How do I prepare for my responsibilities as an engaged citizen?

Career-Ready Competencies:
Critical Thinking, Intercultural Competence, Persuasion

Courses in *Area E* Political Science and U.S. History: 6 semester hours

Code	Title	Hours
POLS 1101	American Government	3
or POLS 1101H	Honors American Government	

DocuSign Envelope ID: D5E99DAB-F64F-4B78-B892-BD7B093EABF2

Select one of the following:		3
HIST 2111	United States History to 1865	
or HIST 2111H	Honors United States History to 1865	
HIST 2112	United States History since 1865	
or HIST 2112H	Honors United States History Since 1865	
Total Hours		6

Course List

Area C: Humanities, Fine Arts, and Ethics Arts, Humanities & Ethics
Learning Goal:
Students will analyze, evaluate, and interpret diverse forms of human communication.
Students will effectively analyze and interpret the meaning, cultural significance, and ethical implications of literary/philosophical texts or of works in the visual/performing arts.

Orienting Question:
How do I interpret the human experience through creative, linguistic, and philosophical works?

Career-Ready Competencies:
Ethical Reasoning, Information Literacy, Intercultural Competence

Courses in *Area C* Arts, Humanities & Ethics: 6 semester hours

Code	Title	Hours
Select one of the following:		3
ENGL 2111	World Literature I: The Ancient World	
or ENGL 2111H	Honors World Literature I: The Ancient World	
ENGL 2112	World Literature II: The Age of Discovery	
or ENGL 2112H	Honors World Literature II: The Age of Discovery	
ENGL 2113	World Literature III: The Development of Modern Thought	
or ENGL 2113H	Honors World Literature III: The Development of Modern Thought	
Select one of the following:		3
ARAB 1001	Beginning Arabic Language and Introduction to Arabic Culture I	
ARAB 1002	Beginning Arabic Language and Introduction to Arabic Culture II	
ARAB 2001	Intermediate Arabic Language and Culture I	
ARAB 2002	Intermediate Arabic Language and Culture II	
ART 1100	Introduction to the Visual Arts	
or ART 1100H	Honors Introduction to the Visual Arts	
COMM 1100	Human Communication	
COMM 1110	Public Speaking	
DANC 1500	Introduction to Dance	

DocuSign Envelope ID: D5E99DAB-F64F-4B78-B892-BD7B093EABF2

Code	Title	Hours
ENGL 2111	World Literature I: The Ancient World	
or ENGL 2111H	Honors World Literature I: The Ancient World	
ENGL 2112	World Literature II: The Age of Discovery	
or ENGL 2112H	Honors World Literature II: The Age of Discovery	
ENGL 2113	World Literature III: The Development of Modern Thought	
or ENGL 2113H	Honor World Literature III: The Development of Modern Thought	
FREN 1001	Beginning French Language and Introduction to Francophone Cultures, I	
FREN 1002	Beginning French Language and Introduction to Francophone Cultures, II	
FREN 2001	Intermediate French Language & Francophone Cultures, I	
FREN 2002	Intermediate French Language & Francophone Cultures, II	
GRMN 1001	Beginning German Language and Introduction to German Culture, I	
GRMN 1002	Beginning German Language and Introduction to German Culture, II	
GRMN 2001	Intermediate German Language and German Culture, I	
GRMN 2002	Intermediate German Language and Culture, II	
JAPN 1001	Beginning Japanese Language and Introduction to Japanese Culture I	
JAPN 1002	Beginning Japanese Language and Introduction to Japanese Culture II	
JAPN 2001	Intermediate Japanese Language and Japanese Culture I	
JAPN 2002	Intermediate Japanese Language and Japanese Culture II	
LATN 1001	Beginning Latin Language and Introduction to Roman Culture I	
LATN 1002	Beginning Latin Language and Introduction to Roman Culture II	
LATN 2001	Intermediate Latin Language and Roman Culture	
LATN 2002	Fundamentals of Roman Literature and Roman Culture	
MDIA 2000	Introduction to Mass Media	
MUSC 1100	Music Appreciation	
MUSC 1120	Music Appreciation: American Popular Music	
MUSC 1130	Music Appreciation: Jazz	
PHIL 2010	Fundamentals of Philosophy	
or PHIL 2010H	Honors Fundamentals of Philosophy	
PHIL 2020	Principles of Logic and Argumentation	
or PHIL 2020H	Honors Principles of Logic and Argumentation	
REL 2020	World Religions	
RUSS 1001	Beginning Russian Language and Introduction to Russian Culture I	
RUSS 1002	Beginning Russian Language and Introduction to Russian Culture II	

DocuSign Envelope ID: D5E99DAB-F64F-4B78-B892-BD7B093EABF2

Code	Title	Hours
RUSS 2001	Intermediate Russian Language and Russian Culture I	
RUSS 2002	Intermediate Russian Language and Russian Culture II	
SPAN 1001	Beginning Spanish Language and Introduction to Hispanic Cultures, I	
SPAN 1002	Beginning Spanish Language and Introduction to Hispanic Cultures, II	
SPAN 2001	Intermediate Spanish Language and Hispanic Cultures I	
SPAN 2002	Intermediate Spanish Language and Hispanic Cultures II	
THEA 1100	Theatre Appreciation	
Total Hours		6

Course List

Area A1: Communication Communicating in Writing

Learning Goals:

Students will communicate effectively in writing by using appropriate conventions of correctness, style, tone, and organization and by adapting writing to audience and context.

Students will find, evaluate, and make inferences from a variety of sources and incorporate this information accurately, correctly, and effectively into their written work.

Students will communicate effectively in writing, demonstrating clear organization and structure, using appropriate grammar and writing conventions.

Students will appropriately acknowledge the use of materials from original sources.

Students will adapt their written communications to purpose and audience.

Students will analyze and draw informed inferences from written texts.

Orienting Question:

How do I write effectively in different contexts?

Career-Ready Competencies:

Critical Thinking, Information Literacy, Persuasion

Courses in *Area A1* Communicating in Writing: 6 semester hours

Code	Title	Hours
ENGL 1101	Composition I 1	3
or ENGL 1101H	Honors Composition I	
ENGL 1102	Composition II 1	3
or ENGL 1102H	Honors Composition II	
Total Hours		6

Course List

1 Students must pass ENGL 1101/ENGL 1101H and ENGL 1102/ENGL 1102H with a grade of "C" or better.

Area D: Natural Science, Mathematics, and Technology Technology, Mathematics & Sciences

Learning Goal:

Students will demonstrate understanding of the physical universe and the nature of science, and they will use scientific methods and/or mathematical reasoning and concepts to solve problems.

DocuSign Envelope ID: D5E99DAB-F64F-4B78-B892-BD7B093EABF2

Students will use the scientific method and laboratory procedures or mathematical and computational methods to analyze data, solve problems, and explain natural phenomena.

Orienting Question:
How do I ask scientific questions or use data, mathematics, or technology to understand the universe?

Career-Ready Competencies:
Inquiry and Analysis, Problem-Solving, Teamwork

Courses in *Area D* Technology, Mathematics & Sciences: 10-11 semester hours
For non-STEM/non-nursing majors - 10 hours. For STEM/nursing majors – 11 hours

Science and mathematics majors must follow *D* Technology, Mathematics & Sciences.2.a requirements.
Nursing majors must follow *D* Technology, Mathematics & Sciences.2.b requirements.
All other students may choose *D* Technology, Mathematics & Sciences.1., *D* Technology, Mathematics & Sciences.2.a, or *D* Technology, Mathematics & Sciences.2.b.

Courses in *Area D* Technology, Mathematics & Sciences.1

Code	Title	Hours
Select *two* one of the following:		8
ASTR 1010K	Astronomy of the Solar System	
ASTR 1020K	Stellar and Galactic Astronomy	
BIOL 1010 & BIOL 1020L	Introduction to Biology: The Evolution and Diversity of Life and Biodiversity Lab	
BIOL 1030 & BIOL 1040L	Introduction to Biology: Organismal Biology and Organismal Biology Lab	
BIOL 1951H	Honors Biology: Cellular Processes	
BIOL 1952H	Honors Biology: The Evolution and Diversity of Life	
CHEM 1010	Introductory Chemistry for Environmental Studies	
CHEM 1151K	Survey of Chemistry I	
CHEM 1152K	Survey of Chemistry II	
CHEM 1211 & 1211L	Principles of Chemistry I and Principles of Chemistry Laboratory I	
CHEM 1212 & 1212L	Principles of Chemistry II and Principles of Chemistry Laboratory II	
GEOG 1112K	Introduction to Weather and Climate	
GEOG 1113K	Introduction to Land Forms	
GEOL 1121K	Principles of Physical Geology	
GEOL 1122K	Principles of Historical Geology	
PHYS 1111K	Introductory Physics I	
PHYS 1112K	Introductory Physics II	
PHYS 2211K	Principles of Physics I	
PHYS 2212K	Principles of Physics II	

DocuSign Envelope ID: D5E99DAB-F64F-4B78-B892-BD7B093EABF2

Code	Title	Hours
Select *one* two of the following:		3
ASTR 1000	Introduction to the Universe	
BIOL 1050	Human Biology	
BIOL 1080	Conservation Biology	
DATA 1501	Introduction to Data Science	
ENGR 1010	Technological Problem Solving	
GEOG 1105	Health Geography and Pandemics	
GEOG 1110	Our Hazardous Environment	
GEOG 1125	Resources, Society, and Environment	
GEOL 1110	Our Hazardous Environment	
GEOG 1105	*Health Geography and Pandemics*	
MATH 1112	Trigonometry	
MATH 1261	Survey of Calculus I	
MATH 1401	Elementary Statistics	
MATH 2261	Analytic Geometry and Calculus I	
MATH 2262	Analytic Geometry and Calculus II	
PHSC 1100	The Universe of Energy	
Total Hours		11

Course List

Courses in *Area D* Technology, Mathematics & Sciences.2.a

Required of majors in astronomy, biology, chemistry, computer science, environmental geosciences, mathematics, physics, secondary biology education, secondary chemistry education, secondary mathematics education, secondary earth and space science education, secondary physics education, and all students in the Engineering Studies program.

Mathematics, above the level taken for *Area A* Mathematics & Quantitative Skills: 3 hours

Code	Title	Hours
Biology Majors		
Select one of the following:		3
MATH 1401	Elementary Statistics	
MATH 2261	Analytic Geometry and Calculus I	
MATH 2262	Analytic Geometry and Calculus II	
All Other Science or Mathematics Majors		
MATH 2261	Analytic Geometry and Calculus I (The additional hour of calculus [MATH 2261 and MATH 2262] counts in *Area F* Field of Study or in the major.)	

DocuSign Envelope ID: D5E99DAB-F64F-4B78-B892-BD7B093EABF2

Code	Title	Hours
or MATH 2262	Analytic Geometry and Calculus II	
Total Hours		3

Course List

Science (for all students listed above): 8 hours

Code	Title	Hours
Select two of the following:		8
CHEM 1211 & 1211L	Principles of Chemistry I and Principles of Chemistry Laboratory I	
CHEM 1212 & 1212L	Principles of Chemistry II and Principles of Chemistry Laboratory II	
BIOL 1107 & 1107L	Principles of Biology I and Principles of Biology Laboratory I	
BIOL 1108 & 1108L	Principles of Biology II and Principles of Biology Laboratory II	
PHYS 1111K	Introductory Physics I	
PHYS 1112K	Introductory Physics II	
PHYS 2211K	Principles of Physics I	
PHYS 2212K	Principles of Physics II	
Total Hours		8

Course List

Courses in *Area D* Technology, Mathematics & Sciences.2.b

Required of nursing majors

Code	Title	Hours
Select two semester laboratory sequences from the following:		8
PHYS 1111K & PHYS 1112K	Introductory Physics I and Introductory Physics II	
PHYS 2211K & PHYS 2212K	Principles of Physics I and Principles of Physics II	
CHEM 1151K & CHEM 1152K	Survey of Chemistry I and Survey of Chemistry II	
CHEM 1211 & 1211L & CHEM 1212 & CHEM 1212L	Principles of Chemistry I and Principles of Chemistry Laboratory I and Principles of Chemistry II and Principles of Chemistry Laboratory II	
BIOL 1010 & BIOL 1020L & BIOL 1030 & BIOL 1040L	Introduction to Biology: The Evolution and Diversity of Life and Biodiversity Lab and Introduction to Biology: Organismal Biology and Organismal Biology Lab	
Select one of the following:		3
ASTR 1000	Introduction to the Universe	

DocuSign Envelope ID: D5E99DAB-F64F-4B78-B892-BD7B093EABF2

Code	Title	Hours
ASTR 1010K	Astronomy of the Solar System	
ASTR 1020K	Stellar and Galactic Astronomy	
BIOL 1010 & BIOL 1020L	Introduction to Biology: The Evolution and Diversity of Life and Biodiversity Lab	
BIOL 1030 & BIOL 1040L	Introduction to Biology: Organismal Biology and Organismal Biology Lab	
BIOL 1050	Human Biology	
BIOL 1080	Conservation Biology	
CHEM 1010	Introductory Chemistry for Environmental Studies	
CHEM 1211 & 1211L	Principles of Chemistry I and Principles of Chemistry Laboratory I	
CHEM 1212 & 1212L	Principles of Chemistry II and Principles of Chemistry Laboratory II	
ENGR 1010	Technological Problem Solving	
GEOG 1105	Health Geography and Pandemics	
GEOG 1110	Our Hazardous Environment	
GEOG 1112K	Introduction to Weather and Climate	
GEOG 1113K	Introduction to Land Forms	
GEOG 1125	Resources, Society, and Environment	
GEOL 1110	Our Hazardous Environment	
GEOL 1121K	Principles of Physical Geology	
GEOL 1122K	Principles of Historical Geology	
MATH 1112	Trigonometry	
MATH 1401	Elementary Statistics	
PHYS 1111K	Introductory Physics I	
PHYS 1112K	Introductory Physics II	
PHYS 2211K	Principles of Physics I	
PHYS 2212K	Principles of Physics II	
MATH 2261	Analytic Geometry and Calculus I	
MATH 2262	Analytic Geometry and Calculus II	
PHSC 1100	The Universe of Energy	
Total Hours		11

Course List

Area E: Social Sciences
Learning Goal:
Students will demonstrate knowledge of diversity in individual and social behavior, the structure and processes of the United States government, and the importance of historical changes over time.

DocuSign Envelope ID: D5E99DAB-F64F-4B78-B892-BD7B093EABF2

Students will effectively analyze the complexity of human behavior, and how historical, economic, political, social, or geographic relationships develop, persist, or change.

Orienting Question:
How do I understand human experiences and connections?

Career-Ready Competencies:
Intercultural Competence, Perspective-Taking, Persuasion

Courses in *Area E* Social Sciences: 6 semester hours

Code	Title	Hours
Select two from the following:		
AFAM/WGST 2020	Race, Class, and Gender	
ANTH 1102	Introduction to Anthropology	
or ANTH 1102H	Introduction to Anthropology, Honors	
ECON 1500	Survey of Economics	
ECON 2105	Principles of Macroeconomics	
GEOG 1100	Introduction to Geography	
GEOG 1101	Introduction to Human Geography	
GEOG 1102	World Regional Geography	
GEOG 1103	Geographic Perspectives on Multiculturalism in the U.S.	
HIST 1011	History of Civilization I	
or HIST 1011H	Honors History of Civilization I	
HIST 1012	History of Civilization II	
or HIST 1012H	Honors History of Civilization II	
HIST 1013	History of Civilization III	
or HIST 1013H	Honors History of Civilization III	
MKTG 1500	Foundations of Consumer Culture	
POLS 2101	Introduction to Political Science	
POLS 2401	Introduction to Global Issues	
or POLS 2401H	Honors Introduction to Global Issues	
POLS 2501	Current Issues in American Politics	
PSYC 1101	Introduction to General Psychology	
or PSYC 1101H	Introduction to General Psychology Honors	
SOCI 1101	Introduction to Sociology	
or SOCI 1101H	Introduction to Sociology, Honors	
SOCI 1160	Introduction to Social Problems	

DocuSign Envelope ID: D5E99DAB-F64F-4B78-B892-BD7B093EABF2

Code	Title	Hours
Total Hours		6

Course List

Area F Field of Study area: Courses Appropriate to the Major: 18 semester hours
Requirements vary according to the major program.
See the requirements for *Area F* the Field of Study area in the departmental section of your major.

eCore® and VSU's Core Curriculum
Valdosta State University is an affiliate institution in eCore®, Georgia's College Core Curriculum Online. The eCore® are core curriculum classes taught via GeorgiaVIEW and are designed for students who desire the flexibility and convenience of online learning. Core classes are typically those classes required during the first two years of a college degree. All these courses meet the learning outcomes designated for their specific areas. For more information about eCore®, click here.

eCore® VSU Equivalent
Communicating in Writing

eCore	VSU Equivalent
ENGL 1101: English Composition I	ENGL 1101: English Composition I
ENGL 1102: English Composition II	ENGL 1102: English Composition II

Mathematics & Quantitative skills

eCore	VSU Equivalent
MATH 1101: Intro to Mathematical Modeling	MATH 1101: Intro to Mathematical Modeling
MATH 1111: College Algebra	MATH 1111: College Algebra
MATH 1113: Pre-calculus	MATH 1113: Pre-calculus
MATH 1501: Calculus I	MATH 1501: Calculus I

Institutional Priority

eCore	VSU Equivalent
COMM 1100: Human Communication	COMM 1100: Human Communication
ETEC 1101: Electronic Technology in the Educational Environment	No direct VSU equivalent, but satisfies Area B

Arts, Humanities & Ethics

eCore	VSU Equivalent
ARTS 1100	ART 1100
ENGL 2111: World Literature I	ENGL 2111: World Lit I: The Ancient World
ENGL 2112: World Literature II	ENGL 2111: World Lit II: The Age of Discovery
ENGL 2131: American Literature I	no direct VSU equivalent, but satisfies Area C lit requirement
ENGL 2132: American Literature II	no direct VSU equivalent, but satisfies Area C lit requirement
MUSC 1100: Music Appreciation	MUSC 1100: Music Appreciation
PHIL 1001: Introduction to Philosophy	PHIL 2010: Fundamentals of Philosophy
SPAN 2001: Intermediate Spanish I	SPAN 2001: Intermediate Spanish I

DocuSign Envelope ID: D5E99DAB-F64F-4B78-B892-BD7B093EABF2

eCore	VSU Equivalent
SPAN 2002: Intermediate Spanish II	SPAN 2002: Intermediate Spanish II
THEA 1100: Theatre Appreciation	THEA 1100: Theatre Appreciation

Technology, Mathematics & Sciences

eCore	VSU Equivalent
BIOL 1011K: Introductory Biol 1 with Lab	no direct VSU equivalent, but satisfies Area D.1 lab science
BIOL 1012K: Introductory Biol 2 with Lab	BIOL 1010: Introduction to Biology: The Evolution and Diversity of Life *AND* BIOL 1020L: Biodiversity Lab
CHEM 1211K: Principles of Chemistry I and Lab	CHEM 1211K: Principles of Chemistry I *AND* CHEM 1211L
CHEM 1212K: Principles of Chemistry II and Lab	CHEM 1212K: Principles of Chemistry II *AND* CHEM 1212L
CSCI 1301: Computer Science I	No direct VSU equivalent; counts as science elective
DATA 1501: Introduction to Data Science	DATA 1501: Introduction to Data Science
ENVS 2202	no direct VSU equivalent, but satisfies Area D.1 3-hour elective
GEOL 1121K: Introductory Geosciences I	GEOL 1121K: Principles of Physical Geology
ISCI 1121: Integrated Science I	no direct VSU equivalent, but satisfies Area D.1 3-hour elective
PHYS 1211K: Principles of Physics I	PHYS 2211K: Principles of Physics I
PHYS 2212K: Principles of Physics II and Lab	PHYS 2212K: Principles of Physics II
MATH 1001: Quantitative Reasoning	MATH 1001: Quantitative Reasoning
MATH 1401: Elementary Statistics	MATH 1401: Elementary Statistics

Political Science and U.S. History

eCore	VSU Equivalent
POLS 1101: American Government	POLS 1101: American Government
HIST 2111: United States History I	HIST 2111: United States History I
HIST 2112: United States History II	HIST 2112: United States History II

Social Sciences

eCore	VSU Equivalent
ECON 2105: Principles of Macroeconomics	ECON 2105: Principles of Macroeconomics
HIST 1111: World History I	HIST 1011: History of Civilization, I
HIST 1112 World History II	no direct VSU equivalent, but satisfies Area E elective
PSYC 1101: Intro to General Psychology	PSYC 1101: Fundamentals of Psychology

DocuSign Envelope ID: D5E99DAB-F64F-4B78-B892-BD7B093EABF2

Valdosta State University Curriculum Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Date of Submission:	02/5/2024

**Course/curriculum change or addition originates with a faculty member or curriculum committee in the Academic Program.*

College:	Academic Division	**Dept. Initiating Request:**	General Education
Requestor's Name:	Shá Wilfred	**Requestor's Role:**	Department Head

Check One Option:	☐ Curriculum Change *(Changes to Program/Degree)*	☒ Revised Catalog Copy *(New Learning Outcomes, Admissions/Program Policies, Narrative, etc.)*	
Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**
☒ Undergraduate ☐ Graduate	☐ Core (Area A-E) ☐ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024
Degree/Program Name:			
Current Catalog URL:			

Present Requirements:		**Proposed Requirements:** *(hover over for instructions)*	
Requirements for the DEGREE NAME (varies)		Requirements for the DEGREE NAME (varies)	
Core Curriculum	60	Core Curriculum	60
Core Curriculum Areas A-E (See VSU Core Curriculum)	42	Core Curriculum *Areas A-E* IMPACTS (See VSU Core Curriculum)	42
Core Curriculum Area F	(varies)	Core Curriculum *Area F* Field of Study	(varies)

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☐ Adopting current best practice(s) in field
☐ Mandate of State/Federal/Accrediting Agency
☒ Other –

Aligns with changes to the University System of Georgia IMPACTS core curriculum effective Fall 2024.

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes
(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.
☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)
☐ Other Data Source Descriptions –

Each field of study will develop assessments that evaluate students' fulfillment of field of study specific learning outcomes.

DocuSign Envelope ID: D5E99DAB-F64F-4B78-B892-BD7B093EABF2

Valdosta State University – Curriculum Change or Revised Catalog Copy Form

- **CURRICULUM CHANGE OR REVISED CATALOG COPY**

Approvals:	Print:	Signature:	Date:
Department Head	Shani Wilfred	DocuSigned by: Shani Wilfred 60663800DD384FC...	2/7/2024 | 7:01 A
College/Division Executive Committee			
Dean/Director			
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

***Will this change impact another college/department?**		☐ No ☒ Yes *[select college & indicate department(s)]*	
College:	Academic Division	**Department(s):**	Academic Affairs, Enrollment & Student Affairs

Valdosta State University Curriculum Form

- **Request for a REVISED COURSE**

Date of Submission:	02/5/2024

**Course/curriculum revisions originate with a faculty member or curriculum committee in the Academic Program.*

College:	Academic Division	**Dept. Initiating Request:**	General Education
Requestor's Name:	Shani Wilfred	**Requestor's Role:**	Department Head

CURRENT:		**REQUESTED:** *(list only items to be changed)*	
Course Prefix and Number:	INQR 1001	**Course Prefix and Number:**	INQR 1001/1001H
Course Title:	Student Learning Seminar	**Course Title:**	Academic Perspectives on Inquiry: Business and Education Academic Perspectives on Inquiry: Exploratory Academic Perspectives on Inquiry: Humanities, Arts and Design, and Communication Studies Academic Perspectives on Inquiry: Social and Behavioral Services Academic Perspectives on Inquiry: STEM and Health Professions *course title ends with "Honors" as applicable.
Lecture Hours:	3	*Lecture Hours:*	3
Lab/Contact Hours:	0	*Lab/Contact Hours:*	0
Credit Hours:	3	*Credit Hours:*	3
Pre-requisites:	None	**Pre-requisites:**	None

CURRENT Course Description:	**NEW Course Description:** *(hover over for instructions)*
A seminar focusing on contemporary and enduring questions that engage students in intellectual inquiry and academic life while encouraging critical thinking skills and metacognitive reflection. INQR 1001 and INQR 2001 do not have to be taken in sequence and should not be taken concurrently.	A *seminar* course focusing on contemporary and enduring questions that engage students in intellectual inquiry and academic life while encouraging critical thinking skills and metacognitive reflection. *INQR 1001 and INQR 2001 do not have to be taken in sequence and should not be taken concurrently.*

Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**	**Estimated Frequency of Course Offering:**
☒ Undergraduate ☐ Graduate	☒ Core (Area A-E) ☐ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024	*Every Semester*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☐ Adopting current best practice(s) in field
☐ Mandate of State/Federal/Accrediting Agency
☒ Other –

The revisions to the course title and description are in response to recommendations from the University System of Georgia Council on General Education associated with VSU's proposal approval. The course is still

DocuSign Envelope ID: D5E99DAB-F64F-4B78-B892-BD7B093EABF2

across multiple disciplines. The course format focuses on the institutional focus area selected by the instructor. As a result, students will be able to answer the Core IMPACTS Institutional Priority orienting questions about how VSU helps them think critically about the world and demonstrate their possession of the related Career-Ready competencies of critical thinking, teamwork, and time management.

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes

(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☐ Other Data Source Descriptions –

The assessment of INQR 1001 is designed to assist in assessing the fulfillment of the related student learning outcomes, students' perspectives of their learning gains, overall course performance, and instructor-related measures. The assessment of INQR 1001 will include direct and indirect measures of student and instructor success: student assessment of learning, curriculum and pedagogy assessment, signature assignment evaluation, instructor peer review, and institutional data analysis.

Summative and formative assessments will be administered. Summative assessments will assist instructors and the General Education Council subcommittee in determining the overall efficacy of a course once it has been completed. This information will be helpful in making adjustments to the overall structure of the course (e.g.: posttests, signature assignment evaluation, peer review, curriculum and pedagogy assessment). Formative assessments will be administered by instructors during and at the end of the course (e.g.: pretest, midterm evaluation, assignments, applied activities, reflection). The assessment administered during the middle of the course will assist in making structural revisions for redesigns midway through the course to improve student success. The assessment given at the end of the course will assist in making course redesigns or improvements to enhance the course for the next time it is taught.

Valdosta State University - REVISED COURSE Form

- Request for a REVISED COURSE

Approvals:	Print:	Signature:	Date:
Department Head	Shani Wilfred	DocuSigned by: Shani Wilfred 60663800DD384FC...	2/7/2024 | 7:01 A
College/Division Executive Committee			
Dean/Director			
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			
Academic Committee			

DocuSign Envelope ID: D5E99DAB-F64F-4B78-B892-BD7B093EABF2

***Will this change impact another college/department?**		☐ No ☒ Yes *[select college & indicate department(s)]*	
College:	Academic Division	**Department(s):**	Academic Affairs, Enrollment & Student Affairs

DocuSign Envelope ID: D5E99DAB-F64F-4B78-B892-BD7B093EABF2

Valdosta State University Curriculum Form

- **Request for a REVISED COURSE**

Date of Submission:	02/5/2024

**Course/curriculum revisions originate with a faculty member or curriculum committee in the Academic Program.*

College:	Academic Division	**Dept. Initiating Request:**	Genera Education
Requestor's Name:	Shani Wilfred	**Requestor's Role:**	Department Head

CURRENT:		**REQUESTED:** *(list only items to be changed)*	
Course Prefix and Number:	INQR 2001	**Course Prefix and Number:**	INQR 2001, INQR 2002, INQR 2003
Course Title:	Student Learning Seminar II	**Course Title:**	Academic Perspectives on Inquiry II: Business and Education Academic Perspectives on Inquiry II: Exploratory Academic Perspectives on Inquiry II: Humanities, Arts and Design, and Communication Studies Academic Perspectives on Inquiry II: Social and Behavioral Services Academic Perspectives on Inquiry II: STEM and Health Professions
Lecture Hours:	3	*Lecture Hours:*	1, 2, 3
Lab/Contact Hours:	0	*Lab/Contact Hours:*	0
Credit Hours:	3	*Credit Hours:*	3
Pre-requisites:	None	**Pre-requisites:**	None

CURRENT Course Description:	**NEW Course Description:** *(hover over for instructions)*
A seminar focusing on the continued exploration of contemporary and enduring questions that engage students in intellectual inquiry and academic life while encouraging critical thinking skills and metacognitive reflection. INQR 1001 and INQR 2001 do not have to be taken in sequence and should not be taken concurrently.	A *seminar* course focusing on the continued exploration of contemporary and enduring questions that engage students in intellectual inquiry and academic life while encouraging critical thinking skills and metacognitive reflection. *INQR 1001 and INQR 2001 do not have to be taken in sequence and should not be taken concurrently.*

Program Level:	**Course Classification:**	**Semester to be Effective:**	**Year to be Effective:**	**Estimated Frequency of Course Offering:**
☒ Undergraduate ☐ Graduate	☒ Core (Area A-E) ☐ Major Requirement ☐ Elective	☒ Fall ☐ Spring ☐ Summer	2024	*Every Semester*

Justification: *(select one or more of the following and provide appropriate narrative below:)*

☐ Improving student learning outcomes
☐ Adopting current best practice(s) in field
☐ Mandate of State/Federal/Accrediting Agency
☒ Other –

The revisions to the course title, description, and course numbering are in response to recommendations from the University System of Georgia Council on General Education associated with VSU's proposal approval. The INQR 2000-level courses are still developed to allow for the application of the academic strategies that students acquired in INQR 1001 and/or already had obtained through other experiences. The primary focus of the

DocuSign Envelope ID: D5E99DAB-F64F-4B78-B892-BD7B093EABF2

courses is the application of the multi-disciplinary academic strategies through the use of the process of inquiry. The course format focuses on the institutional focus area selected by the instructor. As a result, students will be able to answer the Core IMPACTS Institutional Priority orienting questions about how VSU helps them think critically about the world and demonstrate their possession of the related Career-Ready competencies of critical thinking, teamwork, and time management.

Source of Data to Support Change *(select one or more of the following):*

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

Plans for assessing course effectiveness/meeting program learning outcomes

(select one or more of the following and provide appropriate narrative below):

☒ Indirect Measures; SOIs, student/employer/alumni surveys, etc.

☒ Direct Measures; Materials collected/evaluated for program assessment (tests/portfolios/assignments, etc.)

☐ Other Data Source Descriptions –

The assessment of INQR 2XXX courses is designed to assist in assessing the fulfillment of the related student learning outcomes, students' perspectives of their learning gains, overall course performance, and instructor-related measures. The assessment of INQR 2XXX courses will include direct and indirect measures of student and instructor success: student assessment of learning, curriculum and pedagogy assessment, signature assignment evaluation, instructor peer review, and institutional data analysis.

Summative and formative assessments will be administered. Summative assessments will assist instructors and the General Education Council subcommittee in determining the overall efficacy of a course once it has been completed. This information will be helpful in making adjustments to the overall structure of the course (e.g.: posttests, signature assignment evaluation, peer review, curriculum and pedagogy assessment). Formative assessments will be administered by instructors during and at the end of the course (e.g.: pretest, midterm evaluation, assignments, applied activities, reflection). The assessment administered during the middle of the course will assist in making structural revisions for redesigns midway through the course to improve student success. The assessment given at the end of the course will assist in making course redesigns or improvements to enhance the course for the next time it is taught.

Valdosta State University - REVISED COURSE Form

- Request for a REVISED COURSE

Approvals:	Print:	Signature:	Date:
Department Head	Shani Wilfred	DocuSigned by: Shani Wilfred 60663800DD384FC...	2/7/2024 | 7:01 AM
College/Division Executive Committee			
Dean/Director			
Graduate Executive Committee (for graduate course)			
Graduate Dean (for graduate course)			

DocuSign Envelope ID: D5E99DAB-F64F-4B78-B892-BD7B093EABF2

Academic Committee			

***Will this change impact another college/department?**		☐ No ☒ Yes *[select college & indicate department(s)]*	
College:	Academic Division	**Department(s):**	Academic Affairs, Enrollment & Student Affairs

To: Members of the Academic Committee
Members of the Graduate Executive Committee

Fr: Michael M. Black, Ed.D., Institutional Effectiveness

Re: Written Guidelines for Zero Credit Hour Courses

Da: February 5, 2024

Background

At the SACSCOC Annual Meeting in December 2023, the SACSCOC Board of Trustees revised their Credit Hour Policy Statement. Specifically, they added:

> **Exclusions.** If a program's formal degree requirements include courses with zero (0) earned hours of academic credit, the institution should have a policy describing the conditions when such a practice is appropriate and a procedure for reviewing and approving such courses. This guidance does not apply to transcripting a student's co-curricular, engagement, or other accomplishments occurring outside of a formal academic classroom or laboratory setting. Examples may include, but are not limited to, experiential learning events, presentations at professional or academic meetings, orientation sessions, or completion of capstone exams or certifications.

The revision required member institutions such as VSU to develop guidelines. The following guidelines were developed and are shared below for your information and reference when considering any new or revised 0 credit hour courses that may come before your committee.

Guidelines for Zero Credit Hour Courses

Academic departments may develop and offer zero (0) credit courses as a requirement in a degree program to engage students in innovative experiences beyond the classroom. Activities in a zero credit course may include internships, participating in research, experiential learning, career preparation, international experiences, faculty mentoring, capstone exams, certifications, or other learning experiences designated for that particular major. Generally, the course is used for the purposes of tracking student progress at the institution such as the achievement of certain program admission, progression, or completion-related benchmarks or as a prerequisite to other courses.

Requests for zero credit courses must be submitted through the existing curriculum approval process (Graduate Executive Committee and/or Academic Committee) and should meet these conditions:

- Students will primarily work independently to complete the course activities
- The course does not meet as a class on a regular basis
- The course has a required syllabus with student learning outcome(s)
- The course requires minimal use of university resources (e.g., faculty time involvement, library resources, technology resources)
- The course cannot be offered as a for-credit course

OFFICE of INSTITUTIONAL EFFECTIVENESS
PHONE 229.333.5950 • FAX 229.333.7400 • WEB www.valdosta.edu/academics/institutional-effectiveness/
ADDRESS 1500 N. Patterson St. • Valdosta, GA 31698-0160 • LOCATION West Hall • Suite 1004
A Comprehensive University of the University System of Georgia and an Equal Opportunity Institution

- Evaluation of student work/performance/completion is accomplished with minimal assessment
- The course uses Satisfactory/Unsatisfactory grading and will be recorded on a student's transcript
- The course will not be included in a student's GPA calculation
- The college dean will assign an instructor of record to successfully monitor student completion

Deviations from these conditions must be clearly justified in writing to be approved by the college's dean and the VSU Academic Committee.

Published At

The new guidelines have been added to two existing locations (links below) and shared with members of the Deans' Council (01/24/2024), Council of Department Heads (01/30/2024), Graduate Executive Committee, and Academic Committee.

- VSU Credit Hours Policy (https://www.valdosta.edu/administration/sacs/documents/determination-of-credit-hours-policy.pdf)
- Guidelines for New and Revised Courses and Curriculum webpage (https://www.valdosta.edu/academics/academic-affairs/guidelines-for-new-or-changed-courses-or-curriculum.php)